

RESOLUTION NO. 25

The following Resolution was offered by Council Member Edwards who moved its adoption:

1 A Resolution to cancel the November 27, 2025, and December 25, 2025,
2 regularly scheduled Council Meetings due to the Thanksgiving Holiday and
3 Christmas Holiday; and otherwise to provide with respect thereto.

4
5 NOW, THEREFORE:

6
7 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby
8 cancels November 27, 2025 and December 25, 2025, regularly scheduled Council Meetings
9 due to the Thanksgiving Holiday and Christmas Holiday.

10
11 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
12 Secretary of this Council is hereby authorized and directed to immediately certify and release
13 this Resolution and that Parish employees and officials are authorized to carry out the purposes
14 of this Resolution, both without further reading and approval by the Plaquemines Parish
15 Council.

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RESOLUTION NO. 25-

The following Resolution was offered by Council Member Edwards who moved its adoption:

1 A Resolution authorizing the Parish President to enter into a Cooperative
2 Endeavor Agreement between the Louisiana Young Artists and Young Authors
3 (LAYAYA), and further authorizing the President to sign, on behalf of
4 Plaquemines Parish Government, any and all documents necessary and proper
5 to perfect or enforce this agreement; and otherwise to provide with respect
6 thereto.

7
8 DIGEST: This resolution authorizes the Parish President to enter into a Cooperative Endeavor
9 Agreement between the Louisiana Young Artists and Young Authors (LAYAYA), and further
10 authorizes the President to sign, on behalf of Plaquemines Parish Government, any and all
11 documents necessary and proper to perfect or enforce this agreement. *This digest is for*
12 *informational purposes only and is superseded by the language of the actual ordinance or*
13 *resolution.*

14
15 WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana of 1974
16 provides that "For a public purpose, the state and its political subdivisions may engage in
17 cooperative endeavors with each other, with the United States or its agencies, or with any
18 public or private association, corporation, or individual"; and

19
20 WHEREAS, the Parish desires to cooperate with the Contracting Party (LAYAYA) in the
21 implementation of the Project as hereinafter provided; and

22
23 WHEREAS, the public purpose of the Project is described as: provide opportunities for the
24 youth of Plaquemines Parish (ages 6 - 22) to develop into engaged, educated, civic-minded
25 and community invested young adults through participation in creative writing, visual arts,
26 performing arts, culinary arts and S.T.E.A.M. (Science, technology, engineering, art and
27 math) skills, and further, to partner with the Arts, Parks, and Recreation Department for
28 cultural arts programs, services, and events; and

29
30 WHEREAS, the Agreement between the parties will involve the use of the parish owned
31 building located at 104 Croatian Way, Belle Chasse, and the reservation of storage space by
32 PPG for the benefit of LAYAYA for the purpose of storing supplies and equipment at 333 F.
33 Edward Hebert, Bldg. 603, Belle Chasse; PPG will not financially fund any activities of
34 LAYAYA with the exception of any programs done in partnership between PPG and LAYAYA; and

35
36 WHEREAS, the Parish has a reasonable expectation of receiving a benefit or value described
37 in detail that is at least equivalent to or greater than the consideration described in this
38 Cooperative Endeavor Agreement; and

39
40 WHEREAS, the transfer or expenditure of public funds or property is not a gratuitous
41 donation;

42
43 NOW, THEREFORE:

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45 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT through this
46 Cooperative Endeavor Agreement that PPG and LAYAYA intend to create a partnership
47 which will provide opportunities for the youth of Plaquemines Parish (ages 6-22) to develop
48 into engaged, educated, civic-minded and community-invested young adults through
49 participation in creative writing, visual arts, performing arts, culinary arts and S.T.E.A.M.
50 (Science, Technology, Engineering, Art and Math) skills, and further, to partner with the Arts,
51 Parks, and Recreation Department for cultural arts programs, services, and events.

52
53 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT this
54 Cooperative Endeavor Agreement shall commence on the date of signing for a period of not
55 exceed two years without a signed and written renewal option for additional years.

ORDINANCE NO. 25-

The following Ordinance was offered by Council Member Edwards who moved its adoption:

1 An Ordinance to amend the 2025 Solid Waste Disposal Fund, Operating
2 Expenditure Budget, Solid Waste District 2 Department; and otherwise to provide
3 with respect thereto.

4 DIGEST: This is Taking \$235,000 from the Solid Waste Unreserved Undedicated Fund (their own
5 fund) to purchase a Roll Off Truck to replace the truck that was totaled in a Roll Over Incident
6 several months ago. *The digest is for informational purposes only and is superseded by the*
7 *language of the actual ordinance or resolution.*

8
9 WHEREAS, upon review of the 2025 operating expenditure budget, an amendment to the Solid
10 Waste District 2 Department is necessary;

11 NOW, THEREFORE:

12 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

14 The 2025 Solid Waste Disposal Fund, Operating Expenditure Budget, is amended by
15 appropriating \$235,000 from the Solid Waste Disposal Fund Unreserved Undesignated Fund
16 Balance as follows:

Fund: 005 Solid Waste Disposal Fd			
Dept/Div: 630-4048 Solid Waste District 2			
Object	Description	Inc/ Dec	Amendment
561.010	Vehicles – Heavy	Inc	235,000

SECTION 2

25 The Secretary of this Council is hereby authorized and directed to immediately certify and release
26 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
27 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

R E S O L U T I O N N O . 2 5 -

The following Resolution was offered by Council Member Edwards who moved its adoption:

1 A Resolution authorizing the Parish President to extend the State of Emergency for
2 the Saltwater Wedge Intrusion 2025 declared on September 8, 2025, which was
3 subsequently extended for a total of ninety days, for an additional six (6) month
4 period or until such time as the President or Council terminates the same; and
5 otherwise to provide with respect thereto.
6

7 DIGEST: This Resolution authorizes the Parish President to extend the State of Emergency for the
8 Saltwater Wedge Intrusion declared on September 8, 2025, which was subsequently extended for
9 a total of ninety days, for an additional six (6) month period or until such time as the President or
10 Council terminates the same. *The digest is for informational purposes only and is superseded by*
11 *the language of the actual ordinance or resolution.*
12

13 WHEREAS, on September 8, 2025, the Parish President issued a state of emergency for the
14 saltwater wedge intrusion to address the salt content entering the parish’s water supply for the
15 reasons stated in the State of Emergency; and
16

17 WHEREAS, LRS 29:727 D. (1) provides: A local disaster or emergency may be declared only by
18 the parish president, except as otherwise provided in this Chapter. In that event, the state of
19 emergency shall continue until the parish president finds that the threat of danger has been dealt
20 with to the extent that emergency conditions no longer exist. However, no state of emergency may
21 continue for longer than thirty days unless extended by the parish president, and no continuous
22 state of emergency may continue for a period of more than ninety days unless approved by the
23 parish governing authority; and
24

25 WHEREAS, the Parish Council believes it is in the best interests of the parish to extend to the
26 State of Emergency for the Saltwater Wedge Intrusion, for an additional six (6) months or until
27 such time as the President or Council terminates the same;
28

