



RESOLUTION NO. 23-

The following Resolution was offered by Commissioner Guey who moved its adoption:

1           A Resolution authorizing Charles Tillotson, Executive Director of the  
2           Plaquemines Port Harbor & Terminal District to enter into a construction contract  
3           with Lemoine to provide upgrades to the Alliance Water Booster Station and Feed  
4           Lines as outlined in Phase I of the project; and otherwise to provide with respect  
5           thereto.  
6

7           DIGEST: Kyle Associates LLC advertised for competitive bids, in accordance with LRS  
8           38:2212, et seq., for upgrades to the Alliance Water Booster Station and Feed Lines. The Port  
9           seeks approval to award the contract for the project to Lemoine. *The digest is for informational*  
10          *purposes only and is superseded by the language of the actual ordinance or resolution.*  
11

12          WHEREAS, Kyle Associates LLC on behalf of Plaquemines Port Harbor and Terminal District  
13          received three (3) interested bidders at the pre-bid opening meeting for Phase I Part A of the  
14          Alliance Water Booster Station project; and  
15

16          WHEREAS, Lemoine was the only firm to submit a bid proposal; and  
17

18          WHEREAS, it is the recommendation of Kyle Associates, LLC that Lemoine be awarded the  
19          construction contract for the Alliance Booster Station project;  
20

21          NOW, THEREFORE:  
22

23          BE IT RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
24          GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL  
25          DISTRICT THAT it hereby authorizes the acceptance and recommendation of Kyle Associates  
26          LLC to enter into a construction contract with Lemoine for Phase I Part A of the Alliance  
27          Booster Station project.  
28

29          BE IT FURTHER RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE  
30          SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR &  
31          TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed  
32          to immediately certify and release this Resolution and that Port employees and officials are  
33          authorized to carry out the purposes of this Resolution, both without further reading and approval  
34          by the Plaquemines Parish Council.  
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39 SECRETARY

\_\_\_\_\_

CHAIRMAN

**CERTIFICATE**

45           I hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at  
46           a Regular meeting of the Port Commission held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ in which a  
47           quorum was present and voting and that the resolution adopted is still in full force and effect and has not  
48           been rescinded or revoked.  
49

50           Signed at \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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53 \_\_\_\_\_  
54 SECRETARY  
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RESOLUTION NO. 23-

The following Resolution was offered by Commissioner Guey who moved its adoption:

1           A Resolution certifying that the Plaquemines Port Harbor & Terminal complied  
2           with public bid laws regarding the Alliance Water Booster Station and Feed Lines  
3           project; and otherwise to provide with respect thereto.  
4

5           DIGEST: The Louisiana Department of Transportation and Development requires the Port to  
6           adopt its own Resolution certifying compliance with public bid laws were adhered to. This  
7           Resolution is part of the administrative procedures needed to move forward with the Alliance  
8           Booster Station project. *The digest is for informational purposes only and is superseded by the*  
9           *language of the actual ordinance or resolution.*  
10

11           WHEREAS, the Plaquemines Port Harbor and Terminal District has solicited bids for State  
12           Project No. H.014966 (321) in accordance with the current bid laws of the state of Louisiana,  
13           including, but not limited to R.S. 38:2211 et. seq; and  
14

15           WHEREAS, the Plaquemines Port Harbor and Terminal District has submitted to DOTD  
16           Certification of proof of publication, one (1) copy of the bid proposals and bid bonds as  
17           submitted by each of the three (3) lowest bidders, a legible copy of the bid tabulation of all bids  
18           received, and certified to be correct by the Engineer and an authorized official of the Sponsor, a  
19           copy of the engineer's recommendation, contract documents, Notice of Award of Contract, and a  
20           copy of the recordation data in the Clerk of Court's Office;  
21

22           NOW, THEREFORE:

23  
24           BE IT RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
25           GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL  
26           DISTRICT THAT assembled on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, does hereby certify that  
27           the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.  
28

29           BE IT FURTHER RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE  
30           SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR &  
31           TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed  
32           to immediately certify and release this Resolution and that Port employees and officials are  
33           authorized to carry out the purposes of this Resolution, both without further reading and approval  
34           by the Plaquemines Parish Council.  
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37 \_\_\_\_\_  
38 SECRETARY

37 \_\_\_\_\_  
38 CHAIRMAN

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41           CERTIFICATE  
42

43           I hereby certify that the above and foregoing is true and correct copy of the resolution adopted at  
44           a Regular meeting of the Plaquemines Port Harbor and Terminal District held on the \_\_\_\_ Day  
45           of \_\_\_\_\_, 20\_\_\_\_, in which a quorum was present and voting and that the resolution is  
46           still in full effect and has not been rescinded or revoked.  
47

48  
49           Signed at \_\_\_\_\_ on the \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_.  
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52 \_\_\_\_\_  
53 SECRETARY



1 **RESOLUTION – AWARD PROJECT**

2  
3 STATE PROJECT NO. H.014966 (321)  
4 PARISH OF Plaquemines

5  
6 **RESOLUTION NO. 23-**

7  
8 The following Resolution was offered by Commissioner Guey who moved its adoption:  
9

10 A Resolution authorizing Charles Tillotson, Executive Director of the Plaquemines  
11 Port Harbor & Terminal District to enter into a construction contract with Lemoine  
12 to provide upgrades to the Alliance Water Booster Station and Feed Lines as  
13 outlined in Phase I of the project; and otherwise to provide with respect thereto.  
14

15 WHEREAS, the Plaquemines Port Harbor & Terminal District has received bids on Tuesday,  
16 August 22, 2023, at 2:00 p.m. on the Alliance Water Booster Station and Feed Lines Upgrades  
17 port improvements project under the Louisiana Port Construction & Development Priority  
18 Program; and  
19

20 WHEREAS, Kyle Associates LLC has recommended that award of contract be made to the lowest  
21 qualified bidder; Lemoine.  
22

23 NOW, THEREFORE, BE IT RESOLVED by the Plaquemines Port Harbor and Terminal  
24 District, in Regular Session, assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ acting  
25 pursuant to the recommendation of Kyle Associates LLC that the Base Bid in the Amount of  
26 \$2,034,000 by Lemoine be accepted and a contract be awarded to them.  
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29 \_\_\_\_\_  
30 SECRETARY

\_\_\_\_\_   
CHAIRMAN

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33 **CERTIFICATE**  
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36

37 I hereby certify that the above and foregoing is a true and correct copy of a resolution  
38 adopted at a Regular meeting of the Port Commission held on the \_\_\_\_\_ day of  
39 \_\_\_\_\_ 20\_\_\_\_ in which a quorum was present and voting and that the resolution adopted is  
40 still in full force and effect and has not been rescinded or revoked.  
41

42 Signed at \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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45 \_\_\_\_\_  
46 SECRETARY  
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ORDINANCE NO. 23-

The following Ordinance was offered by Commissioner Guey who moved its adoption:

1           An Ordinance authorizing and directing Charles D. Tillotson, Executive Director  
2           of the Plaquemines Port Harbor & Terminal District (the “Port”) to have the Port’s  
3           Legal counsel file a petition pursuant to the Louisiana Constitution, La. R.S. 19:2.1,  
4           et seq., as well as all other applicable laws, and to expropriate via a “taking”, that  
5           certain land, owned by Celeste D. Ancar, or their successor(s) in title, which  
6           property is commonly referred to as LOT 7, totaling 4.0 acres and with a legal  
7           description of LOT 7, POINTE CELESTE FARMS, PHASE II - 200' X 880.0' X  
8           890.0' X 200', with the more formal legal description of said property attached  
9           hereto as Exhibit “A”; and otherwise to provide with respect thereto.

10  
11       DIGEST: The Port continues to move forward in purchasing what it has identified as the “Piano  
12       Keys” for the growth and economic expansion of the Port. At this time, the Port seeks to purchase  
13       Lot 7 owned by Celeste D. Ancar. *The digest is for informational purposes only and is superseded*  
14       *by the language of the actual ordinance or resolution.*

15  
16       WHEREAS, Property Owner Celeste D. Ancar, at the time of introduction of this Ordinance  
17       believed to be the owners of property (the “Property”), contiguous to certain properties acquired  
18       by the Plaquemines Port, Harbor and Terminal District; and

19  
20       WHEREAS, the Port has determined that there is a need and opportunity, and it will be in the  
21       public interest, to expand its current holdings of immovable property in Plaquemines Parish for  
22       the purpose of facilitating and expanding development. This expropriation, therefore, is in  
23       alignment with the Port’s mission of growing its economic capabilities and thus will benefit the  
24       public interest by continuing to build a foundation of Plaquemines Parish’s economic recovery and  
25       growth through revenues and jobs being brought into the community; and

26  
27       WHEREAS, the Plaquemines Parish Council as the sole governing authority of the Plaquemines  
28       Port Harbor, and Terminal District seeks to authorize and direct Plaquemines Port, Harbor and  
29       Terminal District, through Charles Tillotson, Executive Director to have its legal counsel file the  
30       appropriate suit, pursuant to the Louisiana Constitution, La. R.S. 19:2.1, et seq., as well as all other  
31       applicable laws, and to expropriate, via a “taking”, the Property, more fully described in attached  
32       Exhibit “A”, and which is currently owned by Celeste D. Ancar, or their successor(s) in title  
33       thereto; and

34  
35       WHEREAS, a formal appraisal of the Property, currently owned by Celeste D. Ancar, or their  
36       successor in title, has been conducted; and

37  
38       WHEREAS, the appraised value of the Property for expropriation purposes has been determined;  
39       and

40  
41       WHEREAS, the taking of said Property is both necessary and useful for the purposes for which  
42       the Port was created;

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44       NOW, THEREFORE:

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46       BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
47       GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TEMINAL  
48       DISTRICT THAT:

SECTION 1

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52       The Plaquemines Parish Council, as the sole governing authority of the Plaquemines Port Harbor,  
53       and Terminal District, hereby declares, as required by law, that the taking of said Property is both  
54       necessary and useful for the purposes for which the Port was created, namely, but not necessarily  
55       limited to the following public purposes: (1) in order to induce and encourage economic expansion  
56       within the Port’s District, which is co-extensive with the boundary lines of Plaquemines Parish,  
57       and which would have a positive economic impact upon the Port, Plaquemines Parish, and thereby  
58       the State of Louisiana; (2) to facilitate the operation of Plaquemines Port, Harbor and Terminal  
59       District.

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SECTION 2

The Plaquemines Parish Council, as the sole governing authority of the Plaquemines Port Harbor, and Terminal District, hereby authorizes and directs Charles Tillotson, Executive Director of the Plaquemines Port Harbor & Terminal District (the “Port”) to have the Port’s legal counsel file a petition pursuant to the Louisiana Constitution, La. R.S. 19:2.1, et seq., as well as all other applicable laws, and to expropriate via a “taking”, that certain property (the “Property”), owned by Celeste D. Ancar, or their successor(s) in title, which Property is commonly referred to as LOT 7, totaling 4 acres, as further described on the legal description of said Property attached hereto as Exhibit “A”, for purchase price of One Hundred Two Thousand Nine Hundred Dollars and no/100 DOLLARS (\$102,900), from the Port Land Fund as authorized by the Plaquemines Parish Council.

SECTION 3

The Plaquemines Port, Harbor and Terminal District “2023 Year Capital Improvement Budget” is hereby amended by appropriating \$102,900.00 for the expropriation, not including any expropriation costs, hiring of consultants, and litigation costs, other than legal fees, of the Property.

