

ORDINANCE NO. 23-

The following Ordinance was offered by Commissioner Guey who moved its adoption:

1 An Ordinance authorizing and directing Port Executive Director, Charles D.
2 Tillotson, to enter into an agreement with the Plaquemines Parish Government for the
3 transfer of \$1 million dollars (\$1,000,000) from the Court House Bond Funds, identified
4 previously by the Plaquemines Parish Government for replacement/repair of the ferry
5 ramps; and otherwise to provide with respect thereto.
6

7 Digest: Within Ordinance 21-116, PPG authorized and directed the former Port Executive
8 Director, Maynard J. Sanders, to enter into a Cooperative Endeavor Agreement with the
9 Plaquemines Parish Government for the transfer of certain rights, obligations, liabilities, and assets
10 related to ferry services. At that time, bond funds secured by the Parish were to be specifically
11 allocated to the Port for the replacement of the ferry ramps. *The digest is for informational purposes*
12 *only and is superseded by the language of the actual ordinance or resolution.*
13

14 WHEREAS, pursuant to LRS 34:1360, the Plaquemines Port, Harbor and Terminal District is
15 empowered to own and have charge of, to administer, construct, operate and maintain wharves,
16 warehouses, landings, docks, sheds, belt and connection railroads, shipways, canals, channels,
17 slips, basins, locks, elevators and other structures and facilities necessary and proper for the
18 use and development of the business of such district, including buildings and equipment for the
19 accommodation of passengers and those used in the handling, storage, transportation and
20 delivery of freight, express and mail within the District; and
21

22 WHEREAS, following the approval of Ordinance 21-116, it was the Port's appreciation that
23 specified Court House bond funds secured in 2020 by the Parish would be transferred to the Port
24 for the replacement/repair of the ferry ramps; and
25

26 WHEREAS, those funds were never transferred to the Port, following the transference of the
27 Ferries from the Parish to the Port; and
28

29 WHEREAS, Port administration is requesting that those specified bond funds be relocated or
30 transferred to the Port, as originally agreed upon;
31

32 NOW, THEREFORE:

33
34 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE
35 GOVERNING AUTHORITY FOR THE PLAQUEMINES PORT, HARBOR AND TERMINAL
36 DISTRICT THAT:

SECTION 1

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40 It hereby authorizes and directs Port Executive Director, Charles D. Tillotson, to enter into an
41 agreement the Plaquemines Parish Government concerning the transfer of the courthouse bond funds,
42 identified previously by the Plaquemines Parish Government for the replacement/repair of the ferry
43 ramps.
44

SECTION 2

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46
47 The Secretary of this Council is hereby authorized and directed to immediately certify and release
48 this Ordinance and that Parish officials and employees are authorized to carry out the purposes
49 of this Ordinance, both without further reading and approval by the Plaquemines Parish
50 Council.
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52

ORDINANCE NO. 23-

The following Ordinance was offered by Commissioner Guey who moved its adoption:

1 An Ordinance adopting the Original Capital Improvement Budget for the
2 Plaquemines Port Harbor & Terminal District for the five-year period beginning
3 January 1, 2024, and ending December 31, 2028; and otherwise to provide with
4 respect thereto.

5
6 Digest: An Ordinance to adopt the 2024 Capital Improvement Budget for the Plaquemines Port,
7 Harbor & Terminal District proposed on October 26, 2023. *The digest is for informational*
8 *purposes only and is superseded by the language of the actual ordinance or resolution.*
9

10 WHEREAS, Plaquemines Port Harbor & Terminal District administration submitted to the
11 Plaquemines Parish Council serving as the governing authority of the Plaquemines Port, Harbor
12 and Terminal District, on October 26, 2023, the Proposed Capital Improvement Budget pursuant
13 to Port Budget Policy; and
14

15 WHEREAS, the Plaquemines Parish Council serving as the governing authority of the
16 Plaquemines Port, Harbor & Terminal District made available copies of the Proposed Capital
17 Improvement Budget for public inspection, published a summary of the proposed budget in the
18 Official Journal and advertised the time and place of public hearings; and
19

20 WHEREAS, the Plaquemines Parish Council serving as the governing authority of the
21 Plaquemines Port, Harbor & Terminal District held public hearings on the proposed Capital
22 Improvement Budget on _____;
23

24 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
25 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
26 DISTRICT THAT:
27

SECTION 1

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29
30 It hereby adopts the Plaquemines Port, Harbor & Terminal District Capital Improvement Budget
31 covering the period of five years beginning January 1, 2024, and ending December 31, 2028;
32 copies of which are on file in the office of the Port Finance Director and in the office of the
33 Plaquemines Parish Council Secretary.
34

SECTION 2

35
36
37 The Plaquemines Port Harbor & Terminal District is authorized to spend budgeted funds in
38 accordance with the Plaquemines Port, Harbor and Terminal District's Budget Policy adopted by
39 the Plaquemines Parish Council as the governing authority of the Port.
40

SECTION 3

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42
43 If any provision or item of this Ordinance or the application thereof is held invalid, such invalidity
44 shall not affect other provisions, items or applications of this Ordinance which can be given effect
45 without the invalid provisions, items, or applications; and to this end, the provisions of this
46 Ordinance are hereby declared severable.
47

SECTION 4

48
49
50 The Secretary of this Council is hereby authorized and directed to immediately certify and release
51 this Ordinance and that Parish officials and employees are authorized to carry out the purposes
52 of this Ordinance, both without further reading and approval by the Plaquemines Parish
53 Council.
54

ORDINANCE NO. 23-

The following Ordinance was offered by Commissioner Guey who moved its adoption:

1 An Ordinance adopting the Original Operating Budget of Revenues and
2 Expenditures for the Plaquemines Port Harbor & Terminal District for the fiscal
3 year beginning January 1, 2024, and ending December 31, 2024; and otherwise to
4 provide with respect thereto.