29 NOW, THEREFORE:

30
31 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby authorizes
32 the Parish President to extend the State of Emergency for the Saltwater Wedge Intrusion declared
33 on September 8, 2025, which was subsequently extended for a total of ninety days, for an
34 additional six (6) month period or until such time as the President or Council terminates the same.
35

36 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
37 Secretary of this Council is hereby authorized and directed to immediately certify and release this
38 Resolution and that Parish employees and officials are authorized to carry out the purposes of this
39 Resolution, both without further reading and approval by the Plaquemines Parish Council.
40



PLAQUEMINES PARISH GOVERNMENT
333 F. EDWARD HEBERT, BLDG. 100
BELLE CHASSE, LA 70037
504-934-6000 (PHONE)

**STATE OF EMERGENCY EXTENSION #1
SALTWATER WEDGE INTRUSION
PLAQUEMINES PARISH, LA**

WHEREAS, on the 8th day of September, 2025, in my capacity as duly elected President of the Parish of Plaquemines, acting pursuant to the authority vested in me by the Charter for Local Self-Government for Plaquemines Parish and the Louisiana Disaster Act of 1993, LSA – R.S. 29:727 et seq., I issued a State of Emergency titled “Saltwater Wedge Intrusion” to address the saltwater wedge intruding upriver; and,

WHEREAS, LRS 29:727 D. (1) states: A local disaster or emergency may be declared only by the parish president, except as otherwise provided in this Chapter. In that event, the state of emergency shall continue until the parish president finds that the threat of danger has been dealt with to the extent that emergency conditions no longer exist. However, no state of emergency may continue for longer than thirty days unless extended by the parish president, and no continuous state of emergency may continue for a period of more than ninety days unless approved by the parish governing authority; and,

WHEREAS, I now wish to extend the Initial State of Emergency pursuant to LRS 29:727 D. (1);

NOW THEREFORE: I, W. Keith Hinkley, in my capacity as duly elected President of the Parish of Plaquemines, acting pursuant to the authority vested in me by the Charter for Local Self-Government for Plaquemines Parish and the Louisiana Disaster Act of 1993, LSA – R.S. 29:727 et seq. do hereby extend the State of Emergency issued on the 8th day of September, 2025, for a total of ninety days, through December 7, 2025 pursuant to LRS 29:727 D. (1).

ISSUED ON THIS 7th DAY OF OCTOBER, 2025, AT 12 : 00 P.M.

W. KEITH HINKLEY, PARISH PRESIDENT

I, _____, do hereby certify that I have filed this State of Emergency in the Conveyance and Mortgage Records of Plaquemines Parish, LA on the ___ day of October 2025 at ___: ___ P.M.

CLERK OF COURT
25TH JDC
PLAQUEMINES PARISH, LA

RESOLUTION NO. 25-

The following Resolution was offered by Council Member Champagne who moved its adoption:

1 A Resolution authorizing and directing the Council Secretary's Office to expedite
2 sending out introduced legislation relative to ITEPS to only Parish President and
3 the Director of Economic Development; and otherwise, to provide with respect
4 thereto.

5
6 DIGEST: Said legislation is to ensure all ITEP deadlines relating to the ITEP process are timely
7 handled. *The digest is for informational purposes only and is superseded by the language of the*
8 *actual ordinance or resolution.*

9 WHEREAS, any and all legislation regarding an ITEP and the ITEP processes shall be issued to
10 the Parish President and the Director of Economic Development in a timely manner in order to
11 ensure deadlines are met;

12 NOW, THEREFORE:

13
14 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT The Council
15 Secretary's Office is hereby authorized and directed to provide all ITEP introduction to the Parish
16 President and the Director of Economic Development immediately upon receipt of the legislation.

17 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
18 Secretary of this Council is hereby authorized and directed to immediately certify and release this
19 Resolution and that Parish employees and officials are authorized to carry out the purposes of this
20 Resolution, both without further reading and approval by the Plaquemines Parish Council.
21

RESOLUTION NO. 25-

The following Resolution was offered by Council Member Champagne who moved its adoption:

1 WHEREAS, the Code of Federal Regulations, as enacted by the United States Congress, mandates
2 that all structures defined as bridges located on all public roads shall be inspected, rated for safe
3 load capacity, and posted in accordance with the National Bridge Inspection Standards, and that
4 an inventory of these bridges be maintained by each state; and

5 WHEREAS, the responsibility to inspect, rate, and load post those bridges under the authority of
6 Plaquemines Parish, in accordance with those Standards, is delegated by the Louisiana Department
7 of Transportation and Development to Plaquemines Parish.

8 NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF PLAQUEMINES PARISH,
9 LOUISIANA, convened in Regular Session on the __ day of _____, that it does hereby
10 certify to the Louisiana Department of Transportation and Development (DOTD) that for the
11 period of January 1, 2026 through December 31, 2026:

- 12 1. The Parish will perform all interim inspections on all parish-owned or maintained bridges
13 in accordance with the National Bridge Inspection Standards and Specifications for the
14 National Bridge Inventory.
- 15 2. All bridges owned or maintained by the Parish will be structurally analyzed and rated by
16 the Parish as to the safe load capacity in accordance with the American Association of State
17 Highway and Transportation Officials (AASHTO) Manual for Bridge Evaluation. The load
18 posting information that has been determined by DOTD for all bridges where the maximum
19 legal load under Louisiana State Law exceeds the load permitted under the operating rating
20 as determined above will be critically reviewed by the Parish. Load posting information
21 will be updated by the Parish to reflect all structural changes, any obsolete structural
22 ratings, or any missing structural ratings.
- 23 3. All Parish-owned or maintained bridges which require load posting or closing will be load
24 posted or closed in accordance with the table in the DOTD Load Rating Directives. All
25 DOTD supplied load posting information concerning a bridge has been critically reviewed
26 by the Parish Engineer prior to load posting.
- 27 4. All bridges owned or maintained by the Parish are shown on the attached list in the format
28 specified by the DOTD. Corrections to data supplied to the Parish by the DOTD are noted.
- 29 5. All bridges owned and maintained by the Parish are accessible to DOTD for all routine
30 bridge inspections. Parish will clear vegetation as required upon DOTD request.

31 These stipulations are prerequisites to participation by the Parish in the Off-System Bridge
32 Replacement Program.

ORDINANCE NO. 25-

The following Ordinance was offered by Council Member Schulz who moved its adoption:

1 An Ordinance to amend the 2025 Operating Expenditure Budget, Flood
2 Control-General Department; and otherwise to provide with respect thereto.

3 DIGEST: This is taking \$120,000 from PPG Surplus Fund to Purchase a Dump Truck, this Truck
4 will be utilized by multiple Departments this will, this new truck will allow for more productive
5 daily operations as it relates to both Ditch and levee work to be done Parish wide . *The digest is for*
6 *informational purposes only and is superseded by the language of the actual ordinance or*
7 *resolution.*

8 WHEREAS, an amendment to the 2025 Operating Expenditure Budget is necessary to purchase a
9 dump truck for the Flood Control department;

10 NOW, THEREFORE:

11 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

13 The 2025 General Fund, Operating Expenditure Budget, Flood Control-General department is
14 amended by appropriating \$120,000 from the General Fund Unreserved Undesignated Fund
15 Balance as follows:

Fund: 001 General Fund			
Dept/Div: 770-4500 Flood Control-Gen Dept.			
Object	Description	Inc/Dec	Amendment
561.010	Vehicles – Heavy	Inc	120,000

SECTION 2

23 The Secretary of this Council is hereby authorized and directed to immediately certify and release
24 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
25 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 25-

The following Resolution was offered by Council Member Cognevich who moved its adoption:

1 A Resolution supporting the “KEEP LOUISIANA BEAUTIFUL, INC.”,
2 organization in Plaquemines Parish and establishing a “KEEP PLAQUEMINES
3 PARISH BEAUTIFUL” Committee; and otherwise to provide with respect thereto.