SECTION 4

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 23 -

The following Resolution was offered by Commissioner Guey who moved its adoption:

1           A Resolution authorizing the Executive Director of the Plaquemines Port Harbor  
2           & Terminal District to advertise a Request for Proposal for auditing services  
3           relevant to the annual independent financial auditing services for the Port; and  
4           otherwise to provide with respect thereto.  
5

6           Digest: The PPHTD wishes to advertise a RFP for Auditing Services. The Port continues to  
7           exercise best practices and seeks to receive proposals from other qualified accounting firms. *The*  
8           *digest is for informational purposes only and is superseded by the language of the actual*  
9           *ordinance or resolution.*

10  
11          WHEREAS, the Plaquemines Port Harbor & Terminal District’s current auditing agreement with  
12          Camnetar & Associates will expire on December 31, 2023; and  
13

14          WHEREAS, it is the desire of Plaquemines Port Harbor & Terminal District to advertise for  
15          Requests for Proposal for auditing services for the year 2023 with an option to renew for 2024;  
16

17          NOW, THEREFORE:  
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19          BE IT RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
20          GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TEMINAL  
21          DISTRICT THAT it hereby authorizes the Executive Director of the Plaquemines Port Harbor &  
22          Terminal District to advertise a Request for Proposal for Auditing Services relevant to the annual  
23          independent financial auditing services for the Port for the 2023 with an option to renew for  
24          2024.  
25

26          BE IT FURTHER RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE  
27          SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TEMINAL  
28          DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately  
29          certify and release this Resolution and that Port employees and officials are authorized to carry  
30          out the purposes of this Resolution, both without further reading and approval by the  
31          Plaquemines Parish Council.  
32

ORDINANCE NO. 23-

The following Ordinance was offered by Commissioner Guey who moved its adoption:

1           An Ordinance authorizing Charles Tillotson, Executive Director of Plaquemines  
2           Port, Harbor and Terminal District to purchase land owned by Tuan Nguyen; and  
3           otherwise to provide with respect thereto.  
4

5   *DIGEST:* The Port is working to finish the acquisition of the “piano keys” properties for Port  
6   development. The Port is seeking approval to move forward with the purchase of Lots 55 & 56  
7   currently owned by Tuan Nguyen. *The digest is for informational purposes only and is*  
8   *superseded by the language of the actual ordinance or resolution.*  
9

10   WHEREAS, through negotiations with Nguyen, a recommendation is being made to approve the  
11   acquisition of property owned by Nguyen, and known as one of the “piano keys”; and  
12

13   WHEREAS, the negotiations between Nguyen and the Port recognize a total recommended  
14   purchase price of said property for \$426,000 for Lots 55 & 56, Pointe Celeste Farms S/D,  
15   currently owned by Nguyen;  
16

17   NOW, THEREFORE:

18  
19   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
20   GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL  
21   DISTRICT THAT:  
22

SECTION 1

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24  
25   It hereby authorizes and directs Charles Tillotson, Executive Director of the Plaquemines Port,  
26   Harbor and Terminal District, to acquire the land owned by Tuan Nguyen, more fully described  
27   by the legal description attached hereto as Exhibit “A.”  
28

SECTION 2

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31   The acquisition shall be for a purchase price of \$ 426,000 plus closing cost from the Port Land  
32   Fund for the transfer of ownership of the land at Lots 55 & 56, Pointe Celeste Farms S/D,  
33   currently owned by Tuan Nguyen, to the Plaquemines Port, Harbor and Terminal District.  
34

SECTION 3

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37   The Secretary of this Council is hereby authorized and directed to immediately certify and  
38   release this Ordinance and that Port employees and officials are authorized to carry out the  
39   purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish  
40   Council.

**Nguyen (2 lots)**

Legal Description: LOT 55, POINT CELESTE FARMS S/D, PHASE II - 354' FRONT ON HWY 23 X 1,710.11' X 353.94' X 1,705.78'.

Site Area: 13.87 acres

Legal Description: LOT 56, POINTE CELESTE FARMS, PHASE II - 395' FRONT ON HWY 23 X 1,714.94' X 1,710.11' X 394.93'.

Site Area: 15.52 acres

RESOLUTION NO. 18-333

On motion of Council Member Trufant-Salvant, seconded by Council Member Edgecombe, and on roll call all members present and voting "YES", the following Resolution was adopted:

A Resolution approving the requested Conditional Use by Crescent Excavation, LLC, for an open storage/stockpile of gravel and riprap materials in a FP (Flood Plain) Zoning District, for the property designated as Lots 55 & 56 of the Pointe Celeste Farms Subdivision, Phase 2, Pointe Celeste, Louisiana, Section 19, Township 17 South, Range 26 East, all in accordance with Application No. 2018-335, dated August 17, 2018.

WHEREAS, Crescent Excavation, LLC applied to the Plaquemines Parish Development Board (Application No. 2018-335, dated August 17, 2018) for an open storage/stockpile of gravel and riprap materials in a FP (Flood Plain) Zoning District, for the property designated as Lots 55 & 56 of the Pointe Celeste Farms Subdivision, Phase 2, Pointe Celeste, Louisiana, more describe as follows:

A CERTAIN LOT OF GROUND, together with all the buildings and improvements thereon, and all of the rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, situated in the Parish of Plaquemines, State of Louisiana, in that part thereof known as POINTE CELESTE FARMS SUBDIVISION, PHASE 2 designated as Lots 55 & 56 on a plan of subdivision by Tildon J. Dufrene (Dufrene Surveying & Engineering, Inc.) dated September 8, 2000, approved by Plaquemines Parish Council Ordinance No. 00-258, registered in COB 989 folio 758, Conveyance Records of Plaquemines Parish, Louisiana. And according to said plan, said lots are located and measures as follows:

**Lot 55:**

Front on Louisiana State Highway No. 23 a distance of 354' by a depth of on the lower boundary line of 1,710.11' to the rear by a distance going north of 353.94' by a depth of on the upper boundary line of 1,705.78' to the point of beginning.

**Lot 56:**

Front on Louisiana State Highway No. 23 a distance of 395' by a depth of on the lower boundary line of 1,714.94' to the rear by a distance going north of 394.93' by a depth of on the upper boundary line of 1,710.00' to the point of beginning.

WHEREAS, a public hearing was held on October 16, 2018 to hear any and all parties interested in favor of, or opposed to this requested Conditional Use, and there were no objections to this request at the public hearing; and

WHEREAS, the Plaquemines Parish Development Board made the recommendation to approve as per Resolution No. 18-18, dated October 16, 2018;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves the requested Conditional Use by Crescent Excavation, LLC, for an open storage/stockpile of gravel and riprap materials in a FP (Flood Plain) Zoning District, for the property designated as Lots 55 & 56 of the Pointe Celeste Farms Subdivision, Phase 2, Pointe Celeste, Louisiana, Section 19, Township 17 South, Range 26 East, all in accordance with Application No. 2018-335, dated August 17, 2018.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish officials and employees are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

I hereby certify the above and foregoing to be a true and correct copy of a Resolution adopted by the Plaquemines Parish Council at a meeting held in the Percy Griffin Community Center, 15577 Highway 15, Davant, Louisiana, on Thursday, November 8, 2018.

  
Secretary

RESOLUTION NO. 23-

The following Resolution was offered by Council Member LaFrance who moved it adoption:

1           A Resolution authorizing and directing the Parish President, W. Keith Hinkley,  
2           through the Finance Department, to establish a special account in the Louisiana  
3           Asset Management Pool (“LAMP”) entitled “Series 2023 Hurricane Recovery  
4           Note Proceeds Fund”; authorizing and directing the Parish President, W. Keith  
5           Hinkley, through the Finance Department, to establish a special account in the  
6           Louisiana Asset Management Pool (“LAMP”) entitled “Series 2023 Hurricane  
7           Recovery Note Sinking Fund”; and otherwise to provide with respect thereto

8           DIGEST: A resolution by the Plaquemines Parish Council to authorize approval to establish  
9           separate bank accounts for the loan proceeds and reimbursements relating to the Series 2023  
10          Hurricane Recovery Note. *The digest is for informational purposes only and is superseded by the*  
11          *language of the actual ordinance or resolution.*

12          WHEREAS, Plaquemines Parish Government has received approval from the State Bond  
13          Commission at its meeting on July 20, 2023 to issue Sixteen Million Dollars (\$16,000,000) of  
14          Hurricane Recovery Revenue Notes for the purpose of (i) paying any costs associated with the  
15          demolition, rehabilitation, repair, reconstruction, renovation, restoration and improvement of the  
16          properties and facilities within the Issuer resulting from or related to Hurricane Ida, including  
17          purchasing any furnishings, fixtures and equipment incidental or necessary in connection  
18          therewith; and (ii) paying the costs of issuance of the Notes; and

19          WHEREAS, the loan proceeds and reimbursements for the Series 2023 Hurricane Recovery  
20          Note must be accounted for in separate accounts;

21          NOW, THEREFORE:

22          BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby authorizes  
23          the Parish President, W. Keith Hinkley, to establish two accounts in the Louisiana Asset  
24          Management Pool (“LAMP”) for the Series 2023 Hurricane Recovery Note.

25          BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT certified  
26          copies of this Resolution be forwarded to Louisiana Asset Management Pool (“LAMP”) to be  
27          kept on file in such bank as evidence of the authority as outlined herein in the name of the  
28          Government of the Parish of Plaquemines on account with Louisiana Asset Management Pool  
29          (“LAMP”).

30          BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the  
31          Secretary of the Council is hereby authorized and directed to immediately certify and release this  
32          resolution and that Parish employees and officials are authorized to carry out the purposes of this  
33          resolution, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 23-

The following Ordinance was offered by Council Member LaFrance who moved its adoption:

1           An Ordinance to amend the 2023 Operating Expenditure Budget, various funds,  
2           various departments, various line items for changes in personal service costs; and  
3           otherwise, to provide with respect thereto.

4   DIGEST: An ordinance to appropriate and transfer funding: to cover the cost of a special one-time  
5   merit increase and a special one-time pay plan adjustment for classified employees as approved by  
6   the Civil Service Commission; to cover the cost of a 5% cost of living adjustment for unclassified  
7   employees; and to cover the cost of various other pay adjustments for unclassified employees and  
8   to authorize the automatic adjustments to future compensation for parish presidents. *The digest is*  
9   *for informational purposes only and is superseded by the language of the actual ordinance or*  
10   *resolution.*

11  
12   WHEREAS, due to the extreme difficulties the Parish has experienced filling vacant positions and  
13   due to the continued rise in inflation and cost of living, it is the desire of the Plaquemines Parish  
14   Council and Parish Administration to grant a special one-time merit increase and a special one-  
15   time pay plan adjustment to eligible parish classified employees, and to grant a 5% cost-of-living  
16   increase to eligible unclassified employees, excluding elected officials and employees of the  
17   Firefighting departments; and

18   WHEREAS, the Civil Service Commission approved a special one-time merit increase and special  
19   one-time pay plan adjustment and implementation plan on \_\_\_\_\_, 2023; and

20   WHEREAS, the Plaquemines Parish Council concurs with and approves the action adopted by the  
21   Civil Service Commission; and

22   WHEREAS, a request has been made to increase the salary of the Director of Administration,  
23   Director of Public Services and Director of Operations to an annual salary of \$103,000 each, plus  
24   benefits; and

25   WHEREAS, a request has been made to increase the salary of the Director of Coastal Resources  
26   and Protection and Director of Homeland Security to \$92,700 each, plus benefits; and

27   WHEREAS, a request has been made to increase the salary of the Assistant Parish Attorney, 1<sup>st</sup>  
28   Assistant Parish Attorney and Special Assistant Parish Attorney in the Legal Services Department  
29   to an annual salary of \$114,000 each, plus benefits; and

30   WHEREAS, a request has been made to increase the salary of the Lead Parish Attorney in the  
31   Legal Services Department to an annual salary of \$150,000, plus benefits; and

32   WHEREAS, the special one-time merit increase and special one-time pay plan adjustment, the  
33   cost-of living increase, and the other salary adjustments will be funded through transfers within  
34   the current personal services budgets from funds available due to vacant positions; and

35   WHEREAS, the Charter for Local Self Government states the Parish President's compensation  
36   shall be no greater than the annual compensation, including any supplements thereto, payable  
37   monthly received by a Judge of the 25th Judicial Court; the Parish President's salary has not been  
38   increased since 2011; a request has been made to increase the compensation of the Parish President  
39   to that of the 25th Judicial District Court Judges; and

40  
41   WHEREAS, the Charter for Local Self Government states the Council's compensation shall be no  
42   greater than one-third of the annual compensation, including any supplements thereto, payable  
43   monthly received by a Judge of the 25th Judicial Court; the Parish Council's salary has not been  
44   increased since 2011; a request has been made to increase the compensation of the Parish Council  
45   to one-third of the 25th Judicial District Court Judge's salary;

46   NOW, THEREFORE:

47   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

48

SECTION 1

49 It approves and adopts the special one-time merit increase and special one-time pay plan  
50 adjustment and implementation plan, for eligible classified employees, as approved by the Civil  
51 Service Commission on \_\_\_\_\_, 2023.

