

ORDINANCE NO. 25-

The following Ordinance was offered by Council Member Edwards who moved its adoption:

1 An Ordinance to amend the 2025 General Fund, Manpower Structure and
2 Operating Expenditure Budget, Finance & Accounting Department; and otherwise
3 to provide with respect thereto.

4 DIGEST: An ordinance to appropriate \$65,840 from the General Fund Unreserved Undesignated
5 Fund Balance to create and fund one full time Supervisor position in the Finance & Accounting
6 Department. *The digest is for informational purposes only and is superseded by the language of*
7 *the actual ordinance or resolution.*

8
9 WHEREAS, it has been recommended by the Parish Administration to create and fund one full-
10 time Supervisor position for the Finance & Accounting Department at an annual salary of \$52,181
11 plus benefits; and

12 WHEREAS, after a review of the operating expenditure budget, amendments are required for the
13 Finance & Accounting Department;

14 NOW, THEREFORE:

15 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

17 The 2025 Manpower Structure is amended by creating and funding one full-time Supervisor
18 position in the Finance & Accounting Department at an annual salary of \$52,181 plus benefits.

SECTION 2

20 The 2025 General Fund, Operating Expenditure Budget, Finance & Accounting Department, is
21 amended by appropriating \$65,840 from the General Fund Unreserved Undesignated Fund
22 Balance as follows:

Fund: 001 General Fund			
Dept/Div: 520-2550 Finance & Accounting Dept			
Object	Description	Inc/ Dec	Amendment
510.005	Salaries & Wages Regular	Inc	38,130
515.005	P/R Taxes FICA Taxes	Inc	550
516.105	Retirement (PERS)	Inc	4,540
517.005	Group Insurance Health	Inc	22,620

SECTION 3

36 The Secretary of this Council is hereby authorized and directed to immediately certify and release
37 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
38 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 25-

The following Ordinance was offered by Council Member Edwards who moved its adoption:

1 An Ordinance to amend the 2025 Public Health Fund, Operating Expenditure
2 Budget, Ambulances-General Department; and otherwise to provide with respect
3 thereto.

4 DIGEST: An ordinance to appropriate \$190,000 to the Ambulances-General department to cover
5 the cost of actuarial services to calculate additional retirement benefit on overtime incorrectly paid
6 as straight time for the years 2021 – 2023. Funding source is the general fund unreserved
7 undesignated fund balance. *The digest is for informational purposes only and is superseded by the*
8 *language of the actual ordinance or resolution.*

9 WHEREAS, a review of the operating expenditure budget was performed and an amendment to
10 the Ambulances-General department is necessary;

11 NOW, THEREFORE:

12 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

14 The 2025 Public Health Fund, Operating Expenditure Budget, Ambulances-General Department,
15 is amended by appropriating \$190,000 from the General Fund Unreserved Undesignated Fund
16 Balance as follows:

Fund: 004 Public Health Fund			
Dept/Div: 555-2700 Ambulances-General Dept.			
Object	Description	Inc/ Dec	Amendment
532.125	Prof Svc Actuarial Svc-Retrmnt Leave Conv	Inc	190,000

SECTION 2

25 The Secretary of this Council is hereby authorized and directed to immediately certify and release
26 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
27 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 25-

The following Ordinance was offered by Council Member Edwards who moved its adoption:

1 An Ordinance to amend the 2025 Waterworks & Sewerage Fund, Operating
2 Expenditure Budget, Waterworks & Sewerage Operations Department; and
3 otherwise to provide with respect thereto.

4 DIGEST: An ordinance to amend the 2025 Waterworks & Sewerage Fund, Operating Expenditure
5 Budget, Waterworks & Sewerage Operations Department by appropriating \$2,000,000 from the
6 Fund Balance Designated for Emergencies for materials. *The digest is for informational purposes*
7 *only and is superseded by the language of the actual ordinance or resolution.*

8 WHEREAS, a review of the operating expenditure budget was performed and an amendment is
9 necessary;

10 NOW, THEREFORE:

11 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

13 The 2025 Waterworks & Sewerage Fund, Operating Expenditure Budget, Waterworks &
14 Sewerage Operations Department, is amended by appropriating \$2,000,000 from the Fund
15 Balance Designated for Emergencies as follows:

