

RESOLUTION NO. 26-

1 The following Resolution was offered by Council Member Cognevich who moved its adoption:

2 A Resolution concerning approval of partial settlement in the following litigation  
3 as to a specific and singular defendant and authorizing the Parish President to do  
4 all things necessary and proper to carry out said partial settlement recommended by  
5 legal counsel; and otherwise to provide with respect thereto.

6 WHEREAS, a resolution concerning approval of partial settlement of the following litigation as  
7 to a specific and singular defendant and authorizing the Parish President to do all things necessary  
8 and proper to carry out said partial settlement:

The Parish of Plaquemines vs. ConocoPhillips Company. et al	25 <sup>TH</sup> JDC No. 60-982
The Parish of Plaquemines vs. HHE Energy Company, et al	25 <sup>TH</sup> JDC No. 60-983
The Parish of Plaquemines vs. Exchange Oil & Gas Corp., et al	25 <sup>TH</sup> JDC No. 60-984
The Parish of Plaquemines vs. LLOG Exploration & Production Co., LLC. et al	25 <sup>TH</sup> JDC No. 60-985
The Parish of Plaquemines vs. Equitable Petroleum Corporation, et al	25 <sup>TH</sup> JDC No. 60-986
The Parish of Plaquemines vs. June Energy Inc., et al	25 <sup>TH</sup> JDC No. 60-987
The Parish of Plaquemines vs. Linder Oil Company, et al	25 <sup>TH</sup> JDC No. 60-988
The Parish of Plaquemines vs. Riverwood Production Company, et al	25 <sup>TH</sup> JDC No. 60-989
The Parish of Plaquemines vs. Helis Oil & Gas Company, LLC. et al	25 <sup>TH</sup> JDC No. 60-990
The Parish of Plaquemines vs. BEPCO, L.P., et al	25 <sup>TH</sup> JDC No. 60-991
The Parish of Plaquemines vs. Northcoast Oil Company, et al	25 <sup>TH</sup> JDC No. 60-992
The Parish of Plaquemines vs. Caskids Operating, Co., et al	25 <sup>TH</sup> JDC No. 60-993
The Parish of Plaquemines vs. Goodrich Petroleum Company, LLC, et al	25 <sup>TH</sup> JDC No. 60-984
The Parish of Plaquemines vs. Devon Energy Production Company, LP, et al	25 <sup>TH</sup> JDC No. 60-995
The Parish of Plaquemines vs. Rozel Operating Co., et al	25 <sup>TH</sup> JDC No. 60-996
The Parish of Plaquemines vs. Palm Energy Offshore, LLC, et al	25 <sup>TH</sup> JDC No. 60-997
The Parish of Plaquemines vs. Great Southern Oil & Gas Co., Inc., et al	25 <sup>TH</sup> JDC No. 60-998
The Parish of Plaquemines vs. Hilcorp Energy Company, et al	25 <sup>TH</sup> JDC No. 60-999
The Parish of Plaquemines vs. Apache Oil Corporation, et al	25 <sup>TH</sup> JDC No. 60-000
The Parish of Plaquemines vs. Campbell Energy Corporation, et al	25 <sup>TH</sup> JDC No. 60-001
The Parish of Plaquemines vs. Total Petrochemicals & Refining U.S.A. Inc., et al	25 <sup>TH</sup> JDC No. 60-002

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10 NOW, THEREFORE:

11 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the Council accepts the  
12 recommendation of legal counsel provided in the Executive Session held this date and approves the partial  
13 settlement of any and all claims Plaquemines Parish has or may have against a specific and singular  
14 defendant under La. R.S. 49:214 et seq, referred to as the Coastal Zone litigation, **while specifically**  
15 **reserving all claims against all other non-settling defendants and parties:**

16

The Parish of Plaquemines vs. ConocoPhillips Company. et al	25 <sup>TH</sup> JDC No. 60-982
The Parish of Plaquemines vs. HHE Energy Company, et al	25 <sup>TH</sup> JDC No. 60-983
The Parish of Plaquemines vs. Exchange Oil & Gas Corp., et al	25 <sup>TH</sup> JDC No. 60-984
The Parish of Plaquemines vs. LLOG Exploration & Production Co., LLC. et al	25 <sup>TH</sup> JDC No. 60-985
The Parish of Plaquemines vs. Equitable Petroleum Corporation, et al	25 <sup>TH</sup> JDC No. 60-986
The Parish of Plaquemines vs. June Energy Inc., et al	25 <sup>TH</sup> JDC No. 60-987
The Parish of Plaquemines vs. Linder Oil Company, et al	25 <sup>TH</sup> JDC No. 60-988
The Parish of Plaquemines vs. Riverwood Production Company, et al	25 <sup>TH</sup> JDC No. 60-989
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The Parish of Plaquemines vs. Goodrich Petroleum Company, LLC, et al	25 <sup>TH</sup> JDC No. 60-994
The Parish of Plaquemines vs. Devon Energy Production Company, LP, et al	25 <sup>TH</sup> JDC No. 60-995
The Parish of Plaquemines vs. Rozel Operating Co., et al	25 <sup>TH</sup> JDC No. 60-996
The Parish of Plaquemines vs. Palm Energy Offshore, LLC, et al	25 <sup>TH</sup> JDC No. 60-997
The Parish of Plaquemines vs. Great Southern Oil & Gas Co., Inc., et al	25 <sup>TH</sup> JDC No. 60-998
The Parish of Plaquemines vs. Hilcorp Energy Company, et al	25 <sup>TH</sup> JDC No. 60-999
The Parish of Plaquemines vs. Apache Oil Corporation, et al	25 <sup>TH</sup> JDC No. 60-000

The Parish of Plaquemines vs. Campbell Energy Corporation, et al	25 <sup>TH</sup> JDC No. 60-001
The Parish of Plaquemines vs. Total Petrochemicals & Refining U.S.A. Inc., et al	25 <sup>TH</sup> JDC No. 60-002

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18 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUCIL THAT the  
19 Attorneys hired to pursue these matters on behalf of the Parish and the Parish President are hereby  
20 authorized to agree to the proposed partial settlement with a specific and singular defendant (**while**  
21 **specifically reserving all claims against all other non-settling defendants and parties**), which  
22 is a named defendants in a certain number of the foregoing lawsuits, referred to as the Coastal  
23 Zone Litigation, with respect to any and all claims that Plaquemines Parish has or may have against  
24 said specific and singular defendant, and to have signed and filed with the Court any and all  
25 pleadings and other papers consistent with the terms of that partial settlement, and take any other  
26 actions necessary or advisable to effectuate that partial settlement.

27 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the  
28 Secretary of this Council is hereby authorized and directed to immediately certify and release this  
29 Resolution and that Parish employees and officials are authorized to carry out the purposes of this  
30 Resolution, both without further reading and approval by the Plaquemines Parish Council.