4 WHEREAS Keep Plaquemines Parish Beautiful desires to improve the physical quality of
5 community life; and

6 WHEREAS a clean environment contributes to the emotional, physical, and economic well-being
7 of our citizens; and

8 WHEREAS, the Affiliate Program, developed by Keep Louisiana Beautiful, Inc. will assist greatly
9 in reducing the improper handling of waste, and thereby reduce litter and increase solid waste
10 management activities;

11 NOW, THEREFORE:

12 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the governing body
13 hereby endorses the organization and supports the participation with Keep Louisiana Beautiful,
14 Inc.

15 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby
16 recognizes the “Keep Plaquemines Parish Beautiful” Committee.

17 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT said
18 committee shall be an official committee and shall be accountable to The Plaquemines Parish
19 Council and the members and Chairperson of the “Keep Plaquemines Parish Beautiful” Committee
20 shall be appointed/elected by the Plaquemines Parish Council.

21
22 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
23 Secretary of this Council is hereby authorized and directed to immediately certify and release this
24 Resolution and that Parish officials and employees are authorized to carry out the purposes of this
25 Resolution, both without further reading and approval by the Plaquemines Parish Council.

47

Capital Outlay

48

SECTION 4

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If any provision, or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this Ordinance are hereby declared severable.

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48 Thence South 27 degrees 42 minutes 30 seconds West, along the lower line of the LSU
49 Experimental Station, 188.37 feet to the intersection with the northerly line of State of
50 Louisiana Highway Parcel 19-2 (KE);

51 Thence South 62 degrees 04 minutes 00 seconds East, along the northerly line of Tract
52 19-2, 2385.57 feet to (KF);

53 Thence South 62 degrees 25 minutes 55 seconds East, along the northerly line of Tract
54 2-1, 703.85 feet to (KG);

55 Thence continuing along the northerly line of Tract 2-1 South 62 degrees 01 minutes 32
56 seconds East 762.37 feet to the intersection with the upper line of the property of United
57 Gas Pipeline Co. or assigns (KH);

58 Thence North 28 degrees 31 minutes 09 seconds East, along the upper line of the
59 United Gas or assigns property, 168.44 feet to the intersection with the original
60 northerly right of way line of State Highway 23 (KI);

61 Thence North 62 degrees 04 minutes 00 seconds West, along the original right of way line
62 of State Highway 23, 192.01 feet to the intersection with the upper line of the property of
63 John Lafarance or assigns (KJ);

64 Thence North 28 degrees 31 minutes 09 seconds East, along the upper line of the
65 Lafrance property, 662.91 feet to the intersection with the southerly line of the
66 property of the Plaquemines Parish Government (KL);

67 Thence along the Plaquemines Parish Government property for the next nine courses:
68 North 64 degrees 11 minutes 24 seconds West 1293.20 feet to (KM);

69 Curve to the right having a radius of 1171.28 feet for a length of 410.33 feet to (KN);
70 North 44 degrees 07 minutes 04 seconds West 224.94 feet to (KO);

71 Curve to the left having a radius of 1121.98 feet for a length 395.90 feet to (KP);

72 Nontangent curve to the right having a radius of 2543.00 feet and a chord of South 62
73 degrees 24 minutes 32 seconds East 600.84 feet for a length of 602.24 feet to (KR);

74 Thence North 53 degrees 31 minutes 14 seconds West, 609.11 feet to (LI);

75 Thence South 40 degrees 44 minutes 08 seconds East 176.72 feet to (LJ);

76 Thence North 55 degrees 41 minutes 57 seconds West, along the southerly line of the
77 property of C. Calhoun or assigns, 164.43 feet to (LK);

78 Thence continuing along the southerly line of the Calhoun property North 64 degrees
79 19 minutes 16 seconds West 1371.14 feet to the intersection with the lower line of the
80 LSU Experimental Station (LM);

81 Thence South 27 degrees 42 minutes 30 seconds West 754.66 feet to (KA) and the
82 POINT OF BEGINNING.

83 The above described a portion of Tract K is all and more fully shown on the attached
84 Map of Survey, Tracts J. and K, Property of CLL Limited Partnership, Deer Range,
85 Junior, Pointe Celeste and Woodland Plantations, by Hugh McCurdy III, PLS, dated
86 February 20, 2013. Bearings refer to the Lambert Grid Meridian.

87 SECTION 2

88 The Secretary of this Council is hereby authorized and directed to immediately certify and release
89 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
90 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.
91

50 Louisiana Highway Parcel 19-2 (KE);

51 Thence South 62 degrees 04 minutes 00 seconds East, along the northerly line of Tract
52 19-2, 2385.57 feet to (KF);

53 Thence South 62 degrees 25 minutes 55 seconds East, along the northerly line of Tract
54 2-1, 703.85 feet to (KG);

55 Thence continuing along the northerly line of Tract 2-1 South 62 degrees 01 minutes 32
56 seconds East 762.37 feet to the intersection with the upper line of the property of United
57 Gas Pipeline Co. or assigns (KH);

58 Thence North 28 degrees 31 minutes 09 seconds East, along the upper line of the
59 United Gas or assigns property, 168.44 feet to the intersection with the original
60 northerly right of way line of State Highway 23 (KI);

61 Thence North 62 degrees 04 minutes 00 seconds West, along the original right of way line
62 of State Highway 23, 192.01 feet to the intersection with the upper line of the property of
63 John Lafrance or assigns (KJ);

64 Thence North 28 degrees 31 minutes 09 seconds East, along the upper line of the
65 Lafrance property, 662.91 feet to the intersection with the southerly line of the
66 property of the Plaquemines Parish Government (KL);

67 Thence along the Plaquemines Parish Government property for the next nine courses:
68 North 64 degrees 11 minutes 24 seconds West 1293.20 feet to (KM);

69 Curve to the right having a radius of 1171.28 feet for a length of 410.33 feet to (KN);
70 North 44 degrees 07 minutes 04 seconds West 224.94 feet to (KO);

71 Curve to the left having a radius of 1121.98 feet for a length 395.90 feet to (KP);

72 Nontangent curve to the right having a radius of 2543.00 feet and a chord of South 62
73 degrees 24 minutes 32 seconds East 600.84 for a length of 602.24 feet to (KR);

74 South 57 degrees 05 minutes 50 seconds East 97.52 feet to (KS);

75 Curve to the left having a radius of 298.00 feet for a length of 229.07 feet to (KU);

76 South 64 degrees 11 minutes 24 seconds East 1338.56 feet to the intersection with
77 the upper line of the property of John Lafrance or assigns (KV);