5 Digest: An Ordinance to adopt the 2024 Operating Budget of Revenues and Expenditures for the
6 Plaquemines Port, Harbor & Terminal District proposed on October 26, 2023. *The digest is for*
7 *informational purposes only and is superseded by the language of the actual ordinance or*
8 *resolution.*

9 WHEREAS, Plaquemines Port Harbor & Terminal District administration submitted to the
10 Plaquemines Parish Council as the governing authority of the Plaquemines Port, Harbor &
11 Terminal District, on October 26, 2023, a Proposed 2024 Operating Budget pursuant to Port
12 Budget Policy; and

13 WHEREAS, the Plaquemines Parish Council as the governing authority of the Plaquemines Port,
14 Harbor & Terminal District made available copies of the Proposed 2024 Operating Budget for
15 public inspection, published a summary of the proposed budget in the Official Journal and
16 advertised the time and place of public hearings; and

17 WHEREAS, the Plaquemines Parish Council as the governing authority of the Plaquemines Port,
18 Harbor & Terminal District held public hearings on the proposed Operating Budget on
19 _____;

20 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
21 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
22 DISTRICT THAT:

SECTION 1

24 The estimate of revenues and expenditures for the fiscal year beginning January 1, 2024, and
25 ending December 31, 2024, is hereby adopted to serve as the Operating Budget for the
26 Plaquemines Port Harbor & Terminal District; copies of which are on file in the office of the Port
27 Finance Director and in the office of the Plaquemines Parish Council Secretary.

SECTION 2

29 The Plaquemines Port, Harbor & Terminal District is authorized to spend budgeted funds in
30 accordance with the Plaquemines Port, Harbor and Terminal District's Budget Policy adopted by
31 the Plaquemines Parish Council as the governing authority of the Port.

SECTION 3

33 If any provision or item of this Ordinance or the application thereof is held invalid, such invalidity
34 shall not affect other provisions, items or applications of this Ordinance which can be given effect
35 without the invalid provisions, items, or applications; and to this end, the provisions of this
36 Ordinance are hereby declared severable.

SECTION 4

38 The Secretary of this Council is hereby authorized and directed to immediately certify and release
39 this Ordinance and that Parish officials and employees are authorized to carry out the purposes
40 of this Ordinance, both without further reading and approval by the Plaquemines Parish
41 Council.

42

ORDINANCE NO. 23

The following Ordinance was offered by Commissioner Guey who moved its adoption:

An Ordinance establishing a policy of budgetary control for the Operating Budget of Expenditures for the Plaquemines Port Harbor & Terminal District for the fiscal year beginning January 1, 2024, and ending December 31, 2024; and otherwise to provide with respect thereto.

Digest: An Ordinance to establish a Policy of Budgetary Control for the Plaquemines Port, Harbor & Terminal District proposed with the 2024 Operating and Capital Improvement Budget on October 26, 2023. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, the Plaquemines Parish Council as the governing authority of the Plaquemines Port Harbor & Terminal District desires to establish a policy of budgetary control for operating expenditures for the 2024 Budget;

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

The Plaquemines Port Harbor & Terminal District is authorized to spend budgeted expenditure funds for the fiscal year beginning January 1, 2024 and ending December 31, 2024, for Port Funds, controlled by the financial accounting software defined expenditure account components as follows:

1. Controlled by the Fund/Department/Division/Function
Port Departments
2. Controlled by the Project:
All Capital Projects (non-capital project funds)
3. Controlled by the Fund:
All Capital Projects Funds

SECTION 2

The financial accounting software package defines four possible function categories as follows:

- Personal Services
- Financial and Related Services
- Operating Services and Supplies
- Capital Outlay

SECTION 3

If any provision, or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this Ordinance are hereby declared severable.

SECTION 4

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Parish officials and employees are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 23-

The following Resolution was offered by Commissioner Guey who moved its adoption:

1 A Resolution establishing the date, time and place of public hearings on the
2 proposed 2024 Operating Budget and Capital Improvement Budget as submitted by
3 the Executive Director of the Plaquemines Port Harbor & Terminal District; to
4 authorize the Council Secretary to place the necessary Public Notice in the
5 Plaquemines Gazette; and otherwise to provide with respect thereto.
6

7 Digest: A resolution to establish the date, time and place of the public hearings on the 2024
8 Operating Budget and Capital Improvement Budget for the Plaquemines Port, Harbor & Terminal
9 District proposed on October 26, 2023. *The digest is for informational purposes only and is*
10 *superseded by the language of the actual ordinance or resolution.*
11