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ORDINANCE NO. 26-

The following Ordinance was offered by Council Member Cognevich who moved its adoption:

1           An Ordinance to amend the 2026 Manpower Structure and Operating Expenditure  
2           Budget; and otherwise to provide with respect thereto.

3   DIGEST: An ordinance to create and fund two full-time Public Grounds-Keeper positions; create  
4   one full-time Recreation Coordinator position; and delete one Workflow Coordinator position in  
5   the Recreation Facilities and Services department; and by appropriating \$121,160 from the  
6   General Fund Unreserved Undesignated Fund Balance to fund said positions. *The digest is for*  
7   *informational purposes only and is superseded by the language of the actual ordinance or*  
8   *resolution.*

9   WHEREAS, after a review of the manpower needs of the Recreation Facilities and Services  
10   Department, it has been recommended by the Administration to create and fund two full-time  
11   Public Grounds-Keeper positions at an annual salary of \$33,931 plus benefits; create one full-time  
12   Recreation Coordinator position at an annual salary of \$37,581 plus benefits; and delete one  
13   Workflow Coordinator position, position number 640-1191-01;

14   NOW, THEREFORE:

15  
16   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

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18   The 2026 Manpower Structure, is amended by creating and funding two full-time Public Grounds-  
19   Keeper positions at an annual salary of \$33,931 plus benefits; create one full-time Recreation  
20   Coordinator position at an annual salary of \$37,581 plus benefits; and delete one Workflow  
21   Coordinator position, position number 640-1191-01 in the Recreation Facilities and Services  
22   Department.

SECTION 2

23  
24   The 2026 General Fund, Operating Expenditure Budget, Recreation Facilities and Services  
25   Department, is amended by appropriating \$121,160 from the General Fund Unreserved  
26   Undesignated Fund Balance as follows:

<b>Fund:</b> 001 General Fund			
<b>Dept/Div:</b> 640-4060 Recreation Facilities & Services Dept.			
<b>Object</b>	<b>Description</b>	<b>Inc/ Dec</b>	<b>Amendment</b>
510.005	Salaries & Wages Regular	Inc	57,420
515.005	P/R Taxes FICA Taxes	Inc	840
516.105	Retirement (PERS)	Inc	6,840
517.005	Group Insurance Health	Inc	56,060

SECTION 3

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40   The Secretary of this Council is hereby authorized and directed to immediately certify and release  
41   this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
42   this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 26-

The following Ordinance was offered by Council Member Cognevich who moved its adoption:

1           An Ordinance authorizing the Parish President to execute fair and festival  
2 Cooperative Endeavor Agreements (CEAs) with (1) the Plaquemines Social  
3 Aid & Pleasure Club, (2) Plaquemines Parish Heritage & Seafood Festival,  
4 (3) Plaquemines Parish Orange Festival, (4) the Plaquemines Community  
5 Development Group, (5) Prominent Youth, (6) Family Gras, (7) Empire  
6 South Pass Tarpon Rodeo and (8) the Croatian American Society, and at his  
7 discretion, depending on the availability and need, to allocate certain PPG  
8 property and resources to those organizations hosting said festivals in  
9 conformity with Article III of Chapter 17.5 of the Parish Code of  
10 Ordinances; and otherwise to provide with respect thereto.

11 DIGEST: This Ordinance authorizes the Parish President to execute fair and festival  
12 Cooperative Endeavor Agreements (CEAs) with (1) the Plaquemines Social Aid & Pleasure  
13 Club, (2) Plaquemines Parish Heritage & Seafood Festival, (3) Plaquemines Parish Orange  
14 Festival, (4) the Plaquemines Community Development Group, (5) Prominent Youth, (6)  
15 Family Gras, (7) Empire South Pass Tarpon Rodeo and (8) the Croatian American Society  
16 and at his discretion, depending on the availability and need, to allocate certain PPG property  
17 and resources to those organizations hosting said festivals in conformity with Article III of  
18 Chapter 17.5 of the Parish Code of Ordinances. *This digest is for informational purposes  
19 only and is superseded by the language of the actual ordinance or resolution.*  
20

21 WHERE AS, the Parish Attorney seeks to streamline and simplify the CEA process for recurring  
22 Fairs and Festivals; and 17.5 of the Parish Code of Ordinances; and

23 WHEREAS, there are several organizations in Plaquemines Parish that hold annual fair and  
24 festival events in Plaquemines Parish which qualify for assistance pursuant to Article III of  
25 Chapter; and  
26

27 WHEREAS, allowing the Parish President to address the needs of each fair and festival on a  
28 case by case basis, depending on the availability and need, to allocate certain PPG property  
29 and resources to those organizations hosting said festivals in conformity with Article III of  
30 Chapter 17.5 of the Parish Code of Ordinances will expedite the process and allow CEA's to  
31 be completed faster and more efficiently without the adoption of numerous Ordinances and  
32 Resolutions;

33 NOW, THEREFORE:

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35 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

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37  
38 The Parish President is hereby authorized to execute fair and festival Cooperative  
39 Endeavor Agreements (CEAs) with the (1) The Plaquemines Social Aid & Pleasure Club,  
40 (2) Plaquemines Parish Heritage & Seafood Festival, (3) Plaquemines Parish Orange  
41 Festival, (4) the Plaquemines Community Development Group, (5) Prominent Youth, (6)  
42 Family Gras, (7) Empire South Pass Tarpon Rodeo and (8) the Croatian American Society,  
43 and (9) the Croatian American Society, and at his discretion, depending upon the  
44 availability and need, to allocate certain PPG property and resources to those organizations  
45 hosting said festivals in conformity with Article III of Chapter 17.5 of the Parish Code of  
46 Ordinances. The Parish Attorney shall certify that the donations comply with Art. VII,  
47 Section 14 of the Louisiana State Constitution.  
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SECTION 2

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52 Any fairs and festivals not specifically mentioned herein require Council approval as  
53 provided for in Article III of Chapter 17.5 of the Parish Code of Ordinances.  
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SECTION 3

56 The Secretary of this Council is hereby authorized and directed to immediately certify and  
57 release this Ordinance and that Parish employees and officials are authorized to carry out  
58 the purpose of this Ordinance, both without further reading and approval by the  
59 Plaquemines Parish Council.

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ORDINANCE NO. 26-

The following Ordinance was offered by Council Member Cognevich who moved its adoption:

1           An Ordinance to amend the 2026 Solid Waste Disposal Fund, Operating  
2           Expenditure Budget, Solid Waste District 1 Department; and otherwise to provide  
3           with respect thereto.