78 Thence North 28 degrees 31 minutes 09 seconds East, along the upper line of the
79 Lafrance property, 141.31 feet to (KW);

80 Thence South 68 degrees 05 minutes 10 seconds East, along the northerly line of the
81 Lafrance property, 193.28 feet to the intersection with the upper line of the property of
82 United Gas Pipeline or assigns (KX);

83 Thence North 28 degrees 31 minutes 09 seconds East, along upper line of the property
84 of United Gas Pipeline or assigns, 155 feet, more or less, to the mean low water plane
85 of the Mississippi River (KY);

86 Thence in a northwesterly or upstream direction along the mean low water plane of the
87 Mississippi River 8520 feet, more or less, to the intersection with the lower line of Lot
88 48 in Pointe Celeste Farms (KZ);

89 Thence South 38 degrees 05 minutes 37 seconds West, along the lower line of Lot
90 48, 365 feet, more or less, to the intersection with the northerly line of the Former Horace
91 Wilkinson Estate (LA);

92 Thence along the northerly line of the Wilkinson Estate, LSU Experimental Station
93 and the property of C. Calhoun or assigns for the next eight courses:

94 South 36 degrees 36 minutes 14 seconds East 907.77 feet to (LB);

95 South 58 degrees 01 minutes 10 seconds East 1419.63 feet to (LC);
96 South 57 degrees 12 minutes 28 seconds East 545.92 feet to (LD);
97 South 82 degrees 45 minutes 55 seconds East 293.72 feet to (LE};
98 South 55 degrees 34 minutes 05 seconds East 1310.85 feet to (LF); South 48 degrees
99 06 minutes 54 seconds East 225.50 feet to (LG};
100 South 53 degrees 16 minutes 21 seconds East 639.53 feet to (LH);
101 South 55 degrees 27 minutes 59 seconds East 734.21 feet to (LI);
102 South 40 degrees 44 minutes 08 seconds East 176.72 feet to {LJ};
103 Thence North 55 degrees 41 minutes 57 seconds West, along the southerly line of the
104 property of C. Calhoun or assigns, 164.43 feet to (LK);
105 Thence continuing along the southerly line of the Calhoun property North 64 degrees
106 19 minutes 16 seconds West 1371.14 feet to the intersection with the lower line of the
107 LSU Experimental Station {LM};
108 Thence South 27 degrees 42 minutes 30 seconds West 754.66 feet to (KA} and the
109 POINT OF BEGINNING.
110 The above described Tract K is all and more fully shown on the attached Map of
111 Survey, Tracts J. and K, Property of CLL Limited Partnership, Deer Range, Junior,
112 Pointe Celeste and Woodland Plantations, by Hugh McCurdy III, PLS, dated February
113 20, 2013. Bearings refer to the Lambert Grid Meridian.

114 **SECTION 2**

115 The Secretary of this Council is hereby authorized and directed to immediately certify and release
116 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
117 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.
118

119 **WHEREUPON**, in open session the above Ordinance was read and considered section by section
120 and as a whole.
121

122 Council Member _____ seconded the motion to adopt the Ordinance.

123 The foregoing Ordinance having been submitted to a vote; the vote resulted as follows:

124 YEAS:

125 NAYS:

126 ABSENT:

127 PRESENT BUT NOT VOTING:

128 And the Ordinance was adopted on this the _____ day of _____, 2025.

5'58" W 8486.41
520'±

levee and Batture
54.6 Acres

Protracted from U.S.
Corps of Engineers 1992
Hydrographic survey.

LF LG

2" iron pipe

LM

066.19

34.33

2" iron pipe

38.37

KE

87.40

JQ

400.03

C. Calhoun, Jr.
NAP

LH

Tract K
129.8 Acres

LK

KP

KO

KN

KR

KS

KT

KU

KM

Parish of Plaquemines
Not a Part

Line along toe of levee

1338.56
S 64°11'24" E

N 64°11'24" W
1293.20

KL

KV

KW

2" iron pipe

John La
or ass
Not a

S 68°05'
N 28°31'

KX

KY

Tract 19-1
Not a Part

S 62°04'00" E 2384.26

State Highway No. 23
(Right of Way)

N 62°04'00" W 2385.82

Tract 19-2
Not a Part

KC

KD

KB

KF

KG

KJ

KI

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State of Louisiana
Tract 2-1
Not a Part

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JN

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JL

JK

JJ

JH

JG

50' Ingress-Egress

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ORDINANCE NO. 25-

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance authorizing Charles Tillotson, Executive Director of Plaquemines Port, Harbor and Terminal District to purchase land and property, more fully described in Exhibit A, owned by Palazzo Law Firm; and otherwise, to provide with respect thereto.

DIGEST: The Port is working to finish the acquisition of the “Piano Keys II” properties for Port development. The Port is seeking approval to move forward with the purchase of Lots 27-29 currently owned by Palazzo Law Firm. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, through negotiations with Palazzo Law Firm, a recommendation is being made to approve the acquisition of property owned by Palazzo Law Firm, known as one of the “Piano Keys II”; and

WHEREAS, the negotiations between Palazzo Law Firm recognize a total recommended purchase price of \$2,064,000.00 for Lots 27-29, Point Celeste Farms S/D currently owned by Palazzo Law Firm;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PORT, HARBOR AND TERMINAL DISTRICT THAT:

SECTION 1

It hereby authorizes and directs Charles Tillotson, Executive Director of the Plaquemines Port, Harbor and Terminal District, to acquire the land, more fully described as Lots 27-29, Point Celeste Farms S/D owned by Palazzo Law Firm.

SECTION 2

The acquisition shall be for a purchase price of \$2,064,000.00 plus the closing cost for the transfer of ownership of the land at Lots 27-29, Point Celeste Farms S/D currently owned by Palazzo Law Firm, to the Plaquemines Port, Harbor and Terminal District.

1 **Exhibit A**

2 Legal Description

3 TWO CERTAIN LOTS OF GROUND, together with all the buildings and improvements thereon,
4 and all of the rights, ways, privileges, servitudes, appurtenances and advantages thereunto
5 belonging or in anywise appertaining, situated in the Parish of Plaquemines, State of Louisiana, in
6 that part thereof known as POINT CELESTE FARMS SUBDIVISION, per plan by Tildon J,
7 Dufrene, Jr., dated January 22, 1996, last revised March 17, 1997, approved by Plaquemines Parish
8 Council Ordinance No. 97-101, registered in COB 911 folio 137, Conveyance Records of
9 Plaquemines Parish, Louisiana. And according to said plan, said lots are designated as LOTS 27
10 and 28, and are located and measures as follows:

11
12 LOT 28:

13
14 Commencing at the intersection of the northeasterly right of way line of Louisiana Highway No.
15 23 and the upper or northwesterly line of property belonging (now or formerly) to Horace
16 Wilkinson, which point of intersection is the southerly corner of Point Celeste Farms Subdivision
17 and which point bears Louisiana Plane Coordinate System (NAD '83) coordinates X-3,757,921.74
18 and Y-397,825.99, proceed thence North 53 degrees 30 minutes 17 seconds West, on said line of
19 Louisiana Highway No. 23, a distance of 234.77 feet to a point of curvature;