52

SECTION 2

53 It approves a 5% cost-of-living increase to be granted to eligible unclassified employees.

54

SECTION 3

55 The special one-time merit increase and a special one-time pay plan adjustment for classified  
56 employees and the 5% cost of living increase for unclassified employees will exclude elected  
57 officials and employees of the Firefighting departments.

58

SECTION 4

59 The 2023 Operating Expenditure Budget, personal services budgets, are amended by transferring  
60 funds as shown on the attached *2023 Budget Amendments and Salary Adjustments* report to: fund  
61 the special one-time merit increase and special one-time pay plan adjustment for eligible classified  
62 employees; to fund a 5% cost-of-living increase to eligible unclassified employees; and to fund  
63 the other salary adjustments.

64

SECTION 5

65 The special one-time merit increase and a special one-time pay plan adjustment for classified  
66 employees, the 5% cost of living increase for unclassified employees and other pay adjustments  
67 will be effective 30 days after approval by the Parish Council and be implemented on the first day  
68 of the pay period immediately following the effective date.

69

70

SECTION 6

71 At the commencement of the next and each subsequent parish presidential term thereafter, the  
72 annual compensation for the parish president shall be equal to the annual compensation of the  
73 Judges of the 25<sup>th</sup> Judicial District Court then in effect, as adopted by the Louisiana Legislature.  
74 The Parish President shall also be entitled to health, disability, death, retirement, and other benefits  
75 as provided by law.

SECTION 7

76 At the commencement of the next and each subsequent parish council term thereafter, the annual  
77 compensation for each member of the parish council shall be equal to one-third of the annual  
78 compensation for the Judges of the 25<sup>th</sup> Judicial District Court then in effect, as adopted by the  
79 Louisiana Legislature.

80

SECTION 8

81 The Secretary of this Council is hereby authorized and directed to immediately certify and release  
82 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
83 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

**Plaquemines Parish Government  
2023 Proposed Pay Adjustments  
Budget Amendments and Salary Adjustments**

<b>Fund/Dept</b>	<b>Department</b>	<b>Salary 510.005</b>
<b>General</b>		
210-2001	Parish Council- Dist 1	(1,000)
210-2002	Parish Council- Dist 2	1,000
220-2020	Council Secretary- General	(2,000)
230-2025	Internal Auditor- General	2,000
310-2060	Judges- Div A	5,500
310-2062	Judges- Div A-Adult Drug Court	600
310-2070	Judges- 25th JDC Div B & Juvenile Div	6,100
320-2080	District Attorney- General	6,300
371-2138	Courthouse Security- General	2,200
380-2145	Coroner- General	2,200
412-2160	Director of Administration- General	6,000
418-2170	Director of Operations- General	1,000
460-2200	Public Awareness- General	(27,500)
468-2225	Homeland Sec/Emergency Preparedn- General	3,000
520-2550	Finance & Accounting- General	(21,300)
525-2565	Purchasing- General	2,500
529-2580	Human Resources- General	1,000
535-2595	Civil Service- General	5,000
537-2600	Parish Courier- General	1,000
576-2880	Registrar of Voters- General	900
596-3000	Community Action Agency- General	1,500
727-4357	Information Technology	2,000
732-4365	GIS Management- General	2,000
<b>Total</b>		0 *
<b>Public Health</b>		
542-2655	Mosquito Control- General	(4,000)
548-2675	Animal Control- General	4,000
<b>Total</b>		0 *
<b>Boat Harbor</b>		
562-2830	Boat Harbors- Empire	4,000
562-2840	Boat Harbors- Venice	2,000
562-2850	Boat Harbors- Pointe a la Hache	(6,000)
<b>Total</b>		0 *
<b>Total All Funds</b>		0
<b>Total Funded By General Fund</b>		0

<b>Salary Adjustments</b>			
<b>Position</b>	<b>Current</b>	<b>Proposed</b>	<b>Increase</b>
Director of Administration	87,758	103,000	15,242
Director of Public Service	87,758	103,000	15,242
Director of Operations	87,758	103,000	15,242
Lead Parish Attorney	128,600	150,000	21,400
Asst Parish Attorney	92,418	114,000	21,582
1st Asst Parish Attorney	97,700	114,000	16,300
Special Asst Parish Attorney	113,183	114,000	817
Homeland Security Manager	80,871	94,500	13,629
Coastal Restoration Director	80,214	94,500	14,286

ORDINANCE NO. 23-

The following Ordinance was offered by Council Member LaFrance who moved its adoption:

1           An Ordinance to amend 2023 Public Health Fund, Revenue and Operating  
2           Expenditure Budgets, Ambulances-General Department; and otherwise to provide  
3           with respect thereto.

4   DIGEST: An ordinance to budget \$500,000 grant awarded to the Ambulance department to  
5   purchase new ambulances. *The digest is for informational purposes only and is superseded by the*  
6   *language of the actual ordinance or resolution.*

7   WHEREAS, Plaquemines Parish Government has been awarded funding in the amount of  
8   \$500,000 from the Louisiana Department of the Treasury to purchase new ambulances; and

9   WHEREAS, an appropriation to the 2023 Public Health Fund, Revenue and Operating  
10   Expenditure Budgets, Ambulances-General Department is requested;

11   NOW, THEREFORE:

12   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

14   The 2023 Revenue Budget is amended as follows:

<b>Fund:</b> 004 Public Health Fund			
<b>Dept/Div:</b> 555-2700 Ambulances-General Dept			
<b>Object</b>	<b>Description</b>	<b>Inc/ Dec</b>	<b>Amendment</b>
430.330	State Grants – Ambulances	Inc	500,000

SECTION 2

23   The 2023 Operating Expenditure Budget is amended as follows:

<b>Fund:</b> 004 Public Health Fund			
<b>Dept/Div:</b> 555-2700 Ambulances-General Dept			
<b>Object</b>	<b>Description</b>	<b>Inc/ Dec</b>	<b>Amendment</b>
561.010	Vehicles Heavy	Inc	500,000

SECTION 3

33   The Secretary of this Council is hereby authorized and directed to immediately certify and release  
34   this Ordinance and that Parish employees and officials are authorized to carry out the purpose of  
35   this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 23-

The following Resolution was offered by Council Member LaFrance who moved its adoption:

1           A Resolution establishing the dates, times and places of public hearings on the  
2           proposed 2024 Operating Budget and on the proposed Capital Improvements  
3           Budget covering a period of at least five years as submitted by the Parish President;  
4           to authorize the Council Secretary to place the necessary Public Notice in the  
5           Plaquemines Gazette pursuant to Section 7.02 A and Section 7.05 C of the Charter  
6           for Local Self-Government, Parish of Plaquemines; and otherwise to provide with  
7           respect thereto.

8   NOW, THEREFORE:

9   BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT in accordance with  
10   Section 7.02 A of the Charter for Local Self-Government, Parish of Plaquemines, it hereby  
11   establishes budget hearings on the proposed 2024 Operating Budget for the Parish of Plaquemines  
12   and the proposed Capital Improvement Budget for the years 2024, 2025, 2026, 2027 and 2028 for  
13   the Parish of Plaquemines on \_\_\_\_\_, at  
14   \_\_\_\_\_a.m. in the Belle Chasse Council Chambers, located at 333 F. Edward Hebert Blvd.,  
15   Bldg. 203, Belle Chasse, and that said Budget Hearings shall continue, thereafter, until the  
16   Budget Hearings are canceled or concluded, on \_\_\_\_\_

17  
18   BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby  
19   authorizes and directs the Secretary of this council to place the necessary advertisement in the  
20   Parish Official Journal in accordance with Section 7.02 A and Section 7.05 C of the Charter for  
21   Local Self-Government for the Parish of Plaquemines.

22   BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the  
23   Secretary of this Council is hereby authorized and directed to immediately certify and release this  
24   Resolution and that Parish employees and officials are authorized to carry out the purposes of this  
25   Resolution, both without further reading and approval by the Plaquemines Parish Council.

26  
27

RESOLUTION NO. 23-

The following Resolution was offered by Council Member LaFrance who moved its adoption:

1           A Resolution to provide employees' group insurance coverages consisting of  
2           medical, vision, dental and life for the policy period January 1, 2024, through  
3           December 31, 2024, on an employer/employee contributory basis of 72%/28%; and  
4           otherwise to provide with respect thereto.

5  
6           WHEREAS, the best quote for total employees' medical was  
7           \_\_\_\_\_ at \$\_\_\_\_\_ per month or  
8           \$\_\_\_\_\_ per year; the best quotes for vision was  
9           \_\_\_\_\_ at \$\_\_\_\_\_ per month or \$\_\_\_\_\_ per year;  
10          the best quote for dental was \_\_\_\_\_ at \$\_\_\_\_\_ per month or  
11          \$\_\_\_\_\_ per year; the best quote for life was \_\_\_\_\_  
12          at \$\_\_\_\_\_ per month or \$\_\_\_\_\_ per year; and

13  
14          WHEREAS, on insurance for which the Parish pays a portion of the premium on an  
15          employer/employee basis of 72%/28% on a calendar basis, and the equal monetary amount for  
16          those who select the premium medical; and

17  
18          WHEREAS, after a total detailed evaluation, it is recommended to the Parish Council with  
19          concurrence of the Parish President, Keith Hinkley, that the quote for medical, vision, dental and  
20          life coverage be accepted to provide the aforementioned employee and early retiree group  
21          insurance;

22  
23          NOW, THEREFORE:

24  
25          BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby authorizes  
26          the acceptance of \_\_\_\_\_ for medical  
27          coverage, \_\_\_\_\_ for vision coverage,  
28          \_\_\_\_\_ for dental coverage, and  
29          \_\_\_\_\_ for life insurance coverage to provide the employee  
30          group insurance for the policy period January 1, 2024, to December 31, 2024, on an  
31          employer/employee contributory basis of 72%/28% respectively for HMO, Dental and Life  
32          coverage and the equal monetary amount that those who select the premium medical.

33  
34          BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the  
35          Secretary of this Council is hereby authorized and directed to immediately certify and release this  
36          Resolution and that Parish employees and officials are authorized to carry out the purposes of this  
37          Resolution, both without further reading and approval by the Plaquemines Parish Council.

38

ORDINANCE NO. 23-

The following Ordinance was offered by Council Member Cognevich who moved for its adoption:

1           An Ordinance authorizing the Parish President to do all things necessary and proper  
2           to negotiate and settle The Louisiana Fruit Company v. Plaquemines Parish  
3           Government; authorizing the Parish President to sign any written instrument  
4           accepting Coast Guard Road as a public road, provided conditions are met; and  
5           otherwise to provide with respect thereto.

6           DIGEST: In an effort to avoid further litigation concerning Coast Guard Road, this Ordinance  
7           authorizes the Parish President to do all things necessary and proper to negotiate and settle The  
8           Louisiana Fruit Company v. Plaquemines Parish Government consistent with the terms of this  
9           Ordinance. *The digest is for informational purposes only and is superseded by the language of the*  
10          *actual ordinance or resolution.*

11          WHEREAS, the Louisiana Fruit Company and Plaquemines Parish Government are currently in  
12          litigation regarding the status of Coast Guard Rd.; and

13          WHEREAS, it is the intent of the parties to come to an amicable resolution regarding the status of  
14          Coast Guard Road; and

15          WHEREAS, upon receipt of \$71,586.39 from Louisiana Fruit Company to make repairs to the  
16          road, Plaquemines Parish Government desires to accept the road as public by written instrument;

17          NOW, THEREFORE:

18          BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

19          It hereby authorizes the Parish President to do all things necessary and proper to negotiate and  
20          settle The Louisiana Fruit Company v. Plaquemines Parish Government, Docket No. 67-365, Div.  
21          B, 25th Judicial District Court, Parish of Plaquemines, State of Louisiana, provided the following  
22          condition is met: Plaquemines Parish Government receives \$71,586.39 from the Louisiana Fruit  
23          Company, which shall be used by Plaquemines Parish Government to make repairs to Coast Guard  
24          Road.