4   DIGEST: An ordinance to appropriate \$500,000 to the Solid Waste District 1 Department from the  
5   Solid Waste Disposal Fund Unreserved Undesignated Fund Balance to purchase a garbage truck.  
6   *The digest is for informational purposes only and is superseded by the language of the actual*  
7   *ordinance or resolution.*

8   WHEREAS, upon review of the 2026 operating expenditure budget, an amendment to the Solid  
9   Waste District 1 Department is necessary;

10   NOW, THEREFORE:

11   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

13   The 2026 Solid Waste Disposal Fund, Operating Expenditure Budget, is amended by  
14   appropriating \$500,000 from the Solid Waste Disposal Fund Unreserved Undesignated Fund  
15   Balance as follows:

<b>Fund:</b> 005 Solid Waste Disposal Fd			
<b>Dept/Div:</b> 630-4045 Solid Waste District 1			
<b>Object</b>	<b>Description</b>	<b>Inc/ Dec</b>	<b>Amendment</b>
561.010	Vehicles – Heavy	Inc	500,000

SECTION 2

24   The Secretary of this Council is hereby authorized and directed to immediately certify and release  
25   this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
26   this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 26-

The following Ordinance was offered by Council Member Cognevich who moved its adoption:

1           An Ordinance to amend the 2026 Waterworks & Sewerage Fund, Operating  
2           Expenditure Budget, Waterworks & Sewerage Operations Department; and  
3           otherwise to provide with respect thereto.

4   DIGEST: An ordinance to amend the 2026 Waterworks & Sewerage Fund, Operating Expenditure  
5   Budget, Waterworks & Sewerage Operations Department by appropriating \$2,000,000 from the  
6   General Fund Surplus Fund Balance. *The digest is for informational purposes only and is*  
7   *superseded by the language of the actual ordinance or resolution.*

8  
9   WHEREAS, a review of the operating expenditure budget was performed and amendments are  
10   necessary;

11   NOW, THEREFORE:

12   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

14   The 2026 Waterworks & Sewerage Fund, Operating Expenditure Budget, Waterworks &  
15   Sewerage Operations Department, is amended by appropriating \$2,000,000 from the General Fund  
16   Surplus Fund Balance as follows:

<b>Fund:</b> 441 Waterworks&Sewerage Fd			
<b>Dept/Div:</b> 690-4305 Waterworks & Sewerage Operations Dept.			
<b>Object</b>	<b>Description</b>	<b>Inc/ Dec</b>	<b>Amendment</b>
538.105	Contracts Water & Sewer	Inc	1,500,000
541.120	Supplies – Chemicals	Inc	500,000

SECTION 2

27   The Secretary of this Council is hereby authorized and directed to immediately certify and release  
28   this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
29   this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 26-

The following Ordinance was offered by Council Member Cognevich who moved its adoption:

1           An Ordinance to amend the 2026 General Fund, Operating Expenditure Budget,  
2           Legal Judgments Department, for final judgment settlements for qualified judgment  
3           creditors; and otherwise to provide with respect thereto.

4   DIGEST: An ordinance to amend the Legal Judgments Department for final judgment settlements  
5   for qualified judgment creditors in the amount of \$531,025.21. *The digest is for informational*  
6   *purposes only and is superseded by the language of the actual ordinance or resolution.*

7   WHEREAS, \$531,025.21 is needed for final judgment settlements of outstanding legal settlement  
8   cases vs The Parish of Plaquemines; and

9   WHEREAS, amending the 2026 General Fund, Operating Expenditure Budget, Legal Judgments  
10   Department, by appropriating \$531,025.21 is requested;

11   NOW, THEREFORE:

12   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

14   The 2026 General Fund, Operating Expenditure Budget, Legal Judgments Department, is amended  
15   by appropriating \$531,025.21 from the General Fund Surplus Fund Balance, as follows:

<b>Fund:</b> 001 General Fund			
<b>Dept/Div:</b> 431-2182 Legal Judgments Department			
<b>Object</b>	<b>Description</b>	<b>Inc/Dec</b>	<b>Amendment</b>
529.010	Legal Settlements General	Inc	531,025.21

SECTION 2

23   The appropriation contained herein is only authorized to pay judgment creditors who were certified  
24   by the Parish Attorney as having met the requirements of Section 23-3 et.seq. of the Parish Code  
25   of Ordinances. Furthermore, the Finance Department is hereby authorized to issue one full  
26   payment in lieu of quarterly payments as required by Section 23-3 (b) (2) (f) of the Parish Code of  
27   Ordinances.

SECTION 3

29   The Secretary of this Council is hereby authorized and directed to immediately certify and release  
30   this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
31   this Ordinance, both without further reading and approval by the Plaquemines Parish Council.



RESOLUTION NO. 26-

The following Resolution was offered by Council Member McCarty who moved its adoption:

1           A Resolution granting conditional approval for a plan of subdivision of Tracts A  
2           and B-2, Sections 2 and 73, T14S, R24E, Southeastern District of Louisiana, West  
3           of the Mississippi River, Belle Chasse, Parish of Plaquemines into Lots 1 through  
4           54 Square A, Lots 1 through 30 Square B, Lots 1 through 24 Square C, Barriere  
5           Estates, and the dedication of George Boulevard, Numa Street, Alvin Street, and  
6           Alvin Circle, and dedication of drainage servitudes and dedication sewer servitude,  
7           Belle Chasse, Plaquemines Parish, Louisiana, as shown on the plans and plat of  
8           survey Dufrene Surveying & Engineering, Inc., dated June 1, 2021, the owner  
9           having fulfilled all of the requirements of the Subdivision and Resubdivision  
10          Ordinance of the Parish of Plaquemines, without cost to the Plaquemines Parish  
11          Government or the Parish of Plaquemines; and otherwise to provide with respect  
12          thereto.

13          Digest: Owner/Developer want to subdivide property to develop a subdivision named Barriere  
14          Estates. *The digest is for informational purposes only and is superseded by the language of the*  
15          *actual ordinance or resolution.*

16  
17          WHEREAS, Hero Lands Co. LLC, is the owners of property, situated in Belle Chasse, Tracts A  
18          and B-2, Sections 2 and 73, T14S, R34E, Southeastern District of Louisiana, West of the  
19          Mississippi River, Belle Chasse, Parish of Plaquemines, State of Louisiana, as more fully shown  
20          on the plan and plat of subdivision by Dufrene Surveying & Engineering, Inc., dated June 1, 2021,  
21          revised November 18, 2025, a print whereof is annexed hereto and made part hereof; and