Fund: 441 Waterworks&Sewerage Fd			
Dept/Div: 690-4305 Waterworks & Sewerage Operations Dept.			
Object	Description	Inc/ Dec	Amendment
546.001	Materials – General	Inc	2,000,000

SECTION 2

24 The Secretary of this Council is hereby authorized and directed to immediately certify and release
25 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
26 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 25-

The following Resolution was offered by Council Member Edwards who moved its adoption:

1 A Resolution approving and authorizing Rachelle Morel, Comptroller, to execute
2 a Louisiana Compliance Questionnaire to Kolder, Slaven & Company, LLC; and
3 otherwise to provide with respect thereto.

4 DIGEST: A resolution authorizing Rachelle Morel, Comptroller, to execute the Louisiana
5 Compliance Questionnaire to Kolder, Slaven & Company LLC in connection with the annual
6 audit of financial statements. *The digest is for informational purposes only and is superseded by*
7 *the language of the actual ordinance or resolution.*

8 WHEREAS, in connection with the audit of financial statements as of December 31, 2024, the
9 Office of the Legislative Auditor of the State of Louisiana has requested Plaquemines Parish
10 Government to complete and adopt a Louisiana Compliance Questionnaire; and

11 WHEREAS, the Parish Administration has assured the Parish Council that the Louisiana
12 Compliance Questionnaire has been completed in accordance with the law and that all answers
13 are true and correct to the best of its belief and knowledge;

14 NOW, THEREFORE:

15 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves
16 and authorizes Rachelle Morel, Comptroller, to execute the Louisiana Compliance
17 Questionnaire, a copy of which is on file in the Council Secretary's Office, to Kolder, Slaven
18 & Company, LLC in connection with the audit of financial statements as of December 31,
19 2024, and for the year then ended.

20 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
21 Secretary of this Council is hereby authorized and directed to immediately certify and release
22 this Resolution and that Parish employees and officials are authorized to carry out the purposes
23 of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 25-

The following Resolution was offered by Council Member Champagne who moved its adoption:

1 A Resolution establishing a Local ITEP Committee in accordance with Section
2 549 of Title 13 Chapter 5., Subchapter B. of the Louisiana Administrative Code
3 (LAC); and otherwise to provide with respect thereto.
4

5 DIGEST: This Resolution forms the Plaquemines Parish Local ITEP Committee which will be
6 able to advise the Louisiana Board of Commerce and Industry (BCI) and the Governor on
7 whether Industrial Tax Exemptions should be granted to certain Industrial Projects in
8 Plaquemines Parish. *The digest is for informational purposes only and is superseded by the*
9 *language of the actual ordinance or resolution.*

10 WHEREAS, local governmental entities may provide input to the Governor or BCI on pending
11 ITEP Project Applications by establishing an ad hoc Local ITEP Committee; and

12
13 WHEREAS, the membership and election of this committee is provided for by LAC 13:549;

14 NOW, THEREFORE:

15
16 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby establishes
17 the “Plaquemines Parish Local ITEP Committee” which shall act in conformity with and have all
18 the powers granted to it by the Industrial Ad Valorem Tax Exemption Program (LAC 13:1
19 Chapter 5).

20
21 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
22 Plaquemines Parish Local ITEP Committee membership shall consist of the following:

23
24 Voting Members:

- 25
26 • The Parish President, representing Plaquemines Parish Government, or his
27 designee, which shall be a member of the Plaquemines Parish Council.
28 • A Representative of the Plaquemines Parish School Board, or his designee, as
29 elected by a majority vote at a public meeting.
30 • A Representative of the Plaquemines Parish Sheriff’s Office, or his designee, as
31 elected by a majority vote at a public meeting.
32

33 Ex-Officio Non-Voting Members:

- 34
35 • The Assessor of Plaquemines Parish
36 • The Economic Development Director of Plaquemines Parish Government
37
38

39 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
40 centralized point of contact required by LAC 13:549 shall be the Economic Development
41 Director of Plaquemines Parish Government.