20
21 Thence northwesterly, on said line of Louisiana Highway No. 23, on a curve to the right having a
22 radius of 11,349.16 feet, an arc distance of 511.72 feet to a point of tangency;

23
24 Thence North 50 degrees 55 minutes 16 seconds West, on said line of Louisiana Highway No. 23,
25 a distance of 1,275.30 feet;

26
27 Thence North 70 degrees 12 minutes 40 seconds west, on said line of Louisiana Highway No. 23,
28 a distance of 48.37 feet;

29
30 Thence North 50 degrees 37 minutes 21 seconds west, on said line of Louisiana Highway No. 23,
31 a distance of 359.70 feet;

32
33 Thence North 50 degrees 22 minutes 56 seconds West, on said line of Louisiana Highway No. 23,
34 a distance of 248.05 feet;

35
36 Thence North 31 degrees 05 minutes 32 seconds West, on said line of Louisiana Highway No. 23,
37 a distance of 48.43 feet;

38
39 Thence North 50 degrees 22 minutes 56 seconds West, on said line of Louisiana Highway No. 23,
40 a distance of 1,874.94 feet to the southeasterly or southerly-most corner of Lot 28 and the Point of
41 Beginning.

42
43 From said Point of Beginning, continue thence North 50 degrees 22 minutes 56 seconds West, on
44 said line of Louisiana Highway No. 23, a distance of 212.56 feet to the line common to Lots 28
45 and 27, Point Celeste Farms Subdivision;

46
47 Thence North 21 degrees 29 minutes 45 seconds East, on said common line, a distance of 1,550
48 feet, more or less, to the mean low water line of the Mississippi River;

49
50 Thence southeasterly, on the meander of the mean low water line of the Mississippi River, a
51 distance of 213 feet, more or less, to the intersection of said mean low water line with the line
52 common to Lots 28 and 29, Point Celeste Farms Subdivision, and bearing North 21 degrees 33
53 minutes 31 seconds East from the aforesaid Point of Beginning;

54
55 Thence South 21 degrees 33 minutes 31 seconds West, on the said line common to Lots 28 and
56 29, Point Celeste Farms Subdivision, a distance of 1,560 feet, more or less, to the northeasterly
57 right of way line of Louisiana Highway No, 23 and the Point of Beginning.

58
59 LOT 27:

60

1 Commencing at the intersection of the northeasterly right of way line of Louisiana Highway No.
2 23 and the upper or northwesterly line of property belonging (now or formerly) to Horace
3 Wilkinson, which point of intersection is the southeasterly corner of Point Celeste Farms
4 Subdivision and which point bears Louisiana Plane Coordinate System (NAD '83) coordinates X-
5 3,757,921.74 and Y-397,825.99, proceed thence North 53 degrees 30 minutes 17 seconds West,
6 on said line of Louisiana Highway No. 23, a distance of 234.77 feet to a point of curvature;
7

8 Thence northwesterly, on said line of Louisiana Highway No. 23, on a curve to the right having a
9 radius of 11,349.16 feet, an arc distance of 511.72 feet to a point of tangency;

10
11 Thence North 50 degrees 55 minutes 16 seconds West, on said line of Louisiana Highway No. 23,
12 a distance of 1,275.30 feet;

13
14 Thence North 70 degrees 12 minutes 40 seconds West, on said line of Louisiana Highway No. 23,
15 a distance of 48.37 feet;

16
17 Thence North 50 degrees 37 minutes 21 seconds West, on said line of Louisiana Highway No. 23,
18 a distance of 359.70 feet;

19
20 Thence North 50 degrees 22 minutes 56 seconds West, on said line of Louisiana Highway No. 23,
21 a distance of 248.05 feet.;

22
23 Thence North 31 degrees 05 minutes 32 seconds West, on said line of Louisiana Highway No. 23,
24 a distance of 48,43 feet;

25
26 Thence North 50 degrees 22 minutes 56 seconds West, on said line of Louisiana Highway No. 23,
27 a distance of 2,087.50 feet to the southeasterly or southerly-most corner of Lot 27 and the Point of
28 Beginning.

29
30 From said Point of Beginning, continue thence North 50 degrees 22 minutes 56 seconds West, on
31 said line of Louisiana Highway No. 23, a distance of 212.57 feet to the line common to Lots 27
32 and 26, Point Celeste Farms Subdivision:

33
34 Thence North 21 degrees 25 minutes 58 seconds East, on said common line, a distance of 1,510
35 feet, more or less, to the mean low water line of the Mississippi River;

36
37 Thence southeasterly, on the meander of the mean low water line of the Mississippi River, a
38 distance of 206 feet, more or less, to the intersection of said mean low water line with the line
39 common to Lots 27 and 28, Point Celeste Farms Subdivision, and bearing North 21 degrees 29
40 minutes 45 seconds East from the aforesaid Point of Beginning;

41
42 Thence South 21 degrees 29 minutes 45 seconds West, on the said line common to Lots 27 and
43 28, Point Celeste Farms Subdivision, a distance of 1,550 feet, more or less, to the northeasterly
44 right of way line of Louisiana Highway No. 23 and the Point of Beginning.

45
46 All as more fully shown on survey by Dufrene Surveying & Engineering, Inc., dated September
47 25, 1997, a copy of which is annexed to Act of Cash Sale dated September 29, 1997, and registered
48 in COB 915, folio 841 of the records of the Parish of Plaquemines.

49
50 LOT 29:

51
52 Commencing at the intersection of the northeasterly right of way line of Louisiana Highway No.
53 23 and the upper or northwesterly line of property belonging (now or formerly) to Horace
54 Wilkinson which point of intersection is the southeasterly corner of Point Celeste Farms
55 Subdivision and which point bears Louisiana Plane Coordinate System (NAD '83) coordinates
56 X=3,757,921.74 and Y=397,825,99, proceed thence North 53 degrees 30 minutes 17 seconds
57 West, on said line of Louisiana Highway No. 23, a distance of 234.77 feet to a point of curvature:

58
59 Thence northwesterly, on said line of Louisiana Highway No. 23, on a curve to the right having a
60 radius of 11,349.16 feet, an arc distance of 511.72 feet to a point of tangency;