SECTION 2

25          Provided the condition of Section 1 of this Ordinance is met, it hereby authorizes the Parish  
26          President to sign any written instrument, including a consent judgment or formal dedication, or  
27          both, accepting Coast Guard Road as a public road.  
28          29

SECTION 3

30          31          The Secretary of this Council is hereby authorized and directed to immediately certify and release  
32          33          this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
34          35          this Ordinance, both without further reading and approval by the Plaquemines Parish Council.  
36          37

ORDINANCE NO. 23-

The following Ordinance was offered by Council Member Cognevich who moved its adoption:

1           An Ordinance to provide for the geographic merger of precincts in Plaquemines  
2           Parish; and otherwise to provide with respect thereto.

3  
4   DIGEST: This ordinance will effect the geographic merger of precincts in Plaquemines Parish to  
5   bring the Parish precincts into compliance with minimum voter thresholds to avoid additional  
6   election costs to the Parish. *This digest is informational only is superseded by the language of*  
7   *the actual ordinance.*

8   WHEREAS, State law mandates the small precincts either be geographically merged to meet  
9   established registered voter thresholds or the Parish will be responsible for additional elections  
10   costs;

11  
12   NOW, THEREFORE:

13   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

14  
15   The following Precincts are hereby geographically merged:

16  
17           Precinct 8-1A and 7-1 are hereby geographically merged and the geographically merged  
18           precinct is redesignated as Precinct 7-1

SECTION 2

19  
20  
21  
22  
23   The Secretary of this Council is hereby authorized and directed to immediately certify and release  
24   this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
25   this Ordinance, both without further reading and approval by the Plaquemines Parish Council.  
26  
27



ORDINANCE NO. 23-

The following Ordinance was offered by Council Member Newsom who moved its adoption:

1  
2 An Ordinance approving a plan of resubdivision of Lot M-1, Jesuit Bend, Section  
3 10, T15S, R24E, Southeastern District of Louisiana, West of the Mississippi River,  
4 Plaquemines Parish, Louisiana, into Lots M-1A and M-1B, Jesuit Bend, Section  
5 10, T15S, R24E, Southeastern District of Louisiana, West of the Mississippi River,  
6 Plaquemines Parish, Louisiana, as shown on the plan and plat of survey by Dufrene  
7 Surveying & Engineering, Inc., dated June 15, 2023, the owner having fulfilled all  
8 of the requirements of the Subdivision and Resubdivision Ordinance of the Parish  
9 of Plaquemines, without cost to the Plaquemines Parish Government or the Parish  
10 of Plaquemines; and otherwise to provide with respect thereto.

11 Digest: The property owner wants to divide property into 2 lots. *The digest is for informational*  
12 *purposes only and is superseded by the language of the actual ordinance or resolution.*

13  
14 WHEREAS, John and Tana Robinson are the owners of Lot M-1, Jesuit Bend, Section 10, T15S,  
15 R24E, Southeastern District of Louisiana, West of the Mississippi River, Plaquemines Parish,  
16 Louisiana, as more fully shown on the plan and plat of resubdivision by Dufrene Surveying &  
17 Engineering, Inc., dated June 15, 2023, a print whereof is annexed hereto and made part hereof;  
18 and

19  
20 WHEREAS, John and Tana Robinson, as owner of said property have proposed the resubdivison  
21 of Lot M-1, Jesuit Bend, Section 10, T15S, R24E, Southeastern District of Louisiana, West of the  
22 Mississippi River, Plaquemines Parish, Louisiana into Lots M-1A and M-1B, Jesuit Bend, Section  
23 10, T15S, R24E, Southeastern District of Louisiana, West of the Mississippi River, Plaquemines  
24 Parish Louisiana, as more fully shown on said plan; and

25 WHEREAS, all streets, utilities, drainage structures and other improvements shown on the  
26 aforementioned map of survey are in place; and

27 WHEREAS, the owner/ Developer understands that he is responsible for the cost of installation of  
28 the sewerage and water infrastructure to connect to the public utilities shown on the  
29 aforementioned map; and

30 WHEREAS, the owner/Developer understands that he and subsequent owners of the property will  
31 be responsible for the maintenance of future and all existing non-dedicated streets, roads, right of  
32 ways, utilities, drainage and structures and other improvements shown on the aforementioned plan  
33 and plat of survey are in place; and

34 WHEREAS, the Plaquemines Parish Government accepts no responsibility or liability for the  
35 construction, maintenance or improvements of any future or now existing non-dedicated streets,  
36 roads, right of ways, utilities, drainage structure and other improvements that may be shown on  
37 the aforementioned plan and plat of survey; and

38 WHEREAS, the owner/Developer and subsequent owners of the property shall be responsible for  
39 the construction and maintenance of future and all existing non-dedicated streets, roads, rights of  
40 ways, utilities, drainage structures and other improvements that may be shown on the  
41 aforementioned plan and plat of survey;

42 NOW, THEREFORE:

43 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

44  
45 The aforesaid Map of Resubdivision of Lot M-1, Jesuit Bend, Section 10, T15S, R24E,  
46 Southeastern District of Louisiana, West of the Mississippi River, Plaquemines Parish, Louisiana,  
47 into Lots M-1A and M-1B, Jesuit Bend, Section 10, T15S, R24E, Southeastern District of  
48 Louisiana, West of the Mississippi River, Plaquemines Parish, Louisiana, as shown on the plan  
49 and plat of survey by Dufrene Surveying & Engineering, Inc., dated June 15, 2023 , a print whereof  
50 is annexed hereto and made a part hereof, approved, and that the approval of the Parish President,

51 Directors and all appropriate Parish department heads of the aforesaid plan and plat of survey be  
52 ratified.

53 SECTION 2

54 The Parish President be and is hereby authorized to appear before a Notary Public, and execute  
55 and approve aforesaid plan of resubdivision of owners as depicted on plan and plat of survey by  
56 Dufrene Surveying & Engineering, Inc., June 15, 2023, for the Parish of Plaquemines and the  
57 Plaquemines Parish Government, and to execute any and all acts and documents necessary and  
58 proper in the premises to give full force and effect to the aforesaid Ordinance.

59 SECTION 3

60 The Plaquemines Parish Government accepts no responsibility or liability for construction,  
61 maintenance or improvements of any future or now existing non-dedicated streets, roads, right of  
62 ways, utilities, drainage structures and other improvements that may or may not be shown on the  
63 aforementioned plan and plat of survey or later developed.

64 SECTION 4

65 The Secretary of this Council is hereby authorized and directed to immediately certify and release  
66 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
67 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

68 The foregoing Ordinance having been submitted to a vote resulted as follows:

69 YEAS:

70 NAYS:

71 ABSENT:

72 PRESENT BUT NOT VOTING:

73 And the Ordinance was declared adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

JESUIT BEND  
SECTION 10, T15S, R24E  
PLAQUEMINES PARISH, LA.

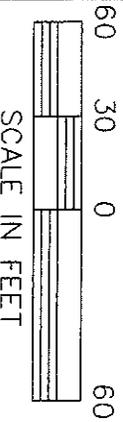
KILDEE LANE (SIDE)

40 ARPENT LINE(SIDE)  
PARISH DRAINAGE CANAL (SIDE)

THIS PROPERTY IS LOCATED IN FEMA  
FLOOD ZONE AE, BFE=9.0 COMMUNITY  
NO. 22075, PANEL NO. 0070E FIRM  
DATE: JANUARY 15, 2021.

**LEGEND**

- OVERHEAD UTILITY LINES
- POWER POLE
- ANCHOR/GUY WIRE
- SQUARE FENCE POST
- FIRE HYDRANT



APPROVAL DATE \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

DIRECTOR OF OPERATIONS \_\_\_\_\_

PARISH PRESIDENT \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

LINDA BAYHI  
(FORMERLY JUNETTE BAYHI BARROIS)

AREA OF FORMER TRACT M-11 = 2 ACRES

REFERENCE:  
- SURVEY OF LINDA BAYHI PROPERTY BY  
DUFRENE SURVEYING & ENGINEERING, INC.  
DATED DECEMBER 9, 1998.  
- RESUBDIVISION OF J.P. MUDGE PROPERTY  
BY DUFRENE SURVEYING & ENGINEERING, INC.  
DATED JANUARY 29, 1998.

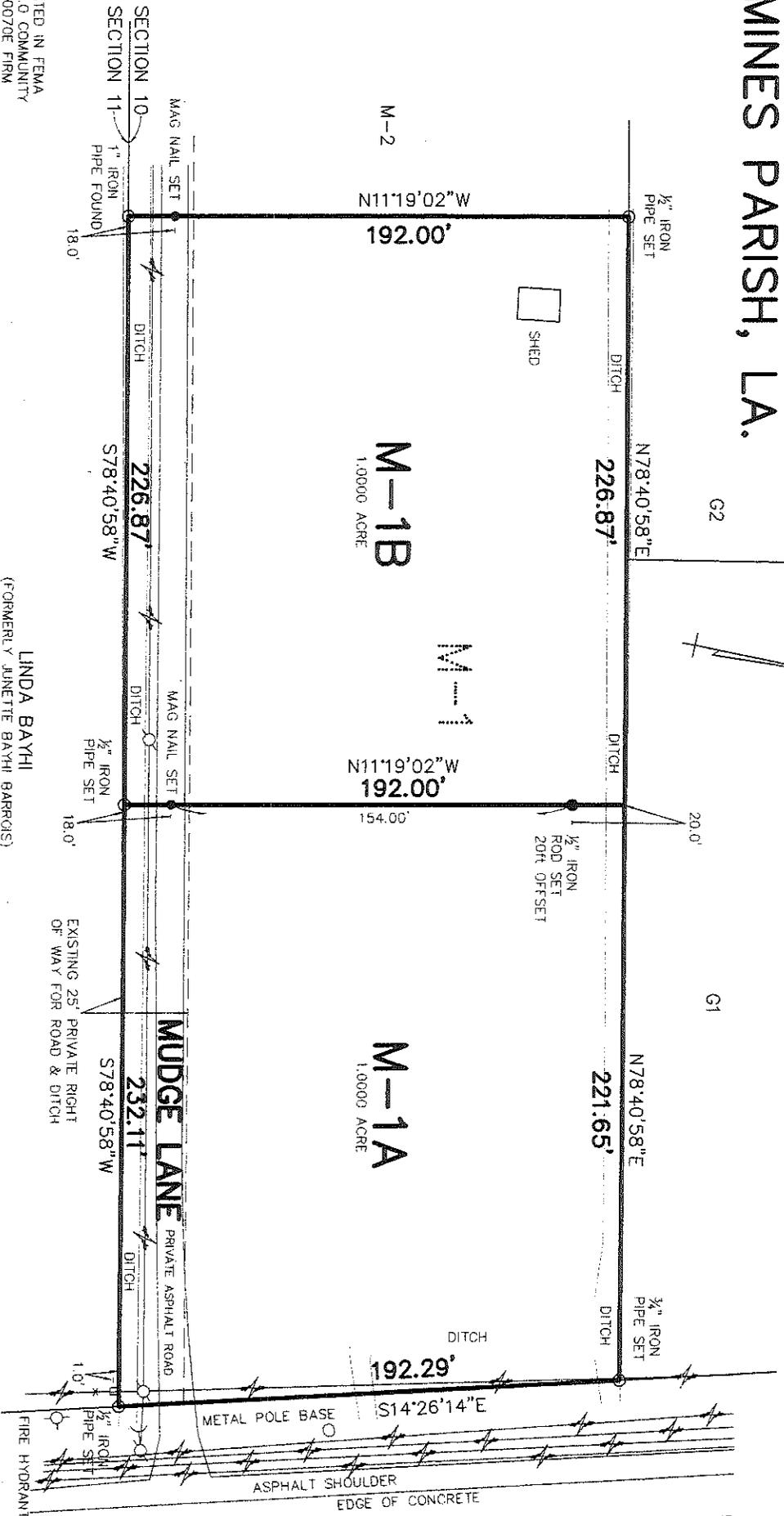
BEARINGS ARE BASED ON RECORD BEARINGS.