42
43 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
44 Secretary of this Council is hereby authorized and directed to immediately certify and release
45 this Resolution, and that Parish employees and officials are authorized to carry out the purposes
46 of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 25-

The following Ordinance was offered by Council Member Jurisich who moved its adoption:

An Ordinance creating the "Belle Chasse Westbank North Economic Development District; "defining the boundaries thereof from which area local sales tax increments will be determined and used to finance economic development projects in accordance with and as authorized by parts ii & iii of chapter 27 of title 33 of the Louisiana revised of 1950, as amended; and otherwise to provide with respect thereto.

DIGEST: This Ordinance is creating an economic development and tax increment financing district within the Parish of Plaquemines and creating the boundaries thereof, for the purposes of providing for sales tax increment financing for costs related to economic development infrastructure projects within the district. *The digest is for information purposes only and is superseded by the language of the actual ordinance.*

WHEREAS, Part III of Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended and specifically La. R.S. 33:9038.77 (the "**District Act**") authorizes certain parishes, such as Plaquemines Parish, to create special tax increment financing districts to provide for cooperative economic development to fund the costs related to infrastructure within such districts, which districts are political subdivisions of the State of Louisiana (the "**State**") and possess such power and authority and have such duties as provided by the District Act, including tax increment financing for such purposes under the TIF Act (as hereinafter defined) and other law; and

WHEREAS, Districts formed pursuant to the District Act are granted authority under Part II, Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 33:9038.31, et seq.) (the "**TIF Act**") and other constitutional and statutory authority, which authorizes districts formed for such purposes to finance economic development projects through the issuance of revenue bonds or other obligations secured by the full amount of sales tax increments and other revenues generated by economic development projects in the such districts; and

WHEREAS, the Plaquemines Parish Council, acting as the governing authority (the "**Governing Authority**"), of the Parish of Plaquemines, State of Louisiana (the "**Parish**"), desires to avail itself of the District Act to create a special economic development and tax increment financing district to be called the "Belle Chasse Westbank North Economic Development District" (the "**District**") from which District local and State sales tax increments are expected to be determined and used for the purposes of financing economic development infrastructure projects within the District; and

WHEREAS, La. R.S. 33:9038.34(O) of the TIF Act provides that the District may create a special trust fund into which the incremental increases in such sales taxes shall be deposited and loaned, granted, donated, or pledged in furtherance of financing the costs of economic development projects in the District.

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

All of the above "Whereas" clauses are adopted as part of this ordinance.

SECTION 2

Creation of District. Under the authority of the District Act there is hereby created and established an economic development and tax increment financing district within the Parish, to be named the "Belle Chasse Westbank North Economic Development," having the geographical boundaries set forth in Exhibit A attached hereto, which Exhibit A is hereby incorporated in and made a part of this Ordinance, all pursuant to the District Act. As provided by the District Act, the District shall be a political subdivision of the State and shall possess such powers and authority and have such duties as provided in the District Act and other laws of the State.

60 SECTION 3

61 **Governance of the District**

62 (a) As provided by the District Act, the District shall be administered and governed by a board
63 of commissioners (the "**Board**") as follows: (i) the Parish President, or their designee; (ii) a
64 member of the Parish Council, appointed by the Parish President; (iii) the chairman or director
65 of the Plaquemines Port Harbor and Terminal District; (iv) an elected school board member of
66 the Plaquemines Parish School Board, appointed by the superintendent; and (v) a member of
67 the business community within the District appointed by the Parish President
68

69 (b) Upon its formation, the Board shall comply with Section E(2)-(5) of the District Act, and
70 shall adopt by-laws, establish domicile at a location within the Parish and elect officers. In
71 accordance with Section E(2) of the District Act, the members of the Board shall serve without
72 salary or per diem and shall be entitled to reimbursement for reasonable, actual and necessary
73 expenses incurred in the performance of their duties, provided such funds are available or made
74 available to the District for such purposes. In accordance with the District Act, all meetings of
75 the Board shall be public meetings subject to the provisions of the Open Meetings Law of the
76 State.
77

78 SECTION 4

79 **Purposes, Rights and Powers of the District** The District is created for the purposes of
80 providing for cooperative economic development in order to finance the costs of infrastructure
81 improvement projects in the District. In furtherance of such purpose, the District shall have all
82 the rights and powers granted to the District under the District Act, including, without
83 limitation, tax increment financing and bonding authority under Sections 9037, 9038.34 and
84 9038.38 of the TIF Act and other constitutional and statutory provisions relative to the issuance
85 of debt obligations by political subdivisions of the State. The District further shall have
86 cooperative endeavor authority under Section 9038.35 of the TIF Act.
87