12 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
13 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
14 DISTRICT THAT it hereby establishes budget hearings on the proposed 2024 Operating Budget
15 and the proposed Capital Improvement Budget for the years 2024, 2025, 2026, 2027, and 2028 for
16 the Plaquemines Port Harbor & Terminal District on _____, 2023 beginning at _____ a.m.,
17 in the Council Chambers located at 333 F. Edward Hebert Blvd., Building 203, Belle Chasse,
18 Louisiana.
19

20 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
21 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
22 DISTRICT THAT the proposed Operational Budget for the year 2024 and the Proposed Capital
23 Improvements Budget covering a period of at least 5 years , as submitted by the Executive Director
24 will be available for public inspection at all Parish Public Libraries and at the Port Office Building
25 located at 8056 Hwy. 23, 3rd Floor, Belle Chasse, Louisiana, Monday through Friday, between the
26 hours of 8:00am and 4:30 pm, from _____, 2023 through _____2023.
27

28 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
29 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
30 DISTRICT THAT it hereby authorizes and directs the Secretary of this Council to place the
31 necessary advertisement in the Port Official Journal.
32

33 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
34 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
35 DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately
36 certify and release this Resolution and that Port employees and officials are authorized to carry out
37 the purposes of this Resolution, both without further reading and approval by the Plaquemines
38 Parish Council as the governing authority of the Plaquemines Port Harbor & Terminal District.

RESOLUTION NO. 23-

The following Resolution was offered by Commissioner Guey who moved its adoption:

1 A Resolution to cancel the November 23, 2023, and December 28, 2023,
2 regularly scheduled Port Meetings due to the Thanksgiving Holiday and
3 Christmas Holiday; and otherwise to provide with respect thereto.

4
5 NOW, THEREFORE:

6
7 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE
8 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
9 DISTRICT THAT it hereby cancels the November 23, 2023, and December 28, 2023,
10 regularly scheduled Port Meetings due to the Thanksgiving Holiday and Christmas Holiday.

11
12 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL, AS THE
13 SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR &
14 TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and
15 directed to immediately certify and release this Resolution and that Port employees and officials
16 are authorized to carry out the purposes of this Resolution, both without further reading and
17 approval by the Plaquemines Parish Council.

18

RESOLUTION NO. 23-

The following Resolution was offered by Commissioner Newsom who moved its adoption:

A Resolution electing the Plaquemines Port, Harbor & Terminal District Vice-Chairperson for 2024; and otherwise to provide with respect thereto.

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PARISH PORT, HARBOR AND TERMINAL DISTRICT THAT it hereby elects _____ as Vice-Chairperson of the Parish Council in its capacity as the sole governing authority of the Plaquemines Port, Harbor & Terminal District to act as Port Vice-Chairperson in meetings of the Council as the Port and in all matters relative to the Port for the term of office effective January 1, 2024, ending at Midnight, December 31, 2024, or until his successor had been appointed.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PARISH PORT, HARBOR AND TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and the Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 23-

The following Resolution was offered by Commissioner Newsom who moved its adoption:

1 A Resolution electing the Plaquemines Port, Harbor & Terminal District
2 Chairperson for 2024; and otherwise to provide with respect thereto.

3
4 NOW, THEREFORE:

5
6 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
7 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
8 DISTRICT THAT it hereby elects _____ as Chairperson of the Parish
9 Council in its capacity as the sole governing authority of the Plaquemines Port, Harbor & Terminal
10 District to act as Port Chairperson in meetings of the Council as the Port and in all matters relative
11 to the Port for the term of office effective January 1, 2024, ending at Midnight, December 31,
12 2024, or until his successor has been appointed.

13
14 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
15 GOVERNING AUTHORITY OF THE PLAQUEMINES PARISH PORT, HARBOR AND
16 TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to
17 immediately certify and release this Resolution and that Port employees and officials are
18 authorized to carry out the purposes of this Resolution, both without further reading and approval
19 by the Plaquemines Parish Council.

RESOLUTION NO. 23-

The following Resolution was offered by Council Member LaFrance who moved its adoption:

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A Resolution to cancel the November 23, 2023, and December 28, 2023, regularly scheduled Council Meetings due to the Thanksgiving Holiday and the Christmas Holiday; and otherwise to provide with respect thereto.