THE SEAVIAGES AND RESTRICTIONS SHOWN ON THIS SURVEY  
ARE LIMITED TO THOSE SET FORTH IN THE DESCRIPTION  
FURNISHED TO US, AND THERE IS NO REPRESENTATION THAT ALL  
APPLICABLE SEAVIAGES AND RESTRICTIONS ARE SHOWN HEREON.  
THE SURVEYOR HAS MADE NO TITLE SEARCH OR PUBLIC RECORD  
SEARCH IN COMPILING THE DATA FOR THIS SURVEY.

RESUBDIVISION OF TRACT M-1 INTO LOTS M-1A AND M-1B.  
SURVEYED IN ACCORDANCE WITH THE LOUISIANA STANDARDS OF  
PRACTICE FOR BOUNDARY SURVEYS FOR A CLASS C SURVEY,  
MADE AT THE REQUEST OF JOHN & TANA ROBINSON.

JUNE 15, 2023

LA. STATE HIGHWAY NO. 23  
PARISH HIGHWAY NO. 11 (SIDE)  
MISSISSIPPI RIVER (SIDE)



**DUFRENE SURVEYING  
& ENGINEERING INC.**

1624 MANHATTAN BOULEVARD, HARVEY, LA 70058  
504-368-6330 PH.  
504-368-6394 FAX  
dufr@dufrnesurveying.com

JONATHAN P. DUFRENE  
License No. 5158  
PROFESSIONAL

23-000309  
V. JACO, REGISTRAR  
JESUIT BEND, LA (RESUB) DWG

ORDINANCE NO. 23-

The following Ordinance was offered by Council Member Schulz who moved its adoption:

1           An Ordinance to amend the 2023 Operating Expenditure Budget, various funds,  
2           various departments, various line items; and otherwise to provide with respect  
3           thereto.

4   DIGEST: An ordinance to amend the 2023 operating expenditure budget by appropriating  
5   \$275,000 to the Flood Control-General Department and \$45,000 to the Recreation Facilities &  
6   Servies Department to cover the cost of operation for the remainder of 2023. Funding source is the  
7   General Fund Unreserved Undesignated fund balance. *The digest is for informational purposes*  
8   *only and is superseded by the language of the actual ordinance or resolution.*

9  
10   WHEREAS, a review of the operating expenditure budget was performed and amendments are  
11   necessary;

12   NOW, THEREFORE:

13   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

15   The 2023 Operating Expenditure Budget is amended as follows by appropriating \$320,000 from  
16   the General Fund Unreserved Undesignated Fund Balance:

<b>Fund:</b> 001 General Fund			
<b>Dept/Div:</b> 640-4060 Recreation Facilities & Services Dept.			
<b>Object</b>	<b>Description</b>	<b>Inc/ Dec</b>	<b>Amendment</b>
523.305	Utilities Water/Sewer/Refuse (Pub Util)	Inc	5,000
532.001	Professional Services - General	Inc	40,000

<b>Fund:</b> 001 General Fund			
<b>Dept/Div:</b> 770-4500 Flood Control-Gen Dept.			
<b>Object</b>	<b>Description</b>	<b>Inc/ Dec</b>	<b>Amendment</b>
528.210	Maintenance Equipment-Heavy	Inc	275,000

SECTION 2

34   The Secretary of this Council is hereby authorized and directed to immediately certify and release  
35   this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
36   this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 23-

The following Ordinance was offered by Council Member Schulz who moved its adoption:

1           An Ordinance to amend the 2023 General Fund, Operating Expenditure Budget,  
2           Homeland Security/Emergency Preparedness Department; and otherwise to  
3           provide with respect thereto.

4   DIGEST: An ordinance to appropriate \$37,000 to the Homeland Security/Emergency  
5   Preparedness department to update all hazard emergency operation plans. Funding source is the  
6   general fund unreserved undesignated fund balance. *The digest is for informational purposes only*  
7   *and is superseded by the language of the actual ordinance or resolution.*

8  
9   WHEREAS, after a review of the Homeland Security/Emergency Preparedness Department's  
10   operating expenditure budget, an amendment is required;

11   NOW, THEREFORE:

12   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

14   The 2023 General Fund, Operating Expenditure Budget, Homeland Security/Emergency  
15   Preparedness Department, is amended by appropriating \$37,000 from the General Fund  
16   Unreserved Undesignated Fund Balance as follows:

<b>Fund:</b> 001 General Fund			
<b>Dept/Div:</b> 468-2225 Homeland Sec/Emerg Preprd			
<b>Object</b>	<b>Description</b>	<b>Inc/ Dec</b>	<b>Amendment</b>
532.001	Professional Services – General	Inc	37,000

SECTION 2

25   The Secretary of this Council is hereby authorized and directed to immediately certify and release  
26   this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
27   this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

*Proposal for*

# PLAQUEMINES PARISH OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS



Prepared for Plaquemines Parish  
Office of Homeland Security and Emergency Preparedness



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# 1.0 OVERVIEW AND APPROACH

---

The Stephenson Disaster Management Institute (SDMI) at Louisiana State University (LSU) will manage, coordinate, and conduct a planning project for Plaquemines Parish. The planning project will be a complete review, and update of the Parish Emergency Operations Plan (EOP). This document is critical to mission readiness and response to any human caused, technological, or natural disaster posing active threats to the citizens and first responders in the planning area.

This update to Plaquemines Parish’s current planning program will advance the abilities of Parish Emergency Response Personnel and stakeholders to efficiently manage critical incident response as well as enhanced identification of threats/risks specific to the Parish.

SDMI has identified a project team highly experienced in Emergency Management and Homeland Security Planning and Operations to lead the project and best support the staff of the Plaquemines Parish Office of Homeland Security and Emergency Preparedness. The project team will include a total of 4 full time SDMI employees, 1 student worker, and 1 hourly subject matter expert (only utilized as needed). The project team has over 30 years of combined experience specific to emergency preparedness, response, recovery, and mitigation in both the homeland security and traditional emergency management fields of expertise.

## 1.1 PROJECT OVERVIEW

Over phases within the project, the SDMI led team will:

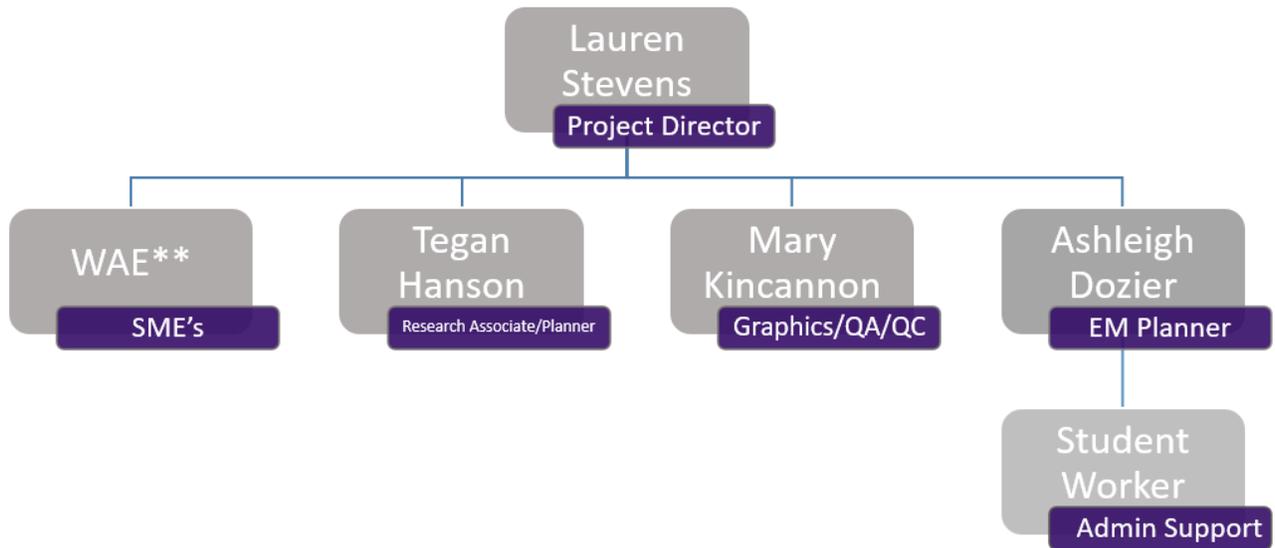
- Phase 0 – Project Set up/Current Plaquemines Parish Plan Review
- Phase 1 – Data Collection/Draft Plan Development
- Phase 2 – Meeting Conduct (at the direction of Plaquemines Parish as needed)
- Phase 3 – Final EOP Products

## 2.0 PROJECT PHASE BREAKDOWN

### 2.1 PHASE 0: PROJECT SETUP

SDMI will hold project meetings as needed throughout the development of EOP. The below team will be dedicated for the duration of the project, providing Plaquemines Parish OHSEP with unlimited and immediate access throughout each phase.

During this phase, the below team will review all current EOP documentation and other applicable information.



\*Indicates employee will only be used as needed

## **2.2 PHASE 1 AND PHASE 2: EOP DATA COLLECTION AND DRAFT PLAN DEVELOPMENT/MEETINGS AS NEEDED**

### **2.2.1 Collection of Information for Plan Update**

- SDMI staff will work with local agencies and departments to update outdated information within the current EOP.
- Information collection will be done through phone calls, emails, in person meetings and or virtual meetings as needed.
- SDMI will work through the OHSEP to schedule any in person or virtual meetings needed to collect data from partner agencies.

### **2.2.2 Draft Plan Development**

- Current Plaquemines Parish EOP content to be migrated into a new design that fits the current ESF environment. Outdated or unnecessary content will be removed and replaced.
- Planning document will follow outline (subject to change based on meetings and discussions with OHSEP and stakeholders) as seen in this proposal.
- Any SOPs on file or in current EOP will be removed and placed in a separate SOP document.
- Annexes may be combined to create a more user friendly and accessible EOP.
- Maps, graphics, or other charts needed will be created to enhance new EOP.
- Customized plan with Plaquemines Parish theme in compliance with FEMA CPG 101.

## **2.3 PHASE 3: EOP FINAL PRODUCT**

### **2.3.1 Final Draft Plan**

- Plaquemines Parish will be given final draft document for review.
- Comments/edits will be integrated into the document.
- Final EOP and SOPs will be provided in digital (secure link and on flash drives) and hard copy (4 printed hard copies) and will be delivered to OHSEP.
- SDMI Team will provide OHSEP overview of final EOP in a final deliverables meeting.
- OHSEP will receive 4 professionally printed and bound EOP copies, along with digital files in Adobe and Word.

## **3.0 ESTIMATED TIMELINE**

---

### **3.1.1 Mid-September 2023 - Project Kick Off**

- Phase 0 activities

### **3.1.2 Mid October 2023 – Data Collection/Meetings As needed**

- Phase 1 activities

### **3.1.3 Late November 2023 – Continued Data Collection/Draft Plan Development**

- Phase 1 and Phase 2 Activities

### **3.1.4 December 2023 – March 2024 – Draft Plan Development**

- Phase 2 activities
- Meetings scheduled as needed

### **3.1.5 May 2024 – Draft EOP**

- Phase 3
- Parish will receive draft EOP
- Edits from parish incorporated

### **3.1.6 June 2024 – Final EOP/ Presentation of Final Deliverables**

- Final EOP document to parish
- Presentation of Final deliverables

Timeline is subject to change based on actual project start date agreed upon and/or needs of OHSEP.