88 SECTION 5

89 **Creation of Trust Fund.** Under the authority of La. R.S. 33:9038.34(O) of the TIF Act, the
90 District shall create a trust fund into which sales tax increments generated and collected within
91 the District pursuant to cooperative endeavors with local taxing authorities shall be deposited
92 and loaned, granted or pledged in furtherance of economic development projects selected by
93 the District. The trust fund shall be established in the manner directed by the Board and
94 maintained as a separate fund, apart from other funds and accounts of the Parish or other entities
95 and shall be used strictly in furtherance of economic development projects in the District.
96

97 SECTION 6

98 **Authorization of Officers.** The Parish President and Council Secretary are hereby authorized,
99 empowered and directed to do any and all things necessary and incidental to carry out the
100 provisions of this Ordinance.
101

102 SECTION 7

103 **Severability.** If any provision of this ordinance shall be held to be illegal or invalid, such
104 illegality or invalidity shall not affect any other provision of this Ordinance, but this Ordinance
105 shall be construed and enforced as if such illegal or invalid provisions had not been contained
106 herein. Any constitutional or statutory provision enacted after the date of this Ordinance which
107 validates or makes legal any provision of this Ordinance which would not otherwise be valid or
108 legal, shall be deemed to apply to this Ordinance.
109

110 SECTION 8

111 **Electronic Signatures.** This Governing Authority consents and agrees to the execution of
112 documents by electronic signature in accordance with the Louisiana Uniform Electronic
113 Transactions Act (La. R.S. 9:2601, et. seq.), and electronically executed documents are deemed
114 binding and legal on all parties to the extent allowed by the provisions of that act.
115
116
117
118
119
120
121

122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142

SECTION 9

Repealer. All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 10

Publication; Effective Date. This Ordinance shall be published once in the official journal of the Parish and shall become effective in the manner provided by La. R.S. 33:406(C).

[THE REMAINDER OF THIS PAGE INTENTIONALLY BLANK]

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Council Member ____ seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

And the Ordinance was adopted on this the ____ day of ____, 2025.

Kim M. Toups, Council Secretary

W. Keith Hinkley, Parish President

STATE OF LOUISIANA
PARISH OF PLAQUEMINES

I, the undersigned Council Secretary of the Plaquemines Parish Council, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of:

AN ORDINANCE CREATING THE "BELLE CHASSE WESTBANK NORTH ECONOMIC DEVELOPMENT DISTRICT;" DEFINING THE BOUNDARIES THEREOF FROM WHICH AREA LOCAL SALES TAX INCREMENTS WILL BE DETERMINED AND USED TO FINANCE ECONOMIC DEVELOPMENT PROJECTS IN ACCORDANCE WITH AND AS AUTHORIZED BY PARTS II & III OF CHAPTER 27 OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED; AND PROVIDING FOR OTHER MATTERS IN CONNECTION WITH THE FOREGOING.

IN FAITH WHEREOF, witness my official signature on this the __ day of _____, 2025.

Kim M. Toups, Council Secretary

EXHIBIT A

**BOUNDARIES AND MAP
BELLE CHASSE WESTBANK NORTH ECONOMIC DEVELOPMENT DISTRICT**

BELLE CHASSE WESTBANK NORTH ECONOMIC DEVELOPMENT DISTRICT

A CERTAIN PORTION OF GROUND, situated in and being a part of Township 14 South Range 24 East, Sections 23,80,89,90,91and 92, Southeastern Land District, West of the Mississippi River, Parish of Plaquemines, State of Louisiana, and being more fully described as follows:

BEGINNING at the intersection of the line between Sections 91 and 94 (centerline of Concord Road) with the centerline of the Gulf Intracoastal Waterway (Alternate Route) thence in a northeasterly direction, along the centerline of the Gulf Intracoastal Waterway, 1,260 feet, more or less, to the southerly line of the Medal of Honor Park;

Thence in a southeasterly direction, along the southerly line of the Medal of Honor Park, 1,775 feet, more or less, to the intersection with the easterly or riverside right of way line of the Barriere Canal;