61

1 Thence North 50 degrees 55 minutes 16 seconds West, on said line of Louisiana Highway No. 23,
2 a distance of 1,275.30 feet;
3
4 Thence North 70 degrees 12 minutes 40 seconds West, on said line of Louisiana Highway No. 23,
5 a distance of 48.37 feet;
6
7 Thence North 50 degrees 37 minutes 21 seconds West, on said line of Louisiana Highway No. 23,
8 a distance of 359.10 feet;
9
10 Thence North 50 degrees 22 minutes 56 seconds West, on said line of Louisiana Highway No. 23,
11 a distance of 248.05 feet;
12
13 Thence North 31 degrees 05 minutes 32 seconds West, on said line of Louisiana Highway No. 23,
14 a distance of 48.43 feet;
15
16 Thence North 50 degrees 22 minutes 56 seconds West, on said line of Louisiana Highway No. 23,
17 a distance of 1,665.35 feet to the southeasterly or southerly-most corner of Lot 29 and the Point of
18 Beginning;
19
20 From said Point of Beginning, continue thence North 50 degrees 22 minutes 56 seconds West, on
21 said line of Louisiana Highway No. 23, a distance of 209.59 feet to the line common to Lots 29
22 and 28, Point Celeste Farms Subdivision;
23
24 Thence North 21 degrees 33 minutes 31 seconds East on said common line, a distance of 1,560
25 feet, more or less, to the mean low water line of the Mississippi River;
26
27 Thence southeasterly, on the meander of the mean low water line of the Mississippi River, a
28 distance of 206 feet, more or less, to the intersection of said mean low water line with the line
29 common to Lots 29 and 30, Point Celeste Farms Subdivision, and bearing North 21 degrees 29
30 minutes 16 seconds East from the aforesaid Point of Beginning;
31
32 Thence South 21 degrees 29 minutes 16 seconds West, on the said line common to Lots 29 and
33 30, Point Celeste Farms Subdivision, a distance of 1,560 feet, more or less, to the northeasterly
34 right of way line of Louisiana Highway No. 23 and the Point of Beginning.
35

ORDINANCE NO. 25-

The following ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance adopting the Original Operating Budget of Revenues and Expenditures for the Plaquemines Port Harbor & Terminal District for the fiscal year beginning January 1, 2026, and ending December 31, 2026, and otherwise to provide with respect thereto.

Digest: An Ordinance to adopt the 2026 Operating Budget of Revenues and Expenditures for the Plaquemines Port, Harbor & Terminal District submitted on October 23, 2025. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution*

WHEREAS, Plaquemines Port Harbor & Terminal District administration submitted to the Plaquemines Parish Council as the governing authority of the Plaquemines Port, Harbor & Terminal District, on October 23, 2024, a Proposed 2026 Operating Budget pursuant to Port Budget Policy; and

WHEREAS, the Plaquemines Parish Council as the governing authority of the Plaquemines Port, Harbor & Terminal District made available copies of the Proposed 2026 Operating Budget for public inspection, published a summary of the proposed budget in the Official Journal and advertised the time and place of public hearings; and

WHEREAS, the Plaquemines Parish Council as the governing authority of the Plaquemines Port, Harbor & Terminal District held public hearings on the proposed Operating Budget on _____;

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

The estimate of revenues and expenditures for the fiscal year beginning January 1, 2025 and ending December 31, 2025, is hereby adopted to serve as the Operating Budget for the Plaquemines Port Harbor & Terminal District; copies of which are on file in the office of the Port Finance Department and in the office of the Plaquemines Parish Council Secretary.

SECTION 2

The Plaquemines Port, Harbor & Terminal District is authorized to spend budgeted funds in accordance with the Plaquemines Port, Harbor and Terminal District's Budget Policy adopted by the Plaquemines Parish Council as the governing authority of the Port.

SECTION 3

If any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this Ordinance are hereby declared severable.

ORDINANCE NO. 25-

The following ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance adopting the Original Capital Improvement Budget for the Plaquemines Port Harbor & Terminal District for the five-year period beginning January 1, 2026, and ending December 31, 2030, and otherwise to provide with respect thereto.

Digest: An Ordinance to adopt the 2026 Capital Improvement Budget for the Plaquemines Port, Harbor & Terminal District proposed on October 23, 2025. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Plaquemines Port Harbor & Terminal District administration submitted to the Plaquemines Parish Council serving as the governing authority of the Plaquemines Port, Harbor and Terminal District, on October 23, 2025, the Proposed Capital Improvement Budget pursuant to Port Budget Policy; and

WHEREAS, the Plaquemines Parish Council serving as the governing authority of the Plaquemines Port, Harbor & Terminal District made available copies of the Proposed Capital Improvement Budget for public inspection, published a summary of the proposed budget in the Official Journal and advertised the time and place of public hearings; and

WHEREAS, the Plaquemines Parish Council serving as the governing authority of the Plaquemines Port, Harbor & Terminal District held public hearings on the proposed Capital Improvement Budget on _____;

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

It hereby adopts the Plaquemines Port, Harbor & Terminal District Capital Improvement Budget covering the period of five years beginning January 1, 2026 and ending December 31, 2030; copies of which are on file in the office of the Port Finance Director and in the office of the Plaquemines Parish Council Secretary.

SECTION 2

The Plaquemines Port Harbor & Terminal District is authorized to spend budgeted funds in accordance with the Plaquemines Port, Harbor and Terminal District's Budget Policy adopted by the Plaquemines Parish Council as the governing authority of the Port.

SECTION 3

If any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this Ordinance are hereby declared severable.

ORDINANCE NO. 25-

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance establishing a policy of budgetary control for the Operating Budget of Expenditures for the Plaquemines Port Harbor & Terminal District for the fiscal year beginning January 1, 2026, and ending December 31, 2026, and otherwise to provide with respect thereto.

Digest: An Ordinance to establish a Policy of Budgetary Control for the Plaquemines Port, Harbor & Terminal District proposed with the 2026 Operating and Capital Improvement Budget on October 23, 2025. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, the Plaquemines Parish Council as the governing authority of the Plaquemines Port Harbor & Terminal District desires to establish a policy of budgetary control for operating expenditures for the 2026 Budget;

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

The Plaquemines Port Harbor & Terminal District is authorized to spend budgeted expenditure funds for the fiscal year beginning January 1, 2026 and ending December 31, 2026, for Port Funds, controlled by the financial accounting software defined expenditure account components as follows:

1. Controlled by the Fund/Department/Division/Function
Port Departments
2. Controlled by the Project:
All Capital Projects (non-capital project funds)
3. Controlled by the Fund:
All Capital Projects Funds

SECTION 2

The financial accounting software package defines four possible function categories as follows:

- Personal Services
- Financial and Related Services
- Operating Services and Supplies
- Capital Outlay

SECTION 3

If any provision, or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this Ordinance are hereby declared severable.

RESOLUTION NO. 25-

The following Resolution was offered by Commissioner Schulz who moved its adoption:

1 A Resolution adopting the Port Vehicle Maintenance Policy of the Plaquemines
2 Port Harbor & Terminal District (the Port); and otherwise, to provide with respect
3 thereto.

4
5 Digest: The Port seeks to adopt the Port Vehicle Maintenance Policy of the Plaquemines Port
6 Harbor & Terminal District (the Port). *The digest is for informational purposes only and is*
7 *superseded by the language of the actual ordinance or resolution.*

8
9 WHEREAS the Port identified the need to develop a port vehicle maintenance policy to best
10 prolong the usable life cycle of port vehicular assets;

11
12 NOW, THEREFORE:

13
14 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
15 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
16 DISTRICT THAT hereby establishes the Port Vehicle Maintenance Policy.

17
18 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
19 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
20 DISTRICT THAT it does hereby authorize the Executive Director of the Plaquemines Port Harbor
21 & Terminal District to amend and update the attached policies as may be needed keeping within
22 the laws of the State of Louisiana.

23
24 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
25 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
26 DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately
27 certify and release this Resolution and that Port employees and officials are authorized to carry out
28 the purposes of this Resolution, both without further reading and approval by the Plaquemines
29 Parish Council.