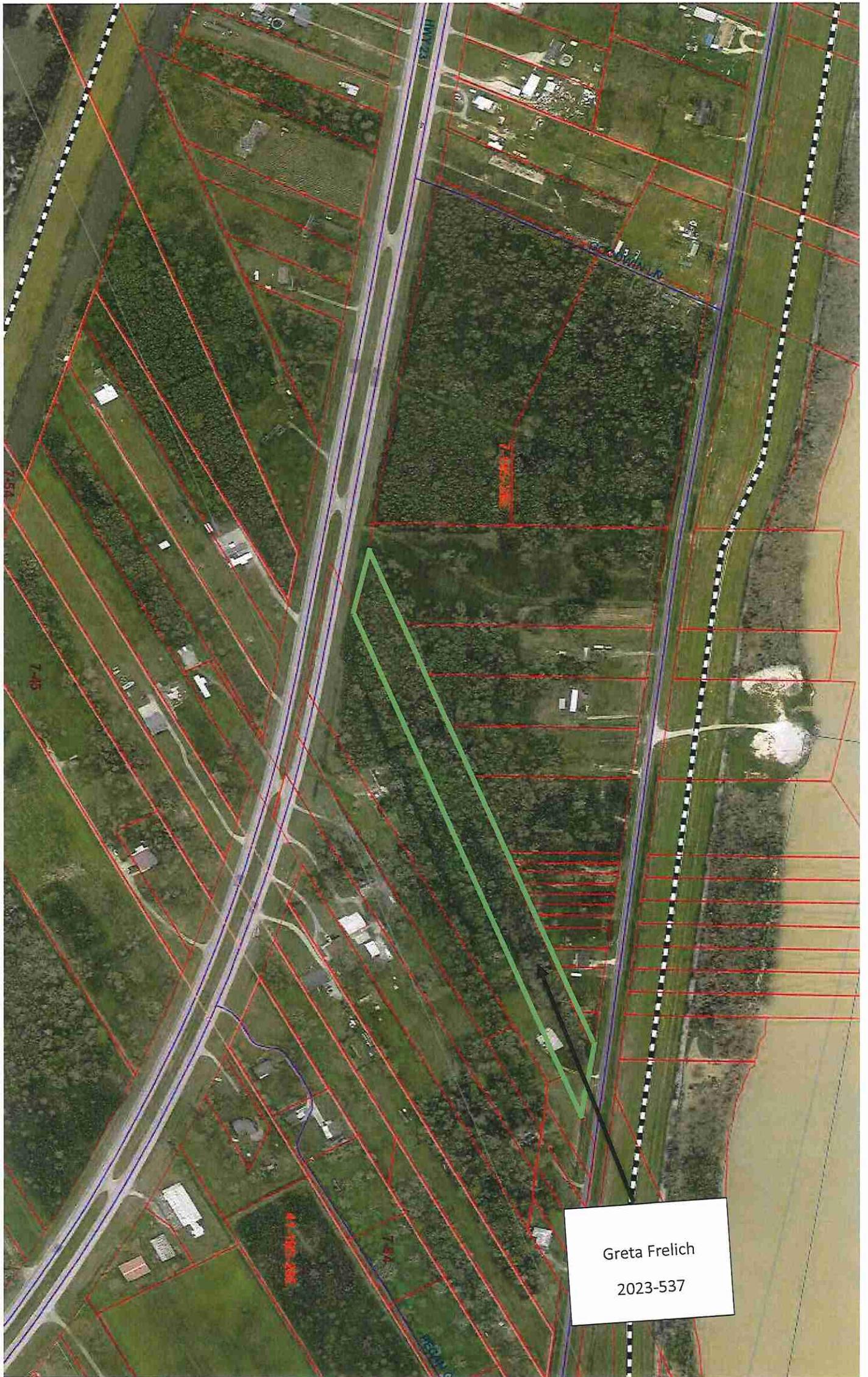
NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby cancels the November 23, 2023, and December 28, 2023, regularly scheduled Council Meetings due to the Thanksgiving Holiday and Christmas Holiday.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.



Jordan Listi
2023-536



Greta Frelich
2023-537

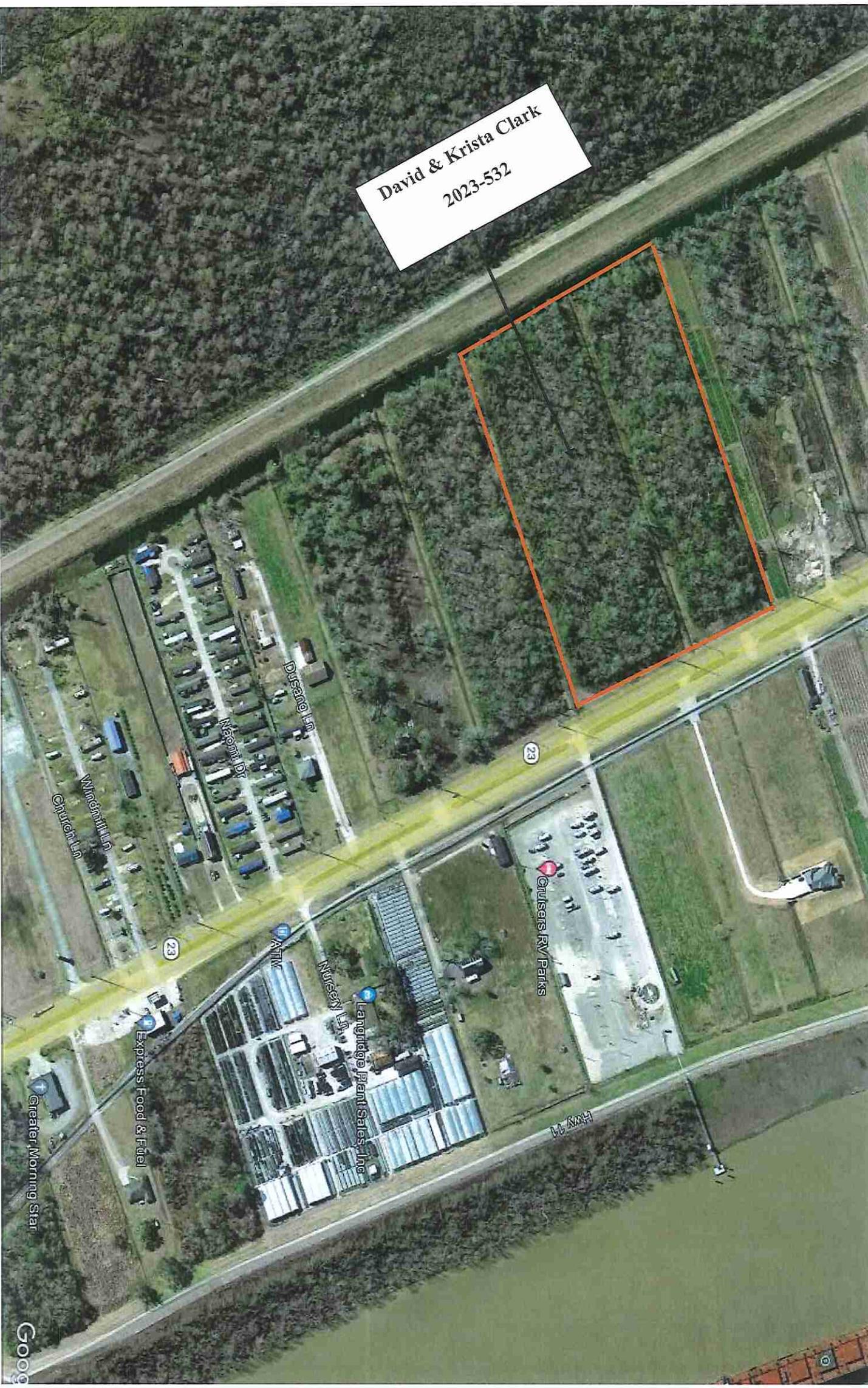
50 350 of the records of the Parish of Plaquemines, wherein said tract is designated as
51 Tract 4. Survey data refers to the State Plane Coordinate System.