22          WHEREAS, Hero Land Co. LLC, as the owners of said property, has proposed the subdivision of  
23          property designated as Tracts A and B-2, Sections 2 and 73, T14S, R24E, Southeastern District of  
24          Louisiana, West of the Mississippi River, Belle Chasse, Parish of Plaquemines, Louisiana, into  
25          Lots 1 through 54, Square A, Lots 1 through 30, Square B, Lots 1 through 24, Square C, and Lots  
26          G1 through G8, Barriere Estates, and the dedication of George Boulevard, Numa Street, Alvin  
27          Street, and Alvin Circle, and dedication of drainage servitudes and dedication sewer servitude,  
28          Belle Chasse, Plaquemines Parish, Louisiana, as more fully shown on said plan; and

29          WHERAS, the roadside drainage swales and the grass/landscape areas within the medians of  
30          George Blvd will be privately maintained; and

31          WHEREAS, the construction of Barriere Estates is to be performed in three phases (Phase 1, 2,  
32          and 3) is conditioned upon the following:

- 33            1. That phases 1, 2 and 3 be constructed in accordance with the plan conditionally approved  
34            on \_\_\_\_\_ and as approved herein;  
35  
36            2. That all the infrastructure and improvements to service and accommodated the lots in each  
37            phase shall be constructed and completed by the developer in accordance with engineering  
38            plans and plan of conditional approval, and inspected by the Parish Department Heads for  
39            compliance, prior to the request for final approval; and  
40  
41            3. That each phase will require a separate final plan and Council approval.

42          WHEREAS, the design of all public utilities, services and facilities to be provided in the  
43          subdivision according to said plan have been approved by all Department Heads or Boards charged  
44          with the responsibility of maintaining and inspection said public utilities, services and facilities;

45          NOW, THEREFORE:

46          BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the above described  
47          plan of resubdivision of property designated as Tract A and B-2, Sections 2 and 73, T14S, R24E,  
48          Southeastern District of Louisiana, West of the Mississippi River, Belle Chasse, Parish of  
49          Plaquemines into Lots 1 through 54 Square A, Lots 1 through 30 Square B, Lots 1 through 24  
50          Square C, and Lots G1 through G8, Barriere Estates, and the dedication of George Boulevard,

51 Numa Street, Alvin Street, and Alvin Circle, and dedication of drainage servitudes and dedication  
52 sewer servitude, Belle Chasse, Plaquemines Parish, Louisiana, as shown on the plans and plat of  
53 survey Dufrene Surveying & Engineering, Inc., dated June 1, 2021, revised November 18, 2025,  
54 a print whereof is annexed here to and made a part hereof, be conditionally approved, and that the  
55 approval of the Parish President, Directors and all appropriate Parish department heads of the  
56 aforesaid plan and plat be ratified.

57 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the  
58 roadside drainage swales and the grass/landscape areas within the medians of George Blvd will be  
59 privately maintained

60 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the  
61 construction of Barriere Estates shall be performed in three phases as shown on the attached plan  
62 of subdivision by Dufrene Surveying & Engineering, Inc., dated June 1, 2021, revised November  
63 18, 2025, and is conditioned upon the following:

- 64 1. Those phases 1, 2 and 3 be constructed in accordance with the plan conditionally approved  
65 on \_\_\_\_\_ and as approved herein;  
66
- 67 2. That all the infrastructure and improvements to service and accommodated the lots in each  
68 phase shall be constructed and completed by the developer in accordance with engineering  
69 plans and plan of conditional approval, and inspected by the Parish Department Heads for  
70 compliance, prior to the request for final approval; and  
71
- 72 3. That each phase will require a separate final plan and Council approval.  
73

74 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the  
75 Parish President be and is hereby authorized to execute any and all acts and documents necessary  
76 and proper in the premises to give full force and effect to the aforesaid Resolution.

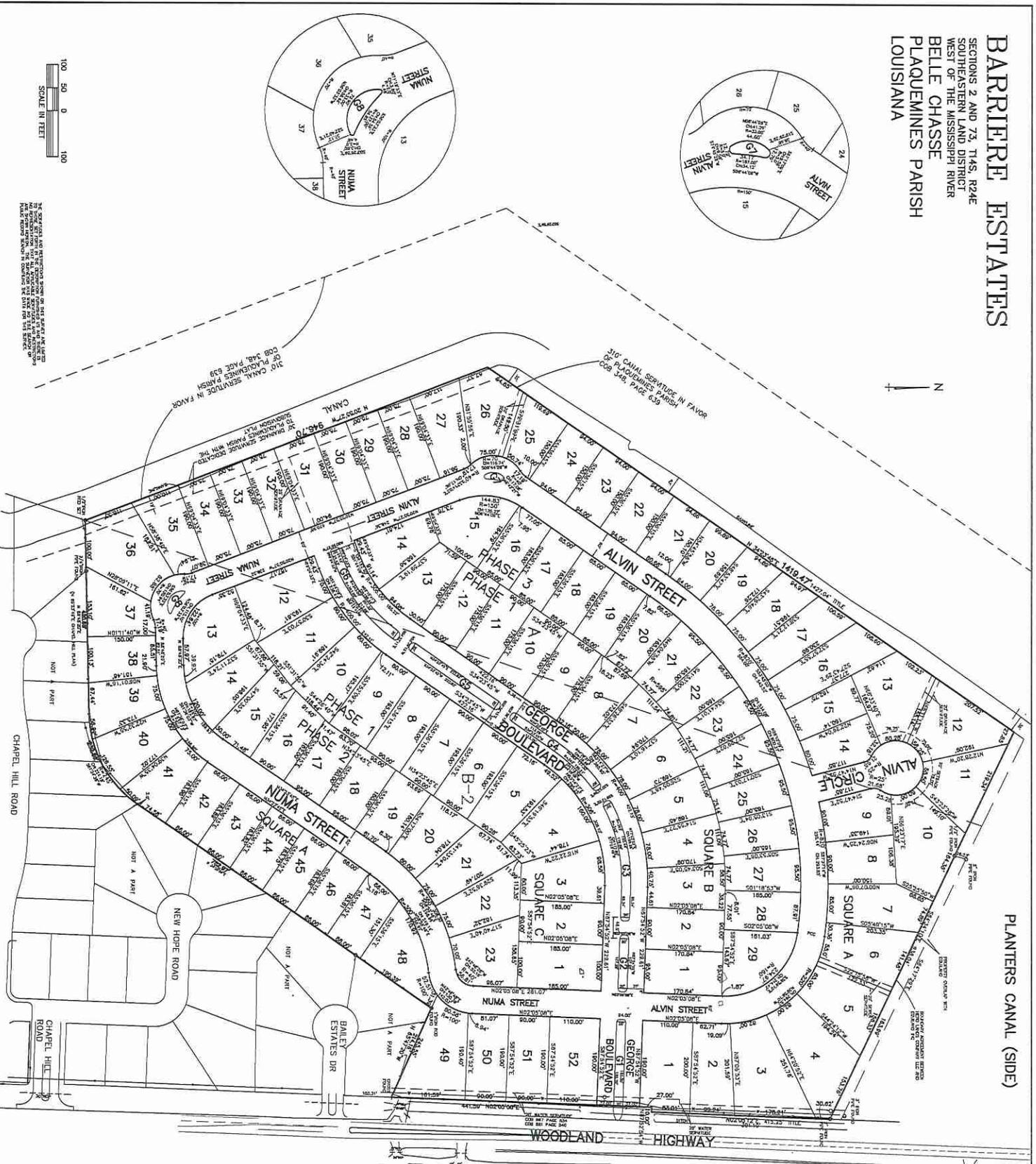
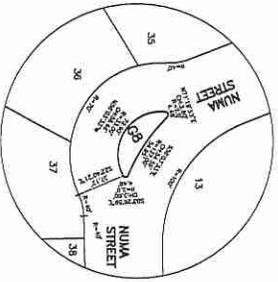
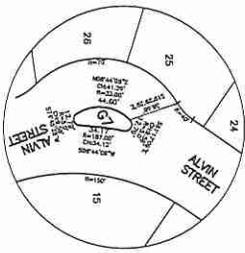
77 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT  
78 conditional approval of the plan shall be authority for the owners of the subdivision only to proceed  
79 with construction and installation of improvements and work in order to comply with the  
80 requirements of the Ordinance No. 96-41, as amended, Plaquemines Parish Subdivision  
81 Ordinance, and shall not authorize said owners to sell any lots in the proposed subdivision.