LOUISIANA GATEWAY PORT

Policy Category: Safety and Vehicle Operations

Subject: Port Vehicle Maintenance Policy

Office Responsible for Review: Director of Security and Vessels / Fleet Coordinator

Procedures: Vehicle Maintenance and Inspection Procedures

Related Port Policies: Equipment Use Policy, Safety and Operations Policy

SCOPE

This policy applies to all Port departments, directors, and employees who operate, supervise, or are responsible for the use and maintenance of Port-owned vehicles. It governs all vehicles used in support of Port operations.

POLICY STATEMENT

The purpose of this policy is to ensure that all Port vehicles are properly maintained, safe to operate, and serviced in a timely manner. Proper vehicle maintenance supports operational efficiency, reduces downtime, and extends the useful life of Port assets. This policy establishes clear responsibilities and procedures to ensure accountability and compliance with applicable safety and maintenance standards.

DEFINITIONS

- Port Vehicle – Any vehicle owned, leased, or operated by the Plaquemines Port, Harbor & Terminal District DBA Louisiana Gateway Port for official business purposes.
- Operator – Any authorized Port employee assigned or approved to use a Port vehicle.
- Fleet Coordinator – The individual designated to oversee all Port vehicle operations, maintenance schedules, and compliance tracking.

POLICY

I. Responsibilities

Vehicle Operators:

- Conduct pre-use inspections and report issues promptly.
- Ensure vehicles remain clean, fueled, and ready for use.
- Report maintenance needs immediately to supervisors or the Fleet Coordinator.

Supervisors and Managers:

- Ensure required maintenance is scheduled and completed.
- Review monthly maintenance logs.

- Hold staff accountable for neglect, misuse, or failure to report issues.

Fleet Coordinator or Assigned Staff:

- Maintain the Port Vehicle Maintenance Schedule.
- Track mileage, inspections, and service history for all vehicles.
- Schedule preventive maintenance in accordance with manufacturer guidelines or every 3,000–5,000 miles.
- Coordinate repairs with approved vendors.

II. Maintenance Schedule

Each Port vehicle shall have a dedicated maintenance log that includes VIN, mileage log, maintenance due dates, and completed service records. Preventive maintenance shall be performed at least every six (6) months or sooner if required by operating conditions or manufacturer specifications.

III. Inspections

All vehicle operators are required to inspect vehicles before and after use. Inspections must include checks for fluid levels, tire condition, lights, brakes, and visible damage. Any deficiencies shall be reported immediately using the Vehicle Issue Report Form or via email to the Fleet Coordinator.

IV. Misuse and Neglect

Neglecting vehicle maintenance, failing to report issues, or misuse of Port vehicles may result in disciplinary action, including suspension of vehicle privileges or other administrative remedies.

V. Records and Compliance

All vehicle maintenance and inspection records shall be retained for a minimum of three (3) years and made available for audit or inspection upon request. The Fleet Coordinator shall monitor compliance and report noncompliance to the Director of Security and Vessels.

VI. Policy Review

This policy shall be reviewed annually by the Director of Security and Vessels, and the Fleet Coordinator to ensure continued compliance with Port safety and operational standards.

EFFECTIVE DATE(S)

Effective Date: _____

Latest Revision: _____

SIGNATURE, TITLE, AND DATE OF APPROVAL

Approved: _____

Name: _____

Title: _____

Date Approved: _____

RESOLUTION NO. 25-

The following Resolution was offered by Commissioner Schulz who moved its adoption:

1 A Resolution adopting the Louisiana Gateway Port Transit Asset Management
2 Plan of the Plaquemines Port Harbor & Terminal District (the Port); and otherwise
3 to provide with respect thereto.
4

5 Digest: The Port seeks to adopt the Louisiana Gateway Port Transit Asset Management Plan for
6 the Plaquemines Port Harbor & Terminal District (the Port). *The digest is for informational*
7 *purposes only and is superseded by the language of the actual ordinance or resolution.*
8

9 WHEREAS the Port seeks to maintain its current level of service, while actively pursuing funding
10 sources necessary to ensure uninterrupted operations and uphold the safety of both employees and
11 riders;
12

13 NOW, THEREFORE:

14
15 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
16 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
17 DISTRICT THAT hereby establishes the Louisiana Gateway Port Transit Asset Management Plan.
18

19 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
20 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
21 DISTRICT THAT it does hereby authorize the Executive Director of the Plaquemines Port Harbor
22 & Terminal District to amend and update the attached Plan as may be needed keeping within the
23 laws of the State of Louisiana.
24

25 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
26 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
27 DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately
28 certify and release this Resolution and that Port employees and officials are authorized to carry out
29 the purposes of this Resolution, both without further reading and approval by the Plaquemines
30 Parish Council.



**LOUISIANA
GATEWAY
PORT**
PLAQUEMINES PARISH

**Louisiana Gateway Port Transit
Asset Management Plan**

Louisiana Gateway Port Transit Asset Management Plan

Introduction

Louisiana Gateway Port is the transit provider for the residents of Plaquemines Parish. LGP owns and operates 3 ferry vessels and is fixed guideway ferry service across the Mississippi River. There are two crossings, one located at Belle Chasse/Scarsdale in the north end of the parish and Point-a-la-Hache/W. Point-a-la-Hache in the south end of the parish. Most of the vehicle maintenance is outsourced.

TAM Goals and Objectives

To maintain the current level of service while endeavoring to find means of local funding required to operate uninterrupted service while continuing to ensure safety of employees and riders.

Performance Targets and Measures

Asset Class	Performance Measure	Target
Ferry Boats (Rolling Stock)	Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	100% of vessels to be more than 10 years of ULB
Maintenance Vehicles	Age - % of vehicles that have met or exceeded their Useful Life Benchmark	100% of vehicles to be more than 5 years of ULB
Facilities	Condition - % of facilities with a condition rating below 3.0 on the FTA Transit	100% of facilities to have a rating of 3 or above

Target Setting Methodology

Targets were set using the information by FTA and vehicle manufacturer recommendations.

TAM Vision

LGP would like to achieve a maintenance program that is preventive rather than reactive.

TAM Policy

The LGP Director of Security and Vessels has oversight for Ferry Operations and TAM Policy.

TAM Goals and/or Objectives

Goals	Objectives
Maintain current level of service	Continue to find means of local funding required to operate
Ensure that Safety is the #1 priority	Continue to follow all maintenance schedules as it relates to vehicles and adhere to all Coast Guard regulations

About the TAM Plan

LGP Ferry Department has a relatively small fleet of boats consisting of three (3) motor vessels and a few maintenance/service pickup trucks. The system primarily follows the vehicle's manufacture recommended maintenance plan.

Roles and Responsibilities

Department/Individual	Role (Title and/or Description)
Blake Pohlmann Buras	Director of Security and Vessels
Anthony Cacioppo	Ferry Manager

Asset Portfolio

Please see Appendix A (Asset Register) for the asset inventory listing.