52 Being the same property acquired by George L. Jourdan, Leonard F. Jourdan,
53 Caroline Jourdan Ranatza and Virginia Jourdan Senften by Judgment of Possession
54 in the Succession of Jennie Vullo, widow of George O. Jourdan, dated July 22,
55 2022, registered in COB 1027, folio 344, on July 24, 2002, of the records of the
56 Parish of Plaquemines, State of Louisiana.

57 SECTION 2
58

59 The Secretary of this Council is hereby authorized and directed to immediately certify and release
60 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
61 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.
62
63

David & Krista Clark
2023-532



RESOLUTION NO. 23-

The following Resolution was offered by Council Member Newsom who moved its adoption:

1 A Resolution electing the Chairperson of the Plaquemines Parish Council for the
2 year 2024; and otherwise to provide with respect thereto.

3
4 **NOW, THEREFORE:**

5
6 **BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT** Council Member
7 _____ be elected Chairman of the Plaquemines Parish Council, Effective January 1,
8 2024, for a term of office to expire at midnight, December 31, 2024.

9
10 **BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT** the
11 Secretary of this Council is hereby authorized and directed to immediately certify and release this
12 Resolution and that Parish employees and officials are authorized to carry out the purposes of this
13 Resolution, both without further reading and approval by the Plaquemines Parish Council.

14

ORDINANCE NO. 23-

The following Ordinance was offered by Council Member Newsom who moved its adoption:

1 An Ordinance to amend the Five Year Capital Improvements Plan, Repairs-Coast
2 Guard Road Project; and otherwise to provide with respect thereto.

3 DIGEST: An ordinance to appropriate \$71,586.39 to the Repairs-Coast Guard Road Project from
4 funds derived as per Ordinance 23-145 and \$18,413.61 from the General Fund Unreserved
5 Undesignated fund balance. *The digest is for informational purposes only and is superseded by the*
6 *language of the actual ordinance or resolution.*

7
8 WHEREAS, a review of the Five Year Capital Improvements Plan was performed, and an
9 amendment is required;

10 NOW, THEREFORE:

11 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

13 The Five Year Capital Improvements Plan is amended by appropriating \$90,000 to the Repairs-
14 Coast Guard Road Project from the General Fund Unreserved Undesignated Fund Balance;
15 funding year 2023.

SECTION 2

17 The Secretary of this Council is hereby authorized and directed to immediately certify and release
18 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
19 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 23-

The following Resolution was offered by Council Member Schulz who moved its adoption:

1 A Resolution electing the Vice-Chairperson of the Plaquemines Parish Council for
2 the year 2024; and otherwise to provide with respect thereto.

3

4 NOW, THEREFORE:

5

6 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT Council Member
7 _____ be elected Vice-Chairman of the Plaquemines Parish Council, effective
8 January 1, 2024, for a term of office to expire at midnight, December 31, 2024.

9

10 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
11 Secretary of this Council is hereby authorized and directed to immediately certify and release this
12 Resolution and that Parish employees and officials are authorized to carry out the purposes of this
13 Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 23-

The following Resolution was offered by Council Member Champagne who moved its adoption:

1 A Resolution authorizing the Parish President to assign office space at 333 F.
2 Edward Hebert Boulevard, Belle Chasse Government Complex, Building #100
3 Office 136 & 138, to the Coroner’s Office; and otherwise to provide with respect
4 thereto.

