

**AGENDA FOR THE JANUARY 8, 2026,
MEETING OF THE PLAQUEMINES PARISH COUNCIL,
AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES
PORT, HARBOR & TERMINAL DISTRICT, 3:00 P.M. OR
IMMEDIATELY FOLLOWING THE PLAQUEMINES PARISH COUNCIL
MEETING, BELLE CHASSE COUNCIL CHAMBERS,
333 F. EDWARD HEBERT BLVD., BLDG. 203,
BELLE CHASSE, LOUISIANA
ALSO STREAMED LIVE ON YOUTUBE**

1. Roll Call, Prayer, and Pledge of Allegiance
2. Executive Session
3. Status Report by the Executive Port Director
 - a. Financial Report/Budget to Actual
4. Bids and Advertisements
5. Introduction of Ordinances and Resolutions
6. Ordinances and Resolutions on Second Reading and Final Passage:
 - a. Ordinances and Public Hearings pursuant to Article 6, Section 6.01 E of the Plaquemines Parish Charter:
 - b. An Ordinance authorizing Charles D. Tillotson, Executive Director, to continue a Navy Business Case Analysis and amend the 2025 Five-Year Capital Improvements Budget, to appropriate funding for the integrated Phase II and III of the Project; and otherwise to provide with respect thereto. (DEFERRED & CARRIED OVER FROM 10-23-25, 11-13-25 & 12-11-25) COMMISSIONER SCHULZ

DIGEST: A Navy Business Case Analysis is needed to continue the growth of the Port and will include an update every five years. This will be a guide to aid Legislators to evaluate the value of these projects as they relate to the State's priorities. Phase I of the Analysis is scheduled for completion January 13, 2026. Phases II and III are scheduled to commence immediately following the completion of Phase I. The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.

- c. An Ordinance to authorize Executive Director, Charles D. Tillotson, of the Plaquemines Port, Harbor & Terminal District d/b/a Louisiana Gateway Port to award a contract for the electrical barge upgrades of the PALH Ferry Landing and to amend the 2025 Plaquemines Port, Harbor and Terminal District Capital Improvement Budget, and otherwise to provide respect thereto. (DEFERRED & CARRIED OVER FROM 12-11-25) COMMISSIONER LAFRANCE

DIGEST: The Port must demo and replace electrical components for barge electrical upgrades on the Westbank and Eastbank PALH Ferry Landing barges to ensure the safety and efficiency of the current ferry landing. The digest is for informational purposes only and is superseded by the language of the actual Ordinance.

- d. An Ordinance to amend the Plaquemines Port, Harbor and Terminal District 2025 Manpower Structure to defund the vacant Ferry Security Captain classified position and to create and fund Port Engineer classified position; and otherwise, to provide with respect thereto. (DEFERRED & CARRIED OVER FROM 12-11-25) COMMISSIONER SCHULZ

DIGEST: An ordinance to amend the 2025 Manpower Structure by defunding the vacant Ferry Security Captain position and creating and funding the Port Engineer position in the General Operations Division. by appropriating \$XXXXXX to fund the said position. The funding source is the unrestricted fund balance. The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.

- e. An Ordinance to amend the 2025 Manpower Structure and Operating Expenditure Budget; and otherwise, to provide with respect thereto. (DEFERRED & CARRIED OVER FROM 12-11-25) COMMISSIONER SCHULZ

DIGEST: An Ordinance to amend the Port, Harbor, and Terminal District (Port) 2025 Manpower Structure and Operating Expenditure Budget to create a Director of Information Technology position by appropriating \$XXXXX to fund the said position. The funding source is the unrestricted fund balance. The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.

- f. A Resolution Adopting the Language Assistance Plan (LAP) for the Louisiana Gateway Port (LGP) to Ensure Compliance with Title VI of the Civil Rights Act of 1964 and Executive Order 13166; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ

Digest: The Port seeks to adopt the Louisiana Gateway Port's Language Assistance Plan (LAP), developed pursuant to Title VI of the Civil Rights Act and Executive Order 13166. Based on a federally required Four-Factor Analysis, the LAP identifies Vietnamese and Spanish speakers as the primary Limited English Proficiency (LEP) populations interacting with the Port—particularly in maritime zones tied to the fishing and shrimping industries. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

- g. A Resolution authorizing Charles Tillotson, Executive Director of the Plaquemines Port Harbor & Terminal District to amend a contract with The Bridges Group to reflect their agreement to adopt and abide by the Port's travel policy and public bid laws for the State of Louisiana; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ

DIGEST: Plaquemines Port, Harbor & Terminal District seeks to amend an existing agreement with The Bridges Group regarding adherence to the Port's travel policy, sales tax exemption, and Louisiana Public Bid Laws. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

- h. A Resolution authorizing Charles Tillotson, Executive Director of the Plaquemines Port Harbor & Terminal District to enter into a contract with Jerri's Janitorial Services to furnish weekly commercial cleaning services to the Port offices for a period of one year; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ

DIGEST: Plaquemines Port, Harbor & Terminal District advertised competitive bids, in accordance with LRS 38:2212, et seq., seeking bids for janitorial service provider. Several bids were made during the advertising period. The Port seeks approval to award the contract to Jerri's Janitorial Services. The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.

- i. A Resolution authorizing Charles Tillotson, Executive Director of the Plaquemines Port Harbor & Terminal District to enter into a contract with Tri-State Oil Company, Inc. to supply and deliver on-road and off-road diesel fuel to support Port operations and infrastructure for one year; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ

DIGEST: Plaquemines Port, Harbor & Terminal District advertised competitive bids, in accordance with LRS 38:2212, et seq., seeking bids for a diesel fuel provider. Several bids were made during the advertising period. The Port seeks approval to award the contract to Tri-State Oil Company, Inc. The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.

7. New Business

- a) Introduction of Resolutions wherein suspension is being sought:

8. Approval of the Minutes from the December 11, 2025 regular meeting.