82

# BARRIERE ESTATES

SECTIONS 2 AND 73, T14S, R24E  
SOUTHEASTERN LAND DISTRICT  
WEST OF THE MISSISSIPPI RIVER  
BELLE CHASSE  
PLAQUEMINES PARISH  
LOUISIANA

PLANTERS CANAL (SIDE)



THE SURVEYOR HAS REVIEWED THIS PLAN AND THE INFORMATION CONTAINED THEREON AND HAS FOUND THAT THE SAME CONFORMS WITH THE REQUIREMENTS OF THE PLANNING AND ZONING ACT AND THE SUBDIVISION ACT OF THE STATE OF LOUISIANA AND THE REQUIREMENTS OF THE PLANNING AND ZONING ACT AND THE SUBDIVISION ACT OF THE STATE OF LOUISIANA.

PLANTERS CANAL (SIDE)

SQUARE A		SQUARE B		SQUARE C		LANDSCAPE LOTS	
Lot No.	Acres (±)	Lot No.	Acres (±)	Lot No.	Acres (±)	Lot No.	Acres (±)
1	1.0000	1	1.0000	1	1.0000	61	3.7100
2	1.0000	2	1.0000	2	1.0000	62	3.7100
3	1.0000	3	1.0000	3	1.0000	63	5.0700
4	1.0000	4	1.0000	4	1.0000	64	4.7500
5	1.0000	5	1.0000	5	1.0000	65	4.7500
6	1.0000	6	1.0000	6	1.0000	66	4.7500
7	1.0000	7	1.0000	7	1.0000	67	5.7700
8	1.0000	8	1.0000	8	1.0000	68	5.7700
9	1.0000	9	1.0000	9	1.0000	69	5.7700
10	1.0000	10	1.0000	10	1.0000	70	5.7700
11	1.0000	11	1.0000	11	1.0000	71	5.7700
12	1.0000	12	1.0000	12	1.0000	72	5.7700
13	1.0000	13	1.0000	13	1.0000	73	5.7700
14	1.0000	14	1.0000	14	1.0000	74	5.7700
15	1.0000	15	1.0000	15	1.0000	75	5.7700
16	1.0000	16	1.0000	16	1.0000	76	5.7700
17	1.0000	17	1.0000	17	1.0000	77	5.7700
18	1.0000	18	1.0000	18	1.0000	78	5.7700
19	1.0000	19	1.0000	19	1.0000	79	5.7700
20	1.0000	20	1.0000	20	1.0000	80	5.7700
21	1.0000	21	1.0000	21	1.0000	81	5.7700
22	1.0000	22	1.0000	22	1.0000	82	5.7700
23	1.0000	23	1.0000	23	1.0000	83	5.7700
24	1.0000	24	1.0000	24	1.0000	84	5.7700
25	1.0000	25	1.0000	25	1.0000	85	5.7700
26	1.0000	26	1.0000	26	1.0000	86	5.7700
27	1.0000	27	1.0000	27	1.0000	87	5.7700
28	1.0000	28	1.0000	28	1.0000	88	5.7700
29	1.0000	29	1.0000	29	1.0000	89	5.7700
30	1.0000	30	1.0000	30	1.0000	90	5.7700
31	1.0000	31	1.0000	31	1.0000	91	5.7700
32	1.0000	32	1.0000	32	1.0000	92	5.7700
33	1.0000	33	1.0000	33	1.0000	93	5.7700
34	1.0000	34	1.0000	34	1.0000	94	5.7700
35	1.0000	35	1.0000	35	1.0000	95	5.7700
36	1.0000	36	1.0000	36	1.0000	96	5.7700
37	1.0000	37	1.0000	37	1.0000	97	5.7700
38	1.0000	38	1.0000	38	1.0000	98	5.7700
39	1.0000	39	1.0000	39	1.0000	99	5.7700
40	1.0000	40	1.0000	40	1.0000	100	5.7700
41	1.0000	41	1.0000	41	1.0000	101	5.7700
42	1.0000	42	1.0000	42	1.0000	102	5.7700
43	1.0000	43	1.0000	43	1.0000	103	5.7700
44	1.0000	44	1.0000	44	1.0000	104	5.7700
45	1.0000	45	1.0000	45	1.0000	105	5.7700
46	1.0000	46	1.0000	46	1.0000	106	5.7700
47	1.0000	47	1.0000	47	1.0000	107	5.7700
48	1.0000	48	1.0000	48	1.0000	108	5.7700
49	1.0000	49	1.0000	49	1.0000	109	5.7700
50	1.0000	50	1.0000	50	1.0000	110	5.7700
51	1.0000	51	1.0000	51	1.0000	111	5.7700
52	1.0000	52	1.0000	52	1.0000	112	5.7700

THIS PROPERTY IS LOCATED IN FEMA ZONE X AND IN ZONE XE B17.000 COMMUNITY NUMBER 220139 PANEL 0006E, JAN 15, 2021

THIS SUBMISSION WILL BE CONSTRUCTED AND SUBMITTED FOR FINAL APPROVAL IN THREE PHASES

CONDITIONAL APPROVAL

APPROVAL DATE \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

DIRECTOR OF OPERATIONS \_\_\_\_\_

PANISH PRESIDENT \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

NOTES:  
ALL ROUNDSE DRAINAGE SWALES WILL BE PRIVATELY MAINTAINED PER AREA WITHIN THE NEIGHBORHOOD OF GEORGE BLVD WILL BE PRIVATELY MAINTAINED.