5
6 DIGEST: This Resolution authorizes the Parish President to assign office space at 333 F. Edward
7 Hebert Boulevard, Belle Chasse Government Complex, Building #100 Office 136 & 138, to the
8 Coroner’s Office. *The digest is for informational purposes only and is superseded by the language*
9 *of the actual ordinance or resolution.*

10
11 WHEREAS, it would greatly benefit the residence to have the Coroner’s Office located in
12 Government Complex Bldg. #100 Office 136 & 138.

13
14 NOW, THEREFORE:

15
16 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby authorizes
17 the Parish President to assign office space at 333 F. Edward Hebert Boulevard, Belle Chasse
18 Government Complex, Building #100 Office 136 & 138 to the Coroner’s Office.

19
20 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
21 Secretary of this Council is hereby authorized and directed to immediately certify and release this
22 Resolution and that Parish officials and employees are authorized to carry out the purposes of this
23 Resolution, both without further reading and approval by the Plaquemines Parish Council.

24

- 59 a. \$300.00 for a minimum rental time of three (3) hours. Each hour thereafter shall be
60 \$100.00. For alcohol-free bona fide religious organization events, repasts, and fund-
61 raising events sponsored by a school approved by the Louisiana Board of Elementary
62 and Secondary Education located in Plaquemines Parish, the rent shall be \$75.00 an
63 hour without a minimum rental time requirement.
64
65 b. \$250.00 damage and clean-up deposit which shall be paid at the time of the reservation.
66 The Contracting Party/Applicant shall be fully liable for any damages that exceed the
67 deposit.
68
69 c. \$50.00 per hour non-resident fee shall be additionally assessed to all persons who do
70 not reside in Plaquemines Parish and organizations not registered in Plaquemines
71 Parish.
72
73 d. \$25.00 per hour for set-up and clean-up. The setup fee shall be waived if the set-up is
74 done within normal parish working hours and without the assistance of parish
75 personnel.
76

77 (3) Rooms in Plaquemines Parish Government Libraries and other buildings not specifically
78 listed in this Section:

- 79
80 a. \$50.00 per hour. One (1) hour minimum rental time.
81
82 b. \$100.00 damage and clean-up deposit which shall be paid at the time of reservation.
83 The Contracting Party/Applicant shall be fully liable for any damages that exceed the
84 deposit.
85
86 c. \$25.00 per hour non-resident fee shall be additionally assessed to all persons who do
87 not reside in Plaquemines Parish and organizations not registered in Plaquemines
88 Parish.
89

90 (b) Fees for the Belle Chasse Government Complex, Fort Jackson Festival Grounds

91 The cost and public safety concerns associated with large, organized crowds of people
92 require special consideration and Plaquemines Parish Government reserves the right to
93 require permits for the use of festival grounds by large, organized groups of people.
94 Moreover, it is the right and the duty of Plaquemines Parish Government to control access
95 to all public areas within its control. For the purposes of this Section an event shall mean
96 any organized group of people, with more than fifty (50) attendees or invitees.
97

98 (1) Event Rental which shall only apply to the scheduled days of the event:

- 99
100 a. \$1500.00 per day rental (12-hour period), including parking and the Pavilion, for the
101 Belle Chasse Government Complex Festival Grounds.
102
103 b. \$1000.00 per day rental (12-hour period) for the Fort Jackson Festival Grounds.
104
105 c. \$600.00 for a minimum rental time of three (3) hours for the Belle Chasse
106 Government Complex Festival Grounds including parking and the Pavilion. Each
107 hour thereafter shall be \$200.00.
108
109 d. \$400.00 for a minimum rental time of three (3) hours for Fort Jackson, including
110 parking; Each hour thereafter shall be \$150.00.
111
112 e. \$10.00 per trash can per day. Where necessary, dumpster fee will be charged at the
113 current fee schedule.
114
115 f. \$500.00 damage and clean-up deposit which shall be paid at the time of reservation
116 to secure compliance with all laws, ordinances, and regulations. The Contracting
117 Party/Applicant shall be fully liable for any damages that exceed the deposit.
118

119 (c) Fees for the Multi-Purpose Building located on the Belle Chasse Government Complex.
120

121 (1) Event Rental for the entire Multipurpose Building, including the concession area:

- 122
- 123 a. \$1500.00 for a minimum rental time of three (3) hours. Each hour thereafter shall
- 124 be \$500.00. The rental time shall not exceed twelve (12) hours per day.
- 125
- 126 b. \$1000.00 for six (6) or more hours and \$500.00 for less than six (6) hours
- 127 reservation/damage and clean-up deposit which shall be paid at the time of
- 128 reservation. The Contracting Party/Applicant shall be fully liable for any damages
- 129 that exceed the deposit.
- 130
- 131 c. The Parish does not furnish balls, racquets, or other equipment.
- 132

133 (2) Event Rental for one (1) Basketball Court:

- 134
- 135 a. \$75.00 for one (1) hour or \$675.00 for ten (10) hours for residents
- 136
- 137 b. \$100.00 for one (1) hour or \$720.00 for ten (10) hours for non-residents, all
- 138 persons who do not reside in Plaquemines Parish and organizations not registered
- 139 or domiciled in Plaquemines Parish.
- 140

141 (3) Event Rental for Multipurpose Stage Area, including the concession area:

- 142
- 143 a. \$200 for one (1) hour or \$650 for ten (10) hours for residents
- 144
- 145 b. \$300 for one (1) hour or \$975 for ten (10) hours for non-residents, all persons who
- 146 do not reside in Plaquemines Parish and organizations not registered or domiciled
- 147 in Plaquemines Parish.
- 148
- 149 c. \$250.00 damage and clean-up deposit which shall be paid at the time of reservation.
- 150 The Contracting Party/Applicant shall be fully liable for any damages that exceed
- 151 the deposit.
- 152
- 153 d. \$25.00 per hour for set-up and clean-up.
- 154

155 (d) General Regulations

- 156
- 157 (1) Plaquemines Parish Government libraries shall be used only for educational, art, cultural,
- 158 and official government purposes. Political functions and political party events are strictly
- 159 prohibited.
- 160
- 161 (2) Use of local government civic centers, auditoriums, community centers, and meeting
- 162 rooms in Plaquemines Parish Government buildings and other facilities by Plaquemines
- 163 Parish Government officials for official Parish business. Military organizations providing
- 164 information or education to the public shall be free of charge for a period to be determined
- 165 by the Director of Public Service.
- 166
- 167 (3) The Parish Attorney of Plaquemines Parish Government is hereby authorized to create
- 168 contracts as necessary to fulfill the terms and conditions set forth in this Section to wit:
- 169 indemnity, insurance, and other legal protections he deems necessary. Under no
- 170 circumstances shall the following conduct or items be permitted in Parish Buildings:
- 171 cigarette smoking, illegal drug use/possession, fighting, bullying, cooking, boiling, and
- 172 frying in areas other than the kitchen facilities of the building, motorized devices,
- 173 livestock or animals (except for dog shows, subject to conditions set forth by the Director
- 174 of Public Service), pyrotechnic devices, and any other conduct or items deemed harmful
- 175 to the facilities or the public by the Director of Public Service.
- 176
- 177 (4) Parish buildings and facilities shall not be rented on the following Plaquemines Parish
- 178 Government holidays: New Year's Day, Thanksgiving Day, and Christmas Day.
- 179
- 180 (5) If any portion of this Section is declared unconstitutional or otherwise invalid by a court,
- 181 the remaining provisions shall remain fully in effect.
- 182

- 183 (6) Pursuant to Article 7, Section 14 of the Louisiana Constitution of 1974, and the
184 Plaquemines Parish Home Rule Charter, the loaning, pledging, or donation of tables,
185 chairs, tents, and all other Parish property is strictly prohibited.
186
- 187 (7) The display of signs on public and private grounds as advertising for events is regulated by
188 Plaquemines Parish Ordinances. The Contracting Party/Applicant shall contact the
189 Plaquemines Parish Code Enforcement Office and Permits Office for review and approval
190 of all signage placements at least thirty (30) calendar days prior to the scheduled event.
191
- 192 (8) All events shall end at midnight (12:00 a.m.) except for the New Year's Eve event which
193 shall end at one (1) o'clock a.m. The building and parking lot(s) must be vacated at that
194 time except for the designated cleaning crew of the person or organization sponsoring the
195 event. The Plaquemines Parish Government representative and the Sheriff's Deputy-in-
196 Charge shall sign a release indicating that the building and the parking lot(s) were vacated
197 by midnight and that the building and parking lot(s) were clean and free of trash by one (1)
198 o'clock a.m. (two (2) o'clock a.m. for a New Year's Eve event). Any violation of this
199 paragraph shall result in forfeiture of the deposit, permanent ban of the applicant or group
200 from use of all Plaquemines Parish Government facilities and may result in criminal
201 trespassing charges.
202
- 203 (9) For the purposes of this Section "bona fide religious organization" shall mean any religious
204 organization having several of the following attributes: distinct legal existence, recognized
205 creed and form of worship, definite and distinct ecclesiastical government, formal code of
206 doctrine and discipline, distinct religious history, membership not associated with any other
207 church or denomination, organization of ordained ministers, ordained ministers selected
208 after completing prescribed courses of study, literature of its own, established places of
209 worship, regular congregations, regular religious services, Sunday schools for the religious
210 instruction of the young, schools for the preparation of its members.
211

212 (e) Reservation, Payment, and Cancellation
213

- 214 (1) No reservations, except in the case of a repast after a funeral service, shall be accepted
215 less than forty-five (45) days from the date of the proposed event.
216
- 217 (2) A Reservation shall have no force or effect whatsoever until a rental contract is executed
218 by the Contracting Party/Applicant with payment in full of the required rental fee
219 payment, deposit, and proof of security as required by this Section.
220
- 221 (3) A Contracting Party/Applicant must, at time of reservation, furnish full name, current
222 address, telephone number and email address with a current photo identification, such as
223 a Louisiana driver's license or identification card.
224
- 225 (4) The Contracting Party/Applicant shall pay to Plaquemines Parish Government any
226 additional fees invoiced following the event which may be applicable for services
227 provided by the Parish or damages incurred during the event that exceed the damage and
228 clean up deposit. The Parish President is empowered to file legal proceedings, if
229 necessary, to collect all outstanding debts owed to Plaquemines Parish Government
230 resulting from facility rentals authorized by this Section.
231
- 232 (5) All deposits, payments and fees shall be paid via check, money order or
233 certified/cashier's check.
234
- 235 (6) In no case shall there be any occupancy or use of any Plaquemines Parish Government
236 building or facility by the Contracting Party/Applicant, its representatives, members,
237 agents, invitees, attendees or other persons until all fees and deposits have been received
238 by the Parish and authorized by the Director of Public Service or his designee.
239
- 240 (7) Deposits shall be forfeited if any criminal activity occurs during the rental period or if
241 alcohol or tobacco use by the Contracting Party/Applicant or their guests or attendees
242 occurs without having been issued the necessary permits allowing such use or the
243 applicant committed fraud by procuring a discounted event for a personal or private

244 purpose e.g. birthdays, anniversaries, weddings functions, family reunions, and baby and
245 wedding showers.