Thence in a southwesterly direction, along the easterly or riverside right of way line of the Barriere Canal, 9,028 feet, more or less, to the intersection with the northerly line of the Concord Canal Subdivision (now NAS JBR New Orleans);

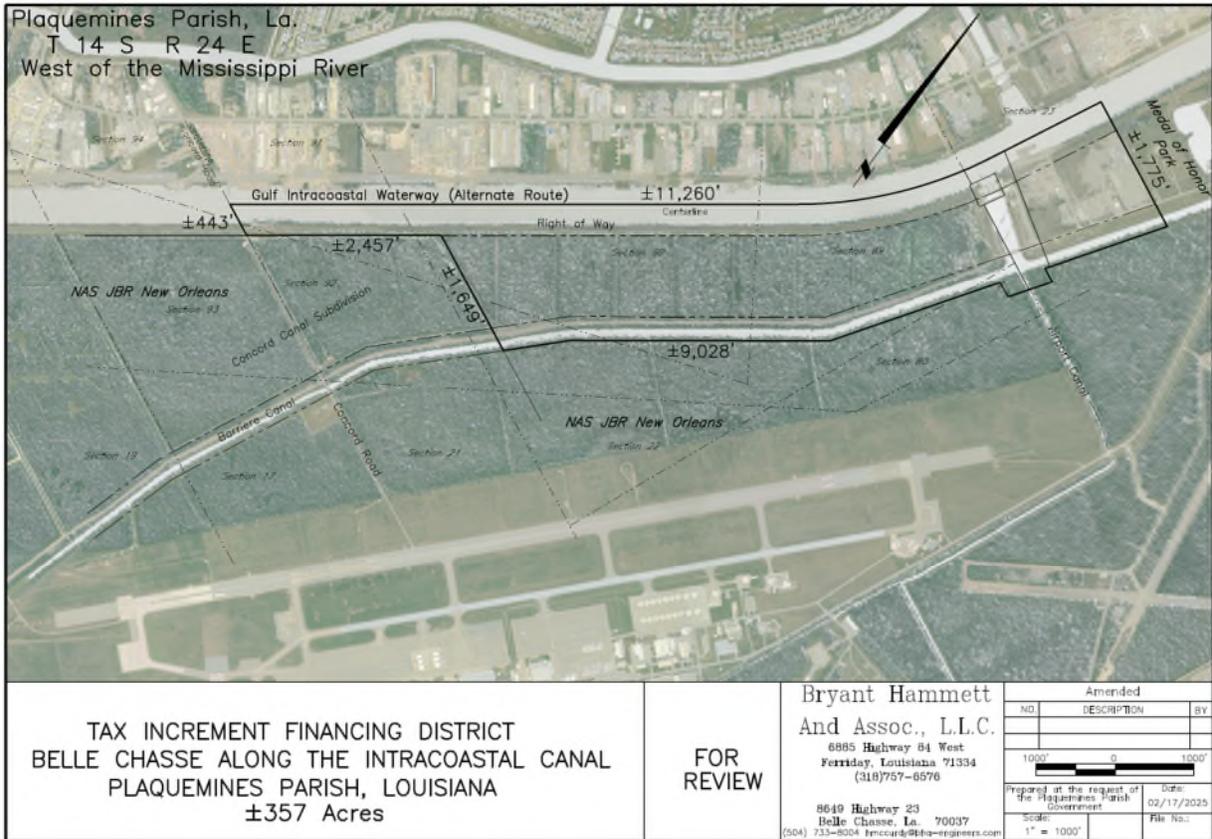
Thence in a northwesterly direction, along the northerly line of the Concord Canal Subdivision, 1,649 feet, more or less, to the intersection with the easterly or riverside right of way line of the Gulf Intracoastal Waterway;

Thence in a southeasterly direction, along the easterly or riverside right of way line of the Gulf Intracoastal Waterway, 2,457 feet, more or less, to the intersection with the line between Sections 91 and 94 (centerline of Concord Road);

Thence in a northwesterly direction, along the line between Sections 91 and 94 (centerline of Concord Road) 443 feet to the **POINT OF BEGINNING**.