RESUBMISSION OF TRACT A AND B-2 INTO LOTS 1 THROUGH 13 SQUARE A LOTS 1 THROUGH 29 SQUARE B AND LOTS 1 THROUGH 13 SQUARE C AND LOTS 1 THROUGH 13 SQUARE A AND LOTS 1 THROUGH 13 SQUARE B AND LOTS 1 THROUGH 13 SQUARE C AND THE DEDICATION OF GEORGE BOULEVARD, NUMA STREET, ALVIN STREET, AND ALVIN CIRCLE, SERVED IN THE BOUNDARY SURVEYS FOR A CLASS C SURVEY, MADE AT THE REQUEST OF HERO LANDS COMPANY LTD.

REVISIONS:  
REVISED NOVEMBER 18, 2025  
REVISED JUNE 21, 2024  
REVISED SEPTEMBER 28, 2022  
REVISED APRIL 5, 2022  
JUNE 1, 2021

DURENE SURVEYING  
DURENE & ENGINEERING INC.  
4615 WOODLAND HIGHWAY, SUITE 200  
METairie, LA 70002  
504-885-7777  
www.dureneng.com



E-0547



ORDINANCE NO. 26-

The following Ordinance was offered by Council Member Jurisich who moved its adoption:

1           An Ordinance authorizing and directing the Parish President, or his designee, to  
2           issue the 2026 budgeted one percent (1%) cost of living pay increase to each  
3           classified and non-classified employee immediately with an effective date of March  
4           16, 2026; and otherwise to provide with respect thereto.

5   DIGEST: An ordinance to approve one percent (1%) cost of living pay increase to classified and  
6   non-classified employees. *The digest is for informational purposes only and is superseded by the*  
7   *language of the actual ordinance or resolution.*

8

9   WHEREAS, in order to make the distribution of the 2026 employee pay increase fair and equitable  
10   for all employees, this Council finds it is necessary to issue the pay increase to each employee  
11   immediately;

12   NOW, THEREFORE:

13   BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

14

SECTION 1

15   It hereby authorizes and directs the Parish President, or his designee, to issue the 2026 budgeted  
16   one percent (1%) cost of living pay increase to each classified and non-classified employee  
17   immediately with an effective date of March 16, 2026.

18

SECTION 2

19   The Secretary of this Council is hereby authorized and directed to immediately certify and release  
20   this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
21   this Ordinance, both without further reading and approval by the Plaquemines Parish Council.



51 way, being the same property acquired by Horace Wilkinson as per act of record  
52 in Book 53, folio 193 of the conveyance records of Plaquemines Parish,  
53 Louisiana. And being further acquired by Sheriff's sale filed in Inst. No. 1997-  
54 00017, and in Act of Correction filed in Ins. No. 1997-00049, Parish of  
55 Plaquemines.

56 LESS AND EXCEPT a certain tract or portion of land, together with all of the  
57 rights, ways, privileges and servitudes thereunto belonging or in anywise  
58 appertaining, including all and whatever rights of way and drainage which said  
59 lands have or may have through the lands in the rear thereof or contiguous  
60 thereto, situated in the Parish of Plaquemines, at about the right descending bank  
61 of the Mississippi River, at about 44 miles below the City of New Orleans, and  
62 forming a part of the Woodland Plantation, more particularly described in  
63 accordance with the sketch of land on Woodland Plantation made by Jno. C. de  
64 Armas, Jr., C.E. as follows:

65 Commencing at the intersection of the South toe of the front River Levee , and  
66 a projection line between Lots 4 and 26 of Woodland Plantation, marked "A"  
67 for point of beginning, thence Southwesterly across Lot 25 and along the line  
68 between Lots 4 and 26, 7 and 27, an approximate distance of 1,720 feet to the  
69 Southeast corner of Lot 27 and marked "B", thence Northwesterly along the  
70 South line of Lot 27 an approximate distance of 1,400 feet to the East line of  
71 Lot 39 and marked "C", thence Southwesterly an approximate distance of 380  
72 feet along the Eastern line of Lot 39 to the Southeast corner of Lot 39 and  
73 marked "D", and the North edge of the existing canal, thence Northwesterly  
74 along the South line of Lot 39 and the North edge of the existing canal, thence  
75 Northwesterly along the South line of Lot 39 and the North edge of an existing  
76 canal an approximate distance of 940 feet to the point marked "E", thence  
77 Northeasterly across Lot 39, 38, 37, and 36 an approximate distance 2,220 feet  
78 to the South toe of the front levee and marked "F" thence Southeasterly along  
79 the south toe of the front River levee across lots 36, 35, and 25 to "A", the point  
80 of beginning, and including part of Lot 25, all of Lots 26, 27 and 35, and part of  
81 Lots 36, 37, 38 and 39 containing 100 square acres, exclusive of and subject to  
82 the rights of way of State Highway No. 31 and of the Missouri Pacific Railroad.  
83 The above mentioned lots are as indicated on a map of said Woodland  
84 Plantation made under the direction of James W. Billingsly, Engineer and  
85 Surveyor, and the area above described is more fully shown on the sketch of  
86 land of Horace Wilkinson on Woodland Plantation, Plaquemines Parish,  
87 Louisiana dated January, 1947, by Jno C. deArmas, Jr., C.E. but with a full  
88 reservation of all minerals and mineral rights which Mrs. Virginia Wilkinson  
89 Tucker, Mrs. Sybil Wilkinson Stevens and Horace Wilkinson, Jr. have or may  
90 have in and under said land, and also with a reservation of a right of passage  
91 and adequate roadway from the public highway along and within the  
92 Southeastern edge of Lots 26 and 25 to that portion of Lot 25 owned by and not  
93 included in the sale from Mrs. Virginia Wilkinson Tucker, Mrs. Sybil  
94 Wilkinson Stevens and Horace Wilkinson, Jr. to the Plaquemines Parish Policy  
95 Jury on April 12, 1946 as per act of record in Book 132, Page 375 of the  
96 conveyance records of Plaquemines Parish, Louisiana.

97 The above-described property was acquired by Mrs. I.A. Tucker, Mrs. Sybil  
98 Wilkinson Stevens and Horace Wilkinson, Jr. as per Judgment in the Succession  
99 of Horace Wilkinson of record in Book 31, Folio 512 of the conveyance records  
100 of West Baton Rouge Parish, Louisiana.

101 The above-described property was further acquired by Clay J. Calhoun (Sr.) by  
102 Sheriff's Sale dated January 22, 1997, recorded in Plaquemines Parish, CB 900,  
103 Page 179, Instrument No. 1997-0017, as corrected by Act of Correction by  
104 Irwin F. Hingle, Jr., Sheriff dated March 6, 1997, recorded in Plaquemines  
105 Parish, CB 901, Page 462, Instrument No. 1997-0049.