## 4.0 SUGGESTED EOP OUTLINE

---

### Draft EOP Planning Outline

#### Section 1: Basic Plan

- a.) Introductory Material
  - a. Table of Contents
  - b. Promulgation Document/Signatures
  - c. Approval and Implementation
  - d. Record of Changes
  - e. Record of Distribution
- b.) Purpose, Scope, Situation Overview, and Assumptions
  - a. Purpose
  - b. Scope
  - c. Situation Overview
    - i. Hazard Analysis Summary
    - ii. Capability Assessment
    - iii. Mitigation Overview
  - d. Planning Assumptions
- c.) Concept of Operations (EOC Activation Levels/Phases of Emergency Management)
- d.) Organization and Assignment of Responsibilities
  - a. Responsibilities for EOC Positions
- e.) Direction, Control, and Coordination
  - a. Authority to initiate action
- f.) Administration, Finance, and Logistics
- g.) Continuity of Government
  - a. Lines of Succession
- h.) Communications
- i.) Plan Development and Maintenance
- j.) Relevant Appendices
  - a. EOC Layout
  - b. ESF Functional Chart
  - c. EOC Command Structure
  - d. Vital Facilities (if desired)
  - e. Essential Workers

#### Section 2: Emergency Support Function (ESF) Annexes

- a) ESF 1 – Transportation
- b) ESF 2 – Communications
- c) ESF 3 – Public Works and Engineering
- d) ESF 4 – Firefighting
- e) ESF 5 – Emergency Management
- f) ESF 6 – Mass Care, Emergency Assistance, Housing, and Human Services
- g) ESF 7 – Logistics Management and Resource

- h) ESF 8 – Public Health and Medical Services
- i) ESF 9 – Search and Rescue
- j) ESF 10 – HAZMAT
- k) ESF 11 – Agriculture and Natural Resources
- l) ESF 12 – Energy
- m) ESF 13 – Public Safety and Security
- n) ESF 14 – Long-Term Community Recovery
- o) ESF 15 – Emergency Public Information

### **Section 3: Support/Functional Annexes**

- a.) Warning
- b.) Essential Worker Plan\*
- c.) Evacuation
- d.) Post Disaster Damage Assessment\*
- e.) Staging Sites/PODS\*
- f.) Volunteer and Donations Management\* (Could also be called Community Resources)

### **Section 4: Hazard, Threat, or Incident-Specific Annexes**

- a.) Hurricane
- b.) Severe Weather – Tornado, High Wind, Hail
- c.) Wintery Weather or Freeze Plan
- d.) CBRN
- e.) Terrorism
- f.) Pandemic/Infectious Disease
- g.) Cyber Incident
- h.) Mass Fatalities

### **Section 5: Authorities and References and Definitions**

\*Indicates a possible/recommended annex

## 5.0 PROJECTED COST

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<b>Plaquemines Parish EOP Review and Update</b>		<b>Cost Estimate</b>
1	EOP Review of Basic Plan and All Annexes	\$500
2	Data Collection/New Template	\$9,500
3	Draft Plan Development	\$19,500
5	Meetings/Discussions with stakeholders/local agencies/departments	\$5,500
6	Graphic Design + Final Draft Plan QA/QC + SME Review	\$1,500
7	Final Deliverables (Printing and Supplies)	\$500
<b>PROJECT COST ESTIMATE:</b>		<b>\$37,000</b>

ORDINANCE NO. 23-

The following Ordinance was offered by Council Member Champagne who moved its adoption:

1           An Ordinance approving a plan of resubdivision of Lot 8A Belle Chasse Plantation  
2           Section B, Belle Chasse, Plaquemines Parish, Louisiana, into Lots 8B, 8D, 8E, 8F,  
3           and 9E, and dedication of a 10' water servitude and 25' servitudes for ingress and  
4           egress and utilities, Belle Chasse Plantation Section B, Belle Chasse, Plaquemines  
5           Parish, Louisiana, as shown on the plan and plat of survey by Dufrene Surveying  
6           Inc., dated February 11, 2021, and revised July 13, 2023, the owner having fulfilled  
7           all of the requirements of the Subdivision and Resubdivision Ordinance of the  
8           Parish of Plaquemines, without cost to the Plaquemines Parish Government or the  
9           Parish of Plaquemines; and otherwise to provide with respect thereto.

10  
11        Digest: The property owner wants to divide property into 5 lots. *The digest is for informational*  
12        *purposes only and is superseded by the language of the actual ordinance or resolution.*

13  
14        WHEREAS, J. Sercovich, LLC, as the owner of Lot 8A, Belle Chasse Plantation Section B, Belle  
15        Chasse, Plaquemines Parish, Louisiana as more fully shown on the plan and plat of resubdivision  
16        by Dufrene Surveying & Engineering, Inc., dated February 11, 2021 and revised July 13, 2023, a  
17        print whereof is annexed hereto and made part hereof; and

18        WHEREAS, J. Sercovich, LLC, as owner of said property have proposed the resubdivision of Lot  
19        8A, Belle Chasse Plantation Section B, Belle Chasse, Plaquemines Parish, Louisiana, into Lot 8B,  
20        8D, 8E, 8R and 9E and dedication of 10' water servitude and 25' servitudes for ingress and egress  
21        and utilities, Belle Chasse Plantation Section B, Belle Chasse, Plaquemines Parish, Louisiana, as  
22        more fully shown on said plan; and

23        WHEREAS, all streets, utilities, drainage structures and other improvements shown on the  
24        aforementioned map of survey are in place; and

25        WHEREAS, the owner/ Developer understands that he is responsible for the cost of installation of  
26        the sewerage and water infrastructure to connect to the public utilities shown on the  
27        aforementioned map; and

28        WHEREAS, the owner/Developer understands that he and subsequent owners of the property will  
29        be responsible for the maintenance of future and all existing non-dedicated streets, roads, right of  
30        ways, utilities, drainage and structures and other improvements shown on the aforementioned plan  
31        and plat of survey are in place; and

32        WHEREAS, the Plaquemines Parish Government accepts no responsibility or liability for the  
33        construction, maintenance or improvements of any future or now existing non-dedicated streets,  
34        roads, right of ways, utilities, drainage structure and other improvements that may be shown on  
35        the aforementioned plan and plat of survey; and

36        WHEREAS, the owner/Developer and subsequent owners of the property shall be responsible for  
37        the construction and maintenance of future and all existing non-dedicated streets, roads, rights of  
38        ways, utilities, drainage structures and other improvements that may be shown on the  
39        aforementioned plan and plat of survey;

40        NOW, THEREFORE:

41        BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

42  
43        The aforesaid Map of Resubdivision of Lot 8A, Belle Chasse Plantation Section B, Belle Chasse,  
44        Plaquemines Parish, Louisiana, into Lots 8B, 8D, 8E, 8F, and 9E and dedication of 10' water  
45        servitude and 25' servitudes for ingress and egress and utilities, Belle Chasse Plantation Section  
46        B, Belle Chasse, Plaquemines Parish, Louisiana, as shown on the plan and plat of survey by  
47        Dufrene Surveying & Engineering, Inc., dated February 11, 2021 and revised July 13, 2023, a print  
48        whereof is annexed hereto and made a part hereof, approved, and that the approval of the Parish

49 President, Directors and all appropriate Parish department heads of the aforesaid plan and plat of  
50 survey be ratified.

51 SECTION 2

52 The Parish President be and is hereby authorized to appear before a Notary Public, and execute  
53 and approve aforesaid plan of resubdivision of owners as depicted on plan and plat of survey by  
54 Dufrene Surveying & Engineering, Inc., February 11, 2021 and revised July 13, 2023, for the  
55 Parish of Plaquemines and the Plaquemines Parish Government, and to execute any and all acts  
56 and documents necessary and proper in the premises to give full force and effect to the aforesaid  
57 Ordinance.

58 SECTION 3

59 The Plaquemines Parish Government accepts no responsibility or liability for construction,  
60 maintenance or improvements of any future or now existing non-dedicated streets, roads, right of  
61 ways, utilities, drainage structures and other improvements that may or may not be shown on the  
62 aforementioned plan and plat of survey or later developed.

63 SECTION 4

64 The Secretary of this Council is hereby authorized and directed to immediately certify and release  
65 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
66 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

67 The foregoing Ordinance having been submitted to a vote resulted as follows:

68 YEAS:

69 NAYS:

70 ABSENT:

71 PRESENT BUT NOT VOTING:

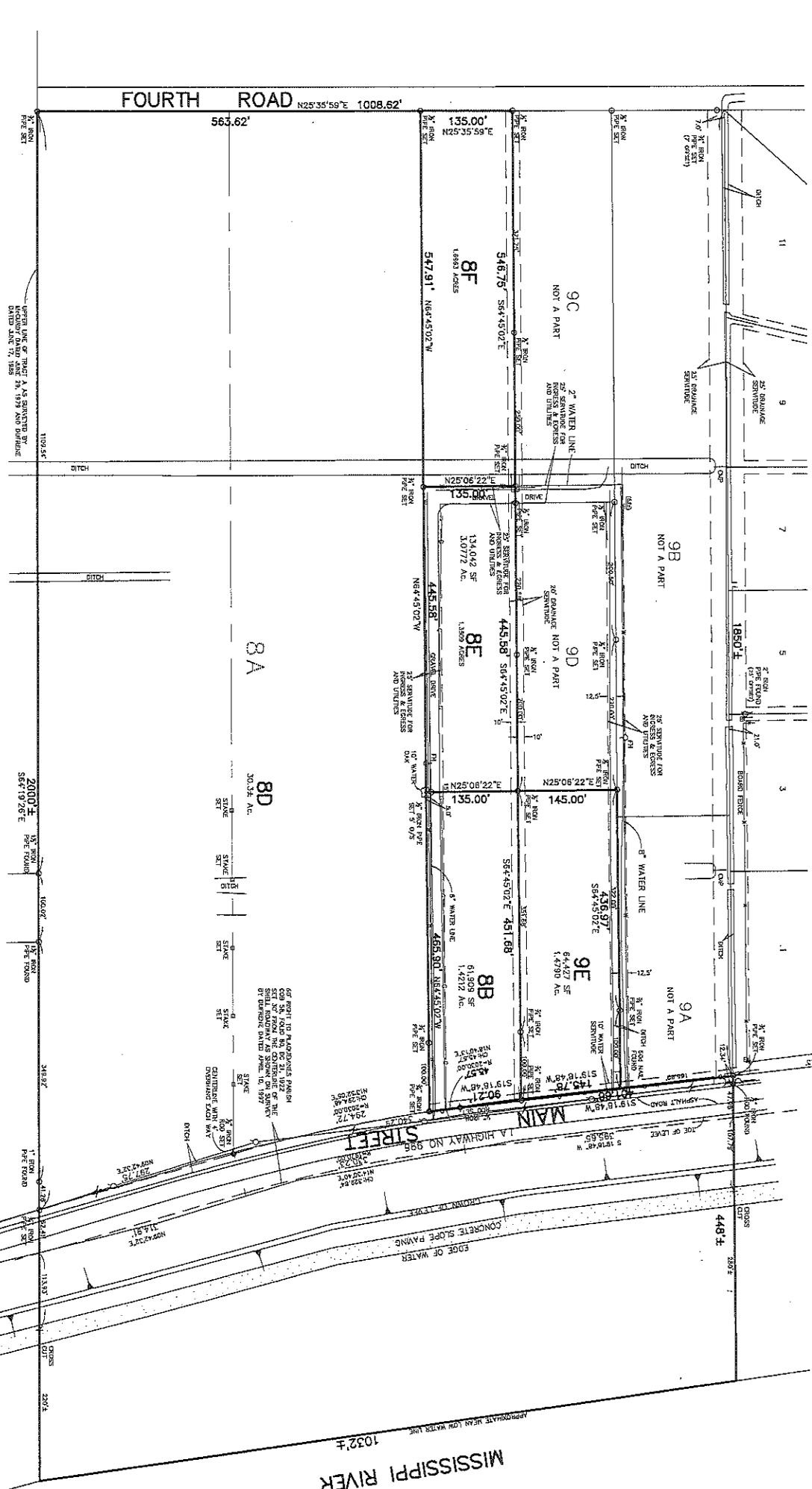
72 And the Ordinance was declared adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**BELLE CHASSE PLANTATION**  
**SECTION B**  
 SECTION 9 T14S, R25E  
 SOUTHEASTERN DISTRICT OF LOUISIANA  
 WEST OF THE MISSISSIPPI RIVER  
 PLAQUEMINES PARISH, LA