The above described property contains 357 acres, more or less, and is more fully shown on the sketch entitled "Tax Increment Financing District, Belle Chasse along the Intracoastal Canal, Plaquemines Parish, Louisiana, by Bryant Hammett and Associates, certified by Hugh McCurdy III, PLS, dated February 17, 2025.

BELLE CHASSE WESTBANK NORTH ECONOMIC DEVELOPMENT DISTRICT



ORDINANCE NO.25-

The following Ordinance was offered by Council Member Cognevich who moved its adoption:

1 An Ordinance approving a plan of resubdivision of a Portion of Eclipse Lands
2 Property, Section 31, T20S, R29E, Triumph, Plaquemines Parish, Louisiana, into
3 Lots EL1 and EL2, Section 31, T20S, R29E, Triumph, Plaquemines Parish,
4 Louisiana, as shown on the plan and plat of survey by Dufrene Surveying &
5 Engineering, Inc., dated August 2, 2024, the owners having fulfilled all of the
6 requirements of the Subdivision and Resubdivision Ordinance of the Parish of
7 Plaquemines, without cost to the Plaquemines Parish Government or the Parish of
8 Plaquemines; and otherwise to provide with respect thereto.

9 Digest: Owner wants to divide property into two lots. *The digest is for informational purposes only*
10 *and is superseded by the language of the actual ordinance or resolution.*

11
12 WHEREAS, Eclipse Lands, LLC, is the owner of Eclipse Lands Property, Section 31, T20S, R29E,
13 Triumph, Plaquemines Parish, Louisiana, as more fully shown on the plan and plat of resubdivision
14 by Dufrene Surveying & Engineering, Inc., dated August 2, 2024, a print whereof is annexed
15 hereto and made part hereof; and

16 WHEREAS, Eclipse Lands, LLC as the owner of said property, has proposed the resubdivision of
17 a Portion of Eclipse Land Property, Section 31, T20S, R29E, Triumph, Plaquemines Parish,
18 Louisiana, into Lots EL1 and EL2, Section 31, T20S, R29E, Triumph, Plaquemines Parish,
19 Louisiana, as more fully shown on said plan; and

20 WHEREAS, all streets, utilities, drainage structures and other improvements shown on the
21 aforementioned plan and plat of survey are in place; and

22 WHEREAS, the owner understands that they and subsequent owners of the property will be
23 responsible for the maintenance of future and all existing non-dedicated streets, roads, right of
24 ways, utilities, drainage structures and other improvements shown on the aforementioned plan and
25 plat of survey; and

26 WHEREAS, The Plaquemines Parish Government accepts no responsibility or liability for the
27 construction, maintenance or improvements of any future or now existing non-dedicated streets,
28 roads, right of ways, utilities, drainage structures and other improvements that may be shown on
29 the aforementioned plan and plat of survey; and

30 WHEREAS, the Owner and subsequent owners of the property shall be responsible for the
31 construction and maintenance of future and all existing non-dedicated streets, roads, right of ways,
32 utilities, drainage structures and other improvements that may be shown on the aforementioned
33 plan and plat of survey;

34 NOW, THEREFORE:

35 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

37 The aforesaid the plan of resubdivision of a Portion of Eclipse Lands Property, Section 31, T20S,
38 R29E, Triumph, Plaquemines Parish, Louisiana, into Lots EL1 and EL2, Section 31, T20S, R29E,
39 Triumph, Plaquemines Parish, Louisiana, , as shown on the plan and plat of survey by Dufrene
40 Surveying & Engineering, Inc., dated August 2, 2024, a print whereof is annexed hereto and made
41 a part hereof, is hereby approved, and that the approval of the Parish President, Directors and
42 all appropriate Parish department heads of the aforesaid plan and plat of survey be ratified.

SECTION 2

44 The Parish President be and is hereby authorized to appear before a Notary Public, and execute
45 the approved aforesaid plan or resubdivision of owner as depicted on plan and plat of survey by
46 Dufrene Surveying & Engineering, Inc., dated August 2, 2024, for the Parish of Plaquemines and
47 the Plaquemines Parish Government, and to execute any and all acts and documents necessary and
48 proper in the premises to give full force and effect to the aforesaid Ordinance.

49

SECTION 3

50 The Plaquemines Parish Government accepts no responsibility or liability for the construction,
51 maintenance or improvements of any future or now existing non-dedicated streets, roads, right of
52 ways, utilities, drainage structures and other improvements that may be shown on the
53 aforementioned plan and plat of survey.