Asset Inventory Summary

Asset Category	Total Number	Avg. Age	Avg. Value
Facilities	4	27	\$10,000.00
Ferry Vessels	3	44/Rebuilt to Avg 10	\$6.6M
Maintenance/Service Vehicles	10	8.20	\$254,000

Asset Condition Summary

Asset Category	Count	Avg. Age	Avg TERM Condition	Avg Value	% At or past ULB
Ferry Boats	3	44*	N/A	\$6.6M	0%
Facilities	4	27	N/A	\$10,000.00	0%
Maintenance Vehicles	10	11	N/A	25,400	0%

*Rebuilt Engines within the last 5 years extends life expectancy

Service Vehicle Inventory

Unit #	Fleet Name	Vehicle Type	Primary Mode	Year of Manufacture	Estimated Cost	Status
2B17	Maintenance	Truck	Ferry Dept.	2007	\$7,000	Active
2C08	Maintenance	Truck	Ferry Dept.	2011	\$20,000	Active
2C25	Maintenance	Truck	Ferry Dept.	2011	\$20,000	Active
2C24	Maintenance	Truck	Ferry Dept.	2011	\$20,000	Active
2C34	Maintenance	Truck	Ferry Dept.	2012	\$20,000	Active
13-1684	Maintenance	SUV	Ferry Dept.	2014	\$12,000	Active
2C71	Maintenance	Truck	Ferry Dept.	2015	\$40,000	Active
2C70	Maintenance	Truck	Ferry Dept.	2015	\$50,000	Active
23-1684	Maintenance	Truck	Ferry Dept.	2023	\$40,000	Active
20-1351A	Maintenance	SUV	Ferry Dept.	2020	\$25,000	Active

Management Approach

Investment Prioritization

LGP Ferry Department follows the vehicle manufacturer's recommended vehicle maintenance schedule.

Maintenance Strategy

Asset Category/Class	Maintenance Activity	Frequency
Maintenance/Service	Oil & Filter Change/ Lube	Mileage Based
Ferry Vessels	Wheel Adjustment and Lubrication	Mileage Based

Unplanned Maintenance Approach

LGP maintenance funds allocated in the annual budget cover unplanned maintenance.

Overhaul Strategy

Asset Category/Class	Overhaul Strategy
Ferry Boats	Major overhauls take place during the 5 year USCG Examination which is conducted at the shipyard while in drydock.
Maintenance/Service Vehicles	Per Manufacturers' guidelines or on an as needed basis

Disposal Strategy

Asset Category/Class	Disposal Strategy
Service/Maintenance Vehicles	When vehicles can no longer viable, they are auctioned in accordance with parish and state guidelines.

Acquisition and Renewal Strategy

Asset Category/Class	Acquisition and Renewal Strategy
Service/Maintenance Vehicles	Prior to a vehicle reaching its useful life, the LGP Ferry Department staff begins the process of budgeting and determining replacement costs.

Work Plans & Schedules

The list of prioritized investment projects is provided in Appendix C.

Capital Investment Activity Schedules

Document Name	File Extension
Vehicle Maintenance Policy	PDF

Appendices

Appendix A	Asset Register
Appendix B	Asset Condition Data
Appendix C	Proposed Investment Project List

Appendix A: Asset Register

Asset Category	Asset Class	Asset Name	Make	Model	RVI ID	Asset Owner	Age (Yrs)	Replacement Cost/Value
Ferry Boat	Ferry	M/V Plaquemines Pride	Quality	1245	53151	LGP	16*	\$10,000,000
Ferry Boat	Ferry	M/V Point-a-la-Hache	Equitable	1450	58903	LGP	53*	\$10,000,000
Ferry Boat	Ferry	M/V Belle Chasse II	Higgins	13634	53149	LGP	60*	\$10,000,000
SUV	Equip	20-1351A SUV	Dodge	Durango		LGP	5	\$25,000
Truck	Equip	2B17 Truck	Dodge	Ram		LGP	18	\$7,000
Truck	Equip	2C08 Truck	Ford	Pick up		LGP	14	\$20,000
Truck	Equip	2C25 Truck	Ford	F250		LGP	14	\$20,000
Truck	Equip	2C24 Truck	Ford	F250		LGP	14	\$20,000
Truck	Equip	2C34 Truck	Dodge	Ram		LGP	13	\$20,000
SUV	Equip	13-1220 SUV	Ford	SUV		LGP	11	\$12,000
Truck	Equip	2C71 Truck	Ford	F350		LGP	10	\$40,000
Truck	Equip	2C70 Truck	Ford	F250		LGP	10	\$50,000
Truck	Equip	23-1684 Truck	Ram	1500		LGP	2	\$40,000
Facilities	Terminal/Shelter	Belle Chasse Terminal				LGP	19	\$10,000
Facilities	Terminal/Shelter	Scarsdale Terminal				LGP	19	\$10,000
Facilities	Terminal/Shelter	W. Point-a-la-Hache Terminal				LGP	35	\$10,000
Facilities	Terminal	Point-a-la-Hache Terminal				LGP	35	\$10,000

*Engines replaced/upgraded in 2014-15 with "green" engines, reflecting longer life expectancy.

Appendix B: Asset Condition Data

Equipment Assets

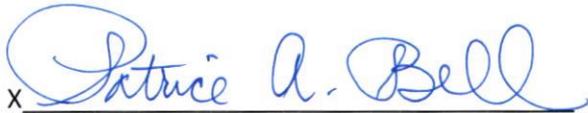
Asset Category	Asset Class	Asset Name	Asset Owner	Age (Yrs)	Replacement Cost/Value	Useful Life Benchmark	Past Useful Life
SUV	Equip	20-1351A SUV	LGP	5	\$25,000	14	No
Truck	Equip	2B17 Truck	LGP	18	\$7,000	14	No
Truck	Equip	2C08 Truck	LGP	14	\$20,000	14	No
Truck	Equip	2C25 Truck	LGP	14	\$20,000	14	No
Truck	Equip	2C24 Truck	LGP	14	\$20,000	14	No
Truck	Equip	2C34 Truck	LGP	13	\$20,000	14	No
<u>SUV</u>	Equip	13-1220 SUV	LGP	11	\$12,000	14	No
Truck	Equip	2C71 Truck	LGP	10	\$40,000	14	No
Truck	Equip	2C70 Truck	LGP	10	\$50,000	14	No
Truck	Equip	23-1684 Truck	LGP	2	\$40,000	14	No

Facilities Assets

Asset Category	Asset Class	Asset Name	Asset Owner	Age (Yrs)	Useful Life Benchmark	Past Useful Life	Replacement Cost/Value
Facility	Shelter	Belle Chasse Terminal/ Shelter	LGP	19	40	No	\$10,000
Facility	Shelter	Scarsdale Terminal/Shelter	LGP	19	40	No	\$10,000
Facility	Shelter	Point-a-la-Hache Terminal/Shelter	LGP	35	40	No	\$10,000
Facility	Shelter	E. Point-a-la-Hache Terminal/Shelter	LGP	35	40	No	\$10,000

Appendix C: Proposed Investment Project List

Project Year	Project Name	Asset/Asset Class	Cost	Priority
2028	Ferry Boat New Build		\$26.5 million	
2028	PALH Ferry Landing Replacement		\$18 million	
TBD	Belle Chasse Maintenance Dock		\$3 million	

x 

Patrice Bell

Chief Administrative Officer

Louisiana Gateway Port