RIVERWOODS SUBDIVISION

PARK RIVERWOODS

APPROVAL DATE \_\_\_\_\_  
 APPROVED BY: \_\_\_\_\_  
 DIRECTOR OF PUBLIC SERVICE  
 PARISH PRESIDENT  
 ORDINANCE NO. \_\_\_\_\_



**LEGEND**

- OVERHEAD UTILITY LINES
- POWER POLE
- TELEPHONE BOX



THIS PLAN BASED ON THE SURVEY BY  
 DURENE SURVEYING & ENGINEERING INC  
 DATED SEP 23, 2020

THIS PROPERTY IS IN RMA ZONE X  
 FROM DATE: MAY 15, 2021

RESUBDIVISION OF LOT 8A INTO LOTS 8A, 8B, 8C, 8D, 8E, 8F, 8G, 8H, 8I, 8J, 8K, 8L, 8M, 8N, 8O, 8P, 8Q, 8R, 8S, 8T, 8U, 8V, 8W, 8X, 8Y, 8Z

RESUBDIVISION OF LOT 9A INTO LOTS 9A, 9B, 9C, 9D, 9E, 9F, 9G, 9H, 9I, 9J, 9K, 9L, 9M, 9N, 9O, 9P, 9Q, 9R, 9S, 9T, 9U, 9V, 9W, 9X, 9Y, 9Z

**OAK ROAD (SIDE)**

REVISED JULY 13, 2023

FEBRUARY 11, 2021  
 RESUBDIVISION OF LOT 8A INTO LOTS 8A, 8B, 8C, 8D, 8E, 8F, 8G, 8H, 8I, 8J, 8K, 8L, 8M, 8N, 8O, 8P, 8Q, 8R, 8S, 8T, 8U, 8V, 8W, 8X, 8Y, 8Z  
 AND DEDICATION OF 10' WATER SERVIDUTE AND 25'  
 SERVIDUTES FOR INGRESS & EGRESS & UTILITIES  
 SURVEYED IN ACCORDANCE WITH THE LOUISIANA STANDARDS  
 FOR PROPERTY SURVEYS FOR A CLASS C SURVEY, MADE AT  
 THE REQUEST OF J. SENDOVICH LLC.

DURENE SURVEYING  
 & ENGINEERING INC.  
 1624 MARSHALL BOULEVARD, HARVEY, LA 70058  
 504-555-5311 FAX  
 durenemapsurveying.com



ORDINANCE NO. 23-

The following Ordinance was offered by Council Member Champagne who moved its adoption:

1           An Ordinance approving a plan of resubdivision of Lot 9B Belle Chasse Plantation  
2           Section B, Belle Chasse, Plaquemines Parish, Louisiana, into Lots 9F and 9G, and  
3           dedication of a 10’ water servitude and 25’ servitudes for ingress and egress and  
4           utilities, Belle Chasse Plantation Section B, Belle Chasse, Plaquemines Parish,  
5           Louisiana, as shown on the plan and plat of survey by Dufrene Surveying Inc.,  
6           dated March 24, 2022, and revised July 13, 2023, the owner having fulfilled all of  
7           the requirements of the Subdivision and Resubdivision Ordinance of the Parish of  
8           Plaquemines, without cost to the Plaquemines Parish Government or the Parish of  
9           Plaquemines; and otherwise to provide with respect thereto.

10  
11          Digest: The property owner wants to divide property into 2 lots. *The digest is for informational*  
12          *purposes only and is superseded by the language of the actual ordinance or resolution.*

13  
14          WHEREAS, J. Sercovich, LLC, as the owner of Lot 9B, Belle Chasse Plantation Section B, Belle  
15          Chasse, Plaquemines Parish, Louisiana as more fully shown on the plan and plat of resubdivision  
16          by Dufrene Surveying & Engineering, Inc., dated March 24, 2022 and revised July 13, 2023, a  
17          print whereof is annexed hereto and made part hereof; and

18          WHEREAS, J. Sercovich, LLC, as owner of said property have proposed the resubdivision of Lot  
19          9B, Belle Chasse Plantation Section B, Belle Chasse, Plaquemines Parish, Louisiana, into Lots 9F  
20          and 9G and dedication of 10’ water servitude and 25’ servitudes for ingress and egress and utilities,  
21          Belle Chasse Plantation Section B, Belle Chasse, Plaquemines Parish, Louisiana, as more fully  
22          shown on said plan; and

23          WHEREAS, all streets, utilities, drainage structures and other improvements shown on the  
24          aforementioned map of survey are in place; and

25          WHEREAS, the owner/ Developer understands that he is responsible for the cost of installation of  
26          the sewerage and water infrastructure to connect to the public utilities shown on the  
27          aforementioned map; and

28          WHEREAS, the owner/Developer understands that he and subsequent owners of the property will  
29          be responsible for the maintenance of future and all existing non-dedicated streets, roads, right of  
30          ways, utilities, drainage and structures and other improvements shown on the aforementioned plan  
31          and plat of survey are in place; and

32          WHEREAS, the Plaquemines Parish Government accepts no responsibility or liability for the  
33          construction, maintenance or improvements of any future or now existing non-dedicated streets,  
34          roads, right of ways, utilities, drainage structure and other improvements that may be shown on  
35          the aforementioned plan and plat of survey; and

36          WHEREAS, the owner/Developer and subsequent owners of the property shall be responsible for  
37          the construction and maintenance of future and all existing non-dedicated streets, roads, rights of  
38          ways, utilities, drainage structures and other improvements that may be shown on the  
39          aforementioned plan and plat of survey;

40          NOW, THEREFORE:

41          BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

43          The aforesaid Map of Resubdivision of Lot 9B, Belle Chasse Plantation Section B, Belle Chasse,  
44          Plaquemines Parish, Louisiana, into Lots 9F and 9G and dedication of 10’ water servitude and 25’  
45          servitudes for ingress and egress and utilities, Belle Chasse Plantation Section B, Belle Chasse,  
46          Plaquemines Parish, Louisiana, as shown on the plan and plat of survey by Dufrene Surveying &  
47          Engineering, Inc., dated March 24, 2022 and revised July 13, 2023, a print whereof is annexed  
48          hereto and made a part hereof, approved, and that the approval of the Parish President, Directors  
49          and all appropriate Parish department heads of the aforesaid plan and plat of survey be ratified.

50

SECTION 2

51 The Parish President be and is hereby authorized to appear before a Notary Public, and execute  
52 and approve aforesaid plan of resubdivision of owners as depicted on plan and plat of survey by  
53 Dufrene Surveying & Engineering, Inc., March 24, 2022 and revised July 13, 2023, for the Parish  
54 of Plaquemines and the Plaquemines Parish Government, and to execute any and all acts and  
55 documents necessary and proper in the premises to give full force and effect to the aforesaid  
56 Ordinance.

57

SECTION 3

58 The Plaquemines Parish Government accepts no responsibility or liability for construction,  
59 maintenance or improvements of any future or now existing non-dedicated streets, roads, right of  
60 ways, utilities, drainage structures and other improvements that may or may not be shown on the  
61 aforementioned plan and plat of survey or later developed.

62

SECTION 4

63  
64 The Secretary of this Council is hereby authorized and directed to immediately certify and release  
65 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
66 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.  
67 The foregoing Ordinance having been submitted to a vote resulted as follows:

68 YEAS:

69 NAYS:

70 ABSENT:

71 PRESENT BUT NOT VOTING:

72 And the Ordinance was declared adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**BELLE CHASSE PLANTATION**  
**SECTION B**  
 SECTION 9 T14S, R25E  
 SOUTHEASTERN DISTRICT OF LOUISIANA  
 WEST OF THE MISSISSIPPI RIVER  
**PLAQUEMINES PARISH, LA**

APPROVAL DATE \_\_\_\_\_  
 APPROVED BY: \_\_\_\_\_

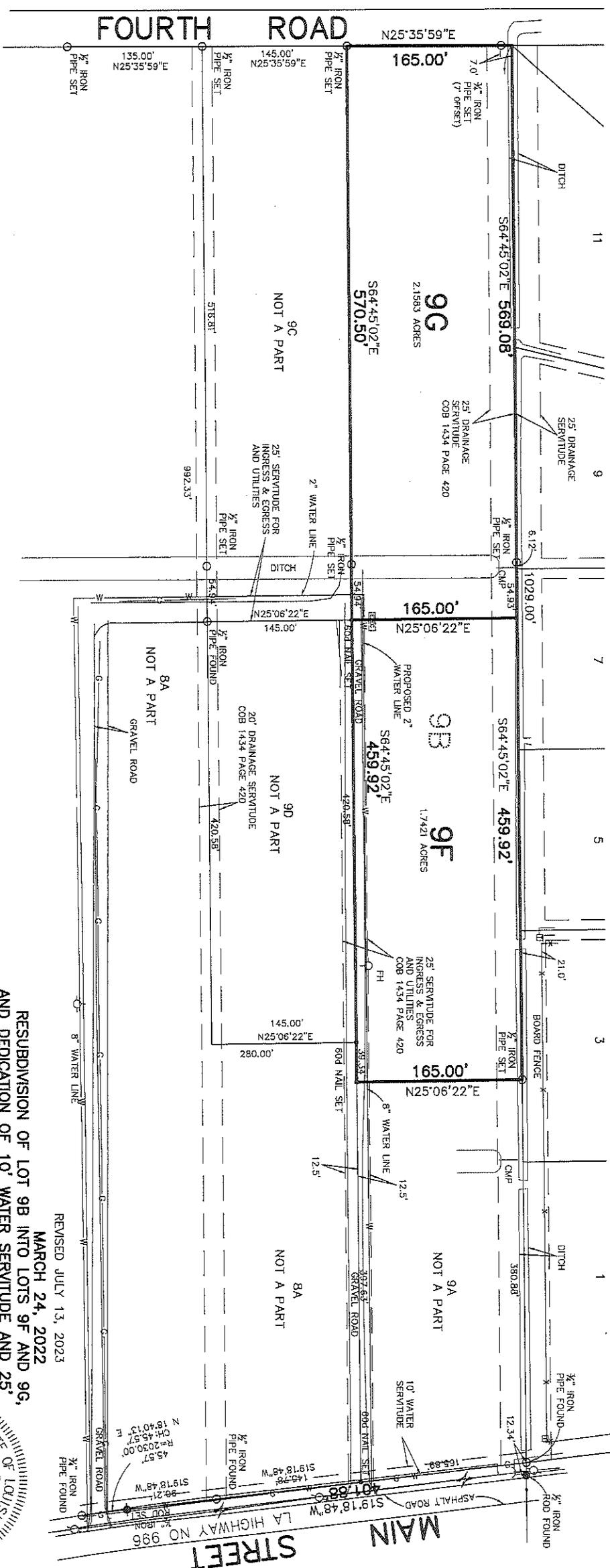
DIRECTOR OF PUBLIC SERVICE \_\_\_\_\_

PARISH PRESIDENT \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

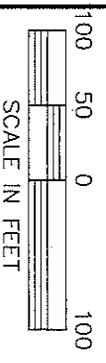
**PARK RIVERWOODS**

**RIVERWOODS SUBDIVISION**



**LEGEND**

- OVERHEAD UTILITY LINES
- POWER POLE
- TELEPHONE BOX

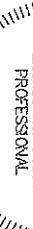


**OAK ROAD (SIDE)**

RESUBDIVISION OF LOT 9B INTO LOTS 9F AND 9G,  
 AND DEDICATION OF 10' WATER SERVIDUTE AND 25'  
 SERVIDUTES FOR INGRESS & EGRESS & UTILITIES.  
 SURVEYED IN ACCORDANCE WITH THE LOUISIANA  
 STANDARDS FOR PROPERTY SURVEYS FOR A CLASS  
 SURVEY, MADE AT THE REQUEST OF J. SERCONICH,