54

SECTION 4

55

56 The Secretary of this Council is hereby authorized and directed to immediately certify and release
57 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
58 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

59

ORDINANCE NO. 25

The following Ordinance was offered by Member Cognevich who moved its adoption:

1 An Ordinance to amend the 2025 Operating Revenue and Expenditure Budgets;
2 and otherwise to provide with respect thereto.

3
4 DIGEST: An ordinance to repeal the appropriation for engaging a Legislative Liaison from the
5 Operating Expenditure Budget. *The digest is for informational purposes only and is superseded*
6 *by the language of the actual ordinance or resolution.*

7
8 WHEREAS, the Budget includes funding for a legislative liaison to represent the Parish; and

9
10 WHEREAS, the Parish no longer has the need for the services of a lobbyist;

11
12 NOW, THEREFORE:

13
14 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

15
16
17
18 The 2025 Operating Revenue and Expenditure Budgets are amended as follows:

Fund: 001 General Fund			
Dept/Div: 250-2035 General - Legislative Liaison			
Object	Description	Inc/ Dec	Amendment
250	Legislative Liaison - General	Dec	(76,000)

SECTION 2

19
20
21
22
23 The secretary of this Council is hereby authorized and directed to immediately certify and release
24 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
25 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 25-

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

1 An Ordinance to amend the Plaquemines Port, Harbor and Terminal District 2025
2 Manpower Structure to un-fund the vacant HR Supervisor position and to create
3 and fund one full-time Human Resource Analyst position; and otherwise to provide
4 with respect thereto.
5

6 DIGEST: An ordinance to amend the 2025 Manpower Structure by un-funding the vacant
7 Supervisor position and creating and funding one full-time Human Resource Analyst position in
8 the General Operations Division. *The digest is for informational purposes only and is superseded*
9 *by the language of the actual ordinance or resolution.*
10

11 WHEREAS, after a review of the manpower needs of the Plaquemines Port, Harbor and Terminal
12 District, General Operations Division, it has been recommended to defund the HR Supervisor
13 position and fund one full-time Human Resource Analyst position;
14

15 NOW, THEREFORE:

16
17 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE
18 OPERATING GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND
19 TERMINAL DISTRICT THAT:
20

SECTION 1

21
22
23 The 2025 Manpower Structure is amended by un-funding the vacant Supervisor position and
24 creating and funding one full-time Human Resource Analyst position in the General Operations
25 Division at an annual salary of \$52,181 plus benefits.
26

SECTION 2

27
28
29 The Secretary of this Council is hereby authorized and directed to immediately certify and release
30 this Ordinance and that Port employees and officials are authorized to carry out the purposes of
31 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.
32

ORDINANCE NO. 25-

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

1 An Ordinance to amend the Plaquemines Port, Harbor & Terminal District 2025
2 Manpower Structure and Operating Expenditure Budget to un-fund the Secretary
3 position in the Ferries Division; and otherwise, to provide with respect thereto.
4

5 DIGEST: An ordinance to amend the 2025 Manpower Structure and Operating Expenditure
6 Budget to un-fund the Secretary position in the Ferries Division. After a review of the Secretary
7 position, the Port wishes to un-fund the position. *The digest is for informational purposes only and*
8 *is superseded by the language of the actual ordinance or resolution.*
9

10 WHEREAS, after a review of the manpower needs of the Port, Harbor and Terminal District,
11 Ferries Division, it has been recommended to un-fund the Secretary position;
12

13 NOW, THEREFORE:

14
15 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
16 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
17 DISTRICT THAT:
18

SECTION 1

19
20
21 The 2025 Plaquemines Port, Harbor and Terminal District, Manpower Structure is amended by
22 un-funding the Secretary position in the Ferries Division at an annual salary of \$37,581 plus
23 benefits.
24

SECTION 2

25
26
27 The 2025 Plaquemines Port, Harbor and Terminal District, Operating Expenditure Budget, Ferries
28 Division, is amended as follows:
29