246
247 (8) If the Contracting Party/Applicant decides to cancel their reservation the rental fees and
248 deposit shall be refunded or forfeited as follows:

249
250 a. Cancellations made ninety (90) days or more prior to the scheduled event shall be
251 fully refunded the rental fee and deposit.

252
253 b. Cancellations made less than ninety (90) days but thirty (30) days or more prior to
254 the scheduled event shall forfeit the rental fee and be refunded the deposit.

255
256 c. Cancellations made less than thirty (30) days prior to the scheduled event shall
257 forfeit both the rental fee and deposit.

258
259 d. In the event of an unforeseen emergency, through no fault of the Contracting
260 Party/Applicant, the Contracting Party/Applicant may appeal to the Director of
261 Public Service for a refund which shall be considered on a case-by-case basis.

262
263 e. If the Director of Public Service determines the event or some aspect thereof poses
264 a threat to the health, safety and well-being of the attendees or residents of
265 Plaquemines, the Director may, in his sole discretion, deny the application or cancel
266 the event at any time, including during the event. If the Director of Public Service
267 cancels the event, refunding of the rental fee and deposit shall be in conformity with
268 Paragraph (7) of this Subsection.

269
270 (f) Availability: Persons or entities wishing to rent public property shall be allowed to do so on a
271 first-come, first-serve basis. Plaquemines Parish Government shall not discriminate in the
272 renting of public facilities, and persons shall be treated equally regardless of race, ethnicity,
273 creed, gender, age, political affiliation, or geographic location within the parish. Nothing
274 herein shall be construed to prevent the charging of a non-resident surcharge to a Contracting
275 Party/Applicant who resides outside of Plaquemines Parish.

276
277 (g) Security Requirements:

278
279 (1) Every event at a Plaquemines Parish Government building or facility, except for an
280 alcohol-free repast after a funeral service and an alcohol-free fund-raising event having
281 less than 100 persons sponsored by a school approved by the Louisiana Board of
282 Elementary and Secondary Education located in Plaquemines Parish, shall have security
283 personnel provided by the Plaquemines Parish Sheriff's Office or a private security
284 contractor licensed in the State of Louisiana by the Louisiana State Board of Private
285 Security Examiners, paid for by the Contracting Party/Applicant. The following will be
286 used to determine the minimum number of security personnel that must attend the event:

287
288 a. The Contracting Party/Applicant shall hire two (2) security personnel for any event
289 with one (1) to one hundred (100) attendees.

290
291 b. The Contracting Party/Applicant shall hire one (1) additional security personnel for
292 each additional one (1) to one hundred (100) attendees thereafter.

293
294 c. No event shall exceed the maximum number of persons allowed by the State Fire
295 Marshall.

296
297 d. All sporting events at the multipurpose center shall have a minimum of four (4)
298 security personnel. Small sporting events may receive a waiver from the Director
299 of Public Service.

300
301 (2) Individuals hired by the Contracting Party/Applicant (e.g. disc jockey, caterer,
302 photographer, server, band) shall not consume alcohol during the event. Any person in
303 violation of this provision will be asked to leave the event.

304

- 305 (3) For events held at a building, no alcoholic beverages shall be allowed outside of said
306 building. The consumption of alcoholic beverages outside of parish buildings may only
307 be authorized by obtaining an alcohol permit from the Plaquemines Parish Council. The
308 Contracting Party/Applicant must post signs stating "NO ALCOHOLIC BEVERAGES
309 BEYOND THIS POINT" at all building entrances and exits.
310
- 311 (4) Plaquemines Parish Government policies shall be strictly enforced by security personnel
312 at the event. Plaquemines Parish Government and the security personnel are authorized
313 to shut down any event or function that does not conform to the rental application, the
314 contract, or this Section. The rental application shall be posted in a conspicuous location
315 at the public building or facility being used for such event.
316
- 317 (5) The pre-approved number of persons attending an event will be enforced by the wearing
318 of wristbands distributed prior to the event by Plaquemines Parish Government, the cost
319 of which shall be paid by the Contracting Party/Applicant. Enforcement of this
320 requirement shall be by Parish representatives or the security personnel working at the
321 event. Persons without such proper identification will be asked to leave the event and
322 be subject to criminal trespass for failure to do so. Wristband requirements shall not
323 apply to wedding party members.
324
- 325 (6) Noise levels shall be enforced by the Plaquemines Parish Sheriff's Office."
326

327 SECTION 3

328
329 The Secretary of this Council is hereby authorized and directed to immediately certify and release
330 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
331 this Ordinance, both without further reading and approval by the Plaquemines Parish Council