MARCH 24, 2022  
 REVISED JULY 13, 2023

ELIUDON J. DUFRENE, JR.  
 LICENSE NO. 04653  
 PROFESSIONAL



REFERENCE:  
 RESUBDIVISION PLAN BY DUFRENE SURVEYING &  
 ENGINEERING INC DATED SEPT 23, 2020.  
 RESUBDIVISION PLAN BY DUFRENE SURVEYING &  
 ENGINEERING INC DATED FEBRUARY 11, 2021, REVISED  
 JULY 12, 2021.  
 BEARINGS ARE BASED ON THE LOUISIANA  
 COORDINATE SYSTEM OF 1983, SOUTH ZONE.  
 BASED ON GPS OBSERVATIONS.  
 THE SERVIDUTES AND RESTRICTIONS SHOWN ON THIS SURVEY ARE LIMITED  
 TO THE SET-APART IN THE DESCRIPTION FURNISHED TO US, AND THERE IS  
 NO REPRESENTATION THAT ALL APPLICABLE SERVIDUTES AND RESTRICTIONS  
 ARE SHOWN HEREON. THE SURVEYOR HAS MADE NO TITLE SEARCH OR  
 PUBLIC RECORD SEARCH IN COMPELLING THE DATA FOR THIS SURVEY.

THIS PROPERTY IS IN FEMA ZONE X  
 COMMUNITY NO. 220139, PANEL NO. 0038E  
 FIRM DATE: JAN 15, 2021

**DUFRENE SURVEYING  
 & ENGINEERING INC.**  
 1624 MANHATTAN BOULEVARD, HARVEY, LA 70058  
 504-568-6390 P.O.  
 504-568-6394 FAX  
 dufrene@dufrenesurveying.com

22-018  
 plat-by/nail chase plantation/dep-18.9.19.20(crend)/no.dwg  
  
 6253-52



50 Parish Government, and to execute any and all acts and documents necessary and proper in the  
51 premises to give full force and effect to the aforesaid Ordinance.

52

53

SECTION 3

54 The Plaquemines Parish Government accepts no responsibility or liability for construction,  
55 maintenance or improvements of any future or now existing non-dedicated streets, roads, right of  
56 ways, utilities, drainage structures and other improvements that may or may not be shown on the  
57 aforementioned plan and plat of survey or later developed.

58

59

SECTION 4

60 The Secretary of this Council is hereby authorized and directed to immediately certify and release  
61 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
62 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

63 The foregoing Ordinance having been submitted to a vote resulted as follows:

64 YEAS:

65 NAYS:

66 ABSENT:

67 PRESENT BUT NOT VOTING:

68 And the Ordinance was declared adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.







49 U. Jens Lorenz, KLS Group Inc., dated May 30, 2023, for the Parish of Plaquemines and the  
50 Plaquemines Parish Government, and to execute any and all acts and documents necessary and  
51 proper in the premises to give full force and effect to the aforesaid Ordinance.

52 SECTION 3

53 The Plaquemines Parish Government accepts no responsibility or liability for construction,  
54 maintenance or improvements of any future or now existing non-dedicated streets, roads, right of  
55 ways, utilities, drainage structures and other improvements that may or may not be shown on the  
56 aforementioned plan and plat of survey or later developed.

57 SECTION 4

58 The Secretary of this Council is hereby authorized and directed to immediately certify and release  
59 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
60 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

61 The foregoing Ordinance having been submitted to a vote resulted as follows:

62 YEAS:

63 NAYS:

64 ABSENT:

65 PRESENT BUT NOT VOTING:

66 And the Ordinance was declared adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.



ORDINANCE NO. 23-

The following Ordinance was offered by Council Member Edwards who moved for its adoption:

An Ordinance to amend, and as amended, readopt Sections 17.5-2 of Chapter 17.5, Article I, Parks, Recreation and Parish Facilities of the Code of Ordinances relative to the manner of event set-up and the charge of set-up fees; and otherwise to provide with respect thereto.

DIGEST: An Ordinance to adopt a new policy concerning the manner in which set-up for events in rented Plaquemines Parish Government Buildings, rooms and festival ground is done. A waiver of the set-up fee will be given to all renters if, they choose to do their event set-up during normal working hours and agree to set-up tables and chairs needed without any assistance from the Plaquemines Parish Government Buildings Department. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

Section 17.5-2 of Chapter 17.5, Parks, Recreation and Parish Facilities, of the Code of Ordinances is hereby amended and, as amended, re-enacted to read as follows:

“Section 17.5-2. Fees and Policies for Use of Parish Government Facilities.

The Director of Public Service, as provided for in Section 5.01 of the Charter, shall have charge of the undermentioned facilities and is responsible for administering this Section. The Director of Public Service or his designee may approve the private use of Parish facilities for events and functions, whenever the appropriate applications are submitted to the Plaquemines Parish Buildings Department and approved by the Director of Public Service and all fees, deposits, and expenses associated with the use of the facilities are paid in full in advance by the Contracting Party/Applicant as set forth below.

(a) Rental Fees for parish government civic centers, auditoriums, community centers, and meeting rooms in government buildings or public libraries.

(1) Belle Chasse and Buras Auditoriums:

- a. \$450.00 for a minimum rental time of three (3) hours. Each hour thereafter shall be \$150.00.
- b. \$250.00 damage and clean-up deposit which shall be paid at the time of reservation. The Contracting Party/Applicant shall be fully liable for any damages that exceed the deposit.
- c. \$50.00 per hour non-resident fee shall be additionally assessed to all persons who do not reside in Plaquemines Parish and organizations not registered or domiciled in Plaquemines Parish.
- d. \$25.00 per hour for set-up and clean-up.

**(1) The set-up fee shall if the set-up is done within the normal working hours and the renter chooses to set-up tables and chairs needed for the event without the assistance of Plaquemines Parish Government Buildings Department Employees.**

59 (2) Davant Community Center, Braithwaite Auditorium, Port Sulphur Civic Center, and  
60 Buras Community Center:

- 61
- 62 a. \$300.00 for a minimum rental time of three (3) hours. Each hour thereafter shall  
63 be \$100.00.
- 64
- 65 b. \$250.00 damage and clean-up deposit which shall be paid at the time of the  
66 reservation. The Contracting Party/Applicant shall be fully liable for any  
67 damages that exceed the deposit.
- 68
- 69 c. \$50.00 per hour non-resident fee shall be additionally assessed to all persons  
70 who do not reside in Plaquemines Parish and organizations not registered in  
71 Plaquemines Parish.
- 72
- 73 d. \$25.00 per hour for set-up and clean-up.
- 74

75 **(1) The set-up fee shall if the set-up is done within the normal working**  
76 **hours and the renter chooses to set-up tables and chairs needed for the**  
77 **event without the assistance of Plaquemines Parish Government**  
78 **Buildings Department Employees.**  
79

80 (3) Rooms in Plaquemines Parish Government Libraries and other buildings not specifically  
81 listed in this Section:

- 82
- 83 a. \$50.00 per hour. One (1) hour minimum rental time.
- 84
- 85 b. \$100.00 damage and clean-up deposit which shall be paid at the time of reservation.  
86 The Contracting Party/Applicant shall be fully liable for any damages that exceed  
87 the deposit.
- 88
- 89 e. \$25.00 per hour non-resident fee shall be additionally assessed to all persons who  
90 do not reside in Plaquemines Parish and organizations not registered in  
91 Plaquemines Parish.
- 92

93 (b) Fees for the Belle Chasse Government Complex, Fort Jackson Festival Grounds.

94 The cost and public safety concerns associated with large organized crowds of people require  
95 special consideration and Plaquemines Parish Government reserves the right to require permits  
96 for the use of festival grounds by large organized groups of people. Moreover, it is the right  
97 and the duty of Plaquemines Parish Government to control access to all public areas within its  
98 control. For the purposes of this Section an event shall mean any organized group of people,  
99 with more than fifty (50) attendees or invitees.

100

101 (2) Event Rental which shall only apply to the scheduled days of the event:

102

- 103 a. \$1500.00 per day rental (12-hour period), including parking and the Pavilion, for the  
104 Belle Chasse Government Complex Festival Grounds.
- 105
- 106 b. \$1000.00 per day rental (12-hour period) for the Fort Jackson Festival Grounds.
- 107
- 108 c. \$600.00 for a minimum rental time of three (3) hours for the Belle Chasse  
109 Government Complex Festival Grounds including parking and the Pavilion. Each  
110 hour thereafter shall be \$200.00.
- 111
- 112 d. \$400.00 for a minimum rental time of three (3) hours for Fort Jackson, including  
113 parking; Each hour thereafter shall be \$150.00.
- 114
- 115 e. \$10.00 per trash can per day. Where necessary, dumpster fee will be charged at the  
116 current fee schedule.
- 117
- 118 f. \$500.00 damage and clean-up deposit which shall be paid at the time of reservation  
119 to secure compliance with all laws, ordinances, and regulations. The Contracting  
120 Party/Applicant shall be fully liable for any damages that exceed the deposit.

121 (c) Fees for the Multi-Purpose Building located on the Belle Chasse Government Complex.

122  
123 (1) Event Rental for the entire Multipurpose Building, including the concession area:

- 124  
125 a. \$1500.00 for a minimum rental time of three (3) hours. Each hour thereafter shall  
126 be \$500.00. The rental time shall not exceed twelve (12) hours per day.  
127  
128 b. \$1000.00 for six (6) or more hours and \$500.00 for less than six (6) hours  
129 reservation/damage and clean-up deposit which shall be paid at the time of  
130 reservation. The Contracting Party/Applicant shall be fully liable for any damages  
131 that exceed the deposit.  
132  
133 c. The Parish does not furnish balls, racquets, or other equipment.

134  
135 (2) Event Rental for one (1) Basketball Court:

- 136  
137 a. \$75.00 for one (1) hour or \$675.00 for ten (10) hours for residents  
138  
139 b. \$100.00 for one (1) hour or \$720.00 for ten (10) hours for non-residents, all  
140 persons who do not reside in Plaquemines Parish and organizations not  
141 registered or domiciled in Plaquemines Parish.

142  
143 (3) Event Rental for Multipurpose Stage Area, including the concession area:

- 144  
145 a. \$200 for one (1) hour or \$650 for ten (10) hours for residents  
146  
147 d. \$300 for one (1) hour or \$975 for ten (10) hours for non-residents, all persons  
148 who do not reside in Plaquemines Parish and organizations not registered or  
149 domiciled in Plaquemines Parish.  
150  
151 b. \$250.00 damage and clean-up deposit which shall be paid at the time of  
152 reservation. The Contracting Party/Applicant shall be fully liable for any  
153 damages that exceed the deposit.  
154  
155 a. \$25.00 per hour for set-up and clean-up.

156  
157 **(1) The set-up fee shall be waived if the set-up is done within normal**  
158 **working hours and the renter chooses to set-up tables and chairs needed**  
159 **for the event without the assistance of Plaquemines Parish Government**  
160 **Buildings Department Employees.**

161  
162 SECTION 2

163  
164 The remainder of Section 17.5-2 of Chapter 17.5, Parks, Recreation and Parish Facilities, of the  
165 Code of Ordinances shall remain in full force and affect.

166  
167 SECTION 3

168  
169 The Secretary of this Council is hereby authorized and directed to immediately certify and release  
170 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
171 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.  
Council Member Jurisich seconded the motion to adopt the Ordinance.

172