Fund: 445 Port, Harbor & Terminal			
Dept/Div: 490-2463 Ferries Division			
Object	Description	Inc/ Dec	Amendment
510.005	Salaries & Wages-Regular	Dec	(37,581)
515.005	P/R Taxes-FICA Taxes	Dec	(545)
516.105	Retirement-PERS	Dec	(4,134)
517.005	Group Insurance-Health	Dec	(27,750)

SECTION 3

30
31
32
33
34
35
36
37
38
39
40
41
42
43 The Secretary of this Council is hereby authorized and directed to immediately certify and release
44 this Ordinance and that Port employees and officials are authorized to carry out the purposes of
45 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 25-

The following Resolution was offered by Commissioner Schulz who moved its adoption:

1 A Resolution approving and authorizing Chris Schulz, Port Chairman and Charles
2 D. Tillotson, Port Executive Director to execute a Louisiana Compliance
3 Questionnaire to Camnetar and Company, CPA's; and otherwise, to provide with
4 respect thereto.
5

6 DIGEST: The Louisiana Compliance Questionnaire must be executed in order for the Port to stay
7 in compliance. *The digest is for informational purposes only and is superseded by the language of*
8 *the actual ordinance or resolution.*
9

10 WHEREAS, in connection with the audit of financial statements as of December 31, 2024, the
11 Office of the Legislative Auditor of the state of Louisiana has requested Plaquemines Port Harbor
12 & Terminal District complete and adopt a Louisiana Compliance Questionnaire; and
13

14 WHEREAS, the Port Administration has assured the Parish Council as the governing authority of
15 the Plaquemines Port, Harbor & Terminal District that the Louisiana Compliance Questionnaire
16 has been completed in accordance with law and that all answers are true and correct to the best of
17 its belief and knowledge;
18

19 NOW THEREFORE:

20
21 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
22 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
23 DISTRICT THAT it hereby approves and authorizes Chris Schulz, Port Chairman and Charles D.
24 Tillotson, Port Executive Director to execute a Louisiana Compliance Questionnaire to Camnetar
25 & Co., CPA's, in connection with the audit of financial statements as of December 31, 2024, and
26 for the year then ended.
27

28 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
29 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
30 DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately
31 certify and release this Resolution and that Port employees and officials are authorized to carry out
32 the purposes of this Resolution, both without further reading and approval by the Plaquemines
33 Parish Council.
34
35
36

ORDINANCE NO. 25-

The following Ordinance was offered by Commissioner Schulz who moved for its adoption:

An Ordinance authorizing Charles D. Tillotson, Executive Director, to initiate a Navy Business Case Analysis and amend the 2025 Five-Year Capital Improvements Budget, to appropriate funding for the Project; and otherwise, to provide with respect thereto.

DIGEST: A Navy Business Case Analysis is needed to continue the growth of the Port and will include an update every five years. This will be a guide to aid Legislators to evaluate the value of these projects as they relate to the State’s priorities. An amended budget is required for the project because it was not included in the 2025 Adopted Five-Year Capital Improvements Budget. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, it is in PPHTD’s vital interest to generate a Navy Business Case Analysis to continue its growth in a planned manner, to include an update every five years. It is also of vital importance for PPHTD to use this analysis as an aid for its Legislators to evaluate the value of its projects as relates to the State’s priorities; and

WHEREAS, an amendment to the Five-Year Capital Improvements Budget is required for the project because it was not included in the 2025 Adopted Five-Year Capital Improvements Budget. Phase I of the Business Case Analysis is estimated to cost \$186,698.00; and

WHEREAS, The Port will seek additional funding from the U.S. Navy for Phase II;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR, & TERMINAL DISTRICT THAT:

SECTION 1

It hereby authorizes Charles D. Tillotson, Executive Director, to initiate a Navy Business Case Analysis Phase I.

SECTION 2

The Five-Year Capital Improvements Budget is amended by appropriating \$186,698.00, a new line-item - Navy Business Case Analysis to the 2025 Adopted Five-Year Capital Improvements Budget from the Plaquemines Port Harbor and Terminal District Unrestricted Fund Balance; funding year 2025 as follows:

Fund: 445 - Port, Harbor & Terminal			
Department: 910 – Capital Improvements			
Division: 9032 – Navy Business Case Analysis			
Object	Description	Inc/Dec	Amendment
532.001	Prof Services-General	Inc	\$186,698.00

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.