106 The above-described property was further acquired by Sellers by Judgment of  
107 Possession in the Succession of Clay J. Calhoun, Sr., Civil District Court for  
108 the Parish of Orleans (Case No. 06-1347), recorded Plaquemines Parish, CB

109 1233, Page 839, Instrument No. 2010-004419.

110 EXCEPTED from the property are sell offs of record including the following:

111 A. A sale of the portion of the Woodland Plantation to the Plaquemines  
112 Parish Police Jury on April 12, 1946 as per act registered in COB 134,  
113 folio 355, official records of Plaquemines Parish, Louisiana.

114 B. Sale by Horace Wilkinson, Sr. et al to William M. Becnel, St., dated  
115 September 18, 1959, COB 2 I 9, folio 795, official records of  
116 Plaquemines Parish, Louisiana.

117 C. Sale by Horace Wilkinson, Jr., et al to Lester Charles Becnel, dated  
118 September 18, 1959, COB 219, folio 801, official records of  
119 Plaquemines Parish, Louisiana.

120 D. Sale by Horace Wilkinson, Jr., et al to Murphy W. McEschern, dated  
121 October 29, 1961, COB 244, folio 244, official records of Plaquemines  
122 Parish, Louisiana.

123 E. Sale by Horace Wilkinson, Jr. et al to Albert P. Mailhas, dated April 3,  
124 1962, COB 249, folio 323, official records of Plaquemines Parish,  
125 Louisiana.

126 F. Sale by Sale by Horace Wilkinson, Jr. et al to Henry J. Dumolin, dated  
127 April 28, 1962, COB 250, folio 68, official records of Plaquemines  
128 Parish, Louisiana.

129 G. Sale by Horace Wilkinson, Jr. et al to Henry Dumolin, dated February  
130 1965, COB 285, folio 469, official records of Plaquemines Parish,  
131 Louisiana.

132 H. A certain tract of land situated in the Parish of Plaquemines, State of  
133 Louisiana, in Township 17 South, Range 26 East, La., Mer., West of the  
134 Mississippi River an described as follows: Beginning at the intersection  
135 of the upper monumented line of the Mrs. I.A. Tucker property and the  
136 East right of way line of Louisiana State Highway No. 23; thence run  
137 North 37° 42' East a distance of 800 feet; thence run South 53° 40' East  
138 a distance of 800 feet parallel to Highway No. 23; thence run South 37°  
139 42" West a distance of 800 feet to the Louisiana State Highway 23 right  
140 of way line; thence run North 53° 40' West on the aforesaid East  
141 highway right of way line a distance of 800 feet West to the point of  
142 beginning, all as shown by plat of survey for Ralph T. Brown, prepared  
143 by H.G. Black, C.E. dated August 27, 1966, a copy of which plate is  
144 attached to and made a part of an act of partition of record, said tract of  
145 land containing 14.688 acres, more or less, and being a part of the  
146 Horace Wilkinson property in said Woodland Plantation. Being part of  
147 the same property acquired by Judgment of Possession dated May 21,  
148 1946 in the matter of the Succession of Horace Wilkinson, No. 1580 on  
149 the docket of the 18th Judicial District Court for the Parish of West Baton  
150 Rouge, Louisiana, which said Judgment of Possession dated March 8,  
151 1950, in the matter of the Succession of Mrs. Julia Merwin Wilkinson,  
152 No. 6877 on the docket of the 19th Judicial District Court for the Parish  
153 of East Baton Rouge, Louisiana which said Judgment is registered in the  
154 Parish of Plaquemines, Louisiana, COB 144, folio 25.

155 I. Sale to DOTD in 1992 of Parcels 16-2 and 16-3.

156 The property is subject to all servitudes of record. Reference to such servitude if  
157 for informational purposes only and is not intended to interrupt or suspend  
158 prescription, or to in any way prolong the life of such servitudes.

159

160 UNNAMED PARCEL #2

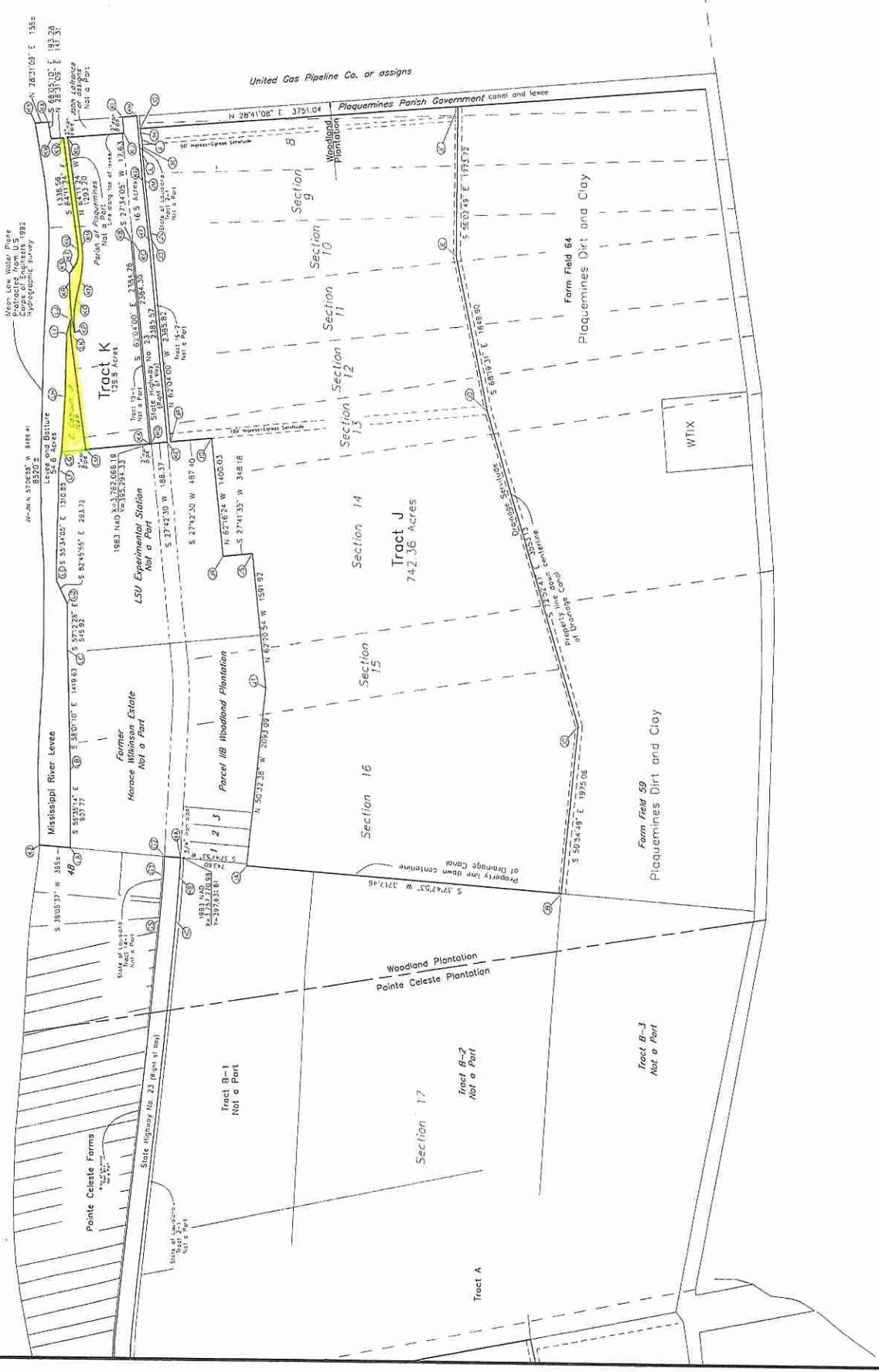
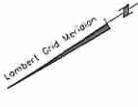
161 A CERTAIN PORTION OF GROUND, situated in the Parish of Plaquemines,  
162 State of Louisiana, in Sections 8, 9, 10 and 11, Township 17 South, Range 26  
163 East, West of the Mississippi River in that area known as Woodland Plantation,  
164 which measures as follows:

165 The POINT OF BEGINNING has State Plane Coordinates of X=2,484,800.77,  
166 Y=333,423.12; measure thence on a line bearing North 64 degrees 09 minutes  
167 49 seconds West, a distance of 1,293.20 Feet to a point of curve; measure thence  
168 on a curve to the right, with a radius of 1,171.28 Feet and a cord of 410.33 Feet  
169 to a point; measure thence on a line bearing North 44 degrees 05 minutes 29  
170 seconds West, a distance of 224.95 Feet to a point of curve; measure thence on  
171 a curve to the left with a radius of 1,121.28 Feet and a cord of 395.90 Feet to  
172 a point with coordinates of X=2,482,830.06, Y=334,617.82; measure thence on  
173 a line bearing South 64 degrees 19 minutes 16 seconds East, a distance of 279.50  
174 Feet to a point of curve to the right with a radius of 2,543.43 Feet and a cord of  
175 321.84 Feet to a point; measure thence on a line bearing South 57 degrees 04  
176 minutes 16 seconds East, a distance of 97.52 Feet to a point; measure thence on  
177 a line bearing South 20 degrees 07 minutes 16 seconds East, a distance of 74.71  
178 Feet to a point of curve; measure thence on a curve to the left with a radius of  
179 298 Feet and a cord of 229.07 Feet to a point; measure thence on a line bearing  
180 South 64 degrees 09 minutes 49 seconds East, a distance of 1,338.56 Feet to a  
181 point; measure thence on a line bearing South 28 degrees 32 minutes 44 seconds  
182 West, a distance of 50.06 Feet to the POINT OF BEGINNING. All in  
183 accordance with survey by Hugh B. McCurdy, Jr., Surveyor, dated July 18,  
184 1966, of Woodland Plantation.

185 Being the same property acquired by Woodland Borrow Pits, LLC by Non-  
186 Warranty Deed from the Plaquemines Parish Courthouse District Commissioners  
187 Board, dated July 16, 2014, passed by Dominick Scandurra, Jr., Notary Public, and  
188 duly recorded in the land records of the Parish of St. Plaquemines, State of  
189 Louisiana under Book 1322, Page 585.

190 SECTION 2

191  
192 The Secretary of this Council is hereby authorized and directed to immediately certify and release  
193 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of  
194 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.  
195



LC-LG	S 48°06'54" E	225.30
LC-LH	S 53°16'21" E	639.63
LC-LI	S 28°42'08" E	178.72
LC-LJ	N 35°41'57" W	164.43
LC-LK	S 27°42'30" W	724.66
LC-LM	S 27°42'30" W	724.66
LC-LN	S 27°42'30" W	724.66
LC-LO	S 27°42'30" W	724.66
LC-LP	S 27°42'30" W	724.66
LC-LQ	S 27°42'30" W	724.66
LC-LR	S 27°42'30" W	724.66
LC-LS	S 27°42'30" W	724.66
LC-LT	S 27°42'30" W	724.66
LC-LU	S 27°42'30" W	724.66
LC-LV	S 27°42'30" W	724.66
LC-LW	S 27°42'30" W	724.66
LC-LX	S 27°42'30" W	724.66
LC-LY	S 27°42'30" W	724.66
LC-LZ	S 27°42'30" W	724.66

Map of Survey  
Tracts J and K  
Property of  
CLL Limited Partnership Ltd  
Woodland Plantation

This Survey meets the requirements of  
a Rural or Class B Survey  
Tract J lies in FEMA Zone A-13 (rev 5-0)  
in accordance with FIRM 2201B 0410 B  
dated May 1, 1994. Zone A-13 (5-0) is  
Act 17-101 in accordance with Act 220139  
dated May 1, 1995.



Certified Correct  
February 20, 2013

PROFESSIONAL LAND SURVEYOR

1"=600'

RESOLUTION NO. 26-

The following Resolution was offered by Council Member Jurisich who moved its adoption:

1           A Resolution to adopt the required updates to the Parish Grants Manual Policies  
2           and Procedures; and acknowledges Environmental Protection Agency’s Emerging  
3           Contaminants in Small or Disadvantaged Communities (EPA-EC-SDC) Program  
4           funds be administered in accordance with the Louisiana Office of Community  
5           Development (LA OCD) Grantee Administrative Manual; and otherwise to provide  
6           with respect thereto.

7           DIGEST: A resolution to approve the adoption of required updates to the Parish Grants Manual  
8           Policies and Procedures for the EPA-EC-SDC Program funds administered by the LA-OCD. *The*  
9           *digest is for informational purposes only and is superseded by the language of the actual ordinance*  
10           *or resolution.*

11          WHEREAS, Plaquemines Parish Government has been awarded EPA-EC-SDC Program funds for  
12          the FY 2025 Emerging Contaminants grant administered by LA-OCD; and

13  
14          WHEREAS, the EPA-EC-SDC Program requires the adoption of policies and procedures for  
15          compliance with LA-OCD Program regulations;

16          NOW, THEREFORE:

17          BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby Parish  
18          acknowledges that EPA-EC-SDC Program funds must be administered in accordance with the  
19          latest edition, and any amendments thereto of the State of Louisiana-Office of Community  
20          Development Grantee Administrative Manual.

21  
22          BE IT FURTHER REOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the  
23          attached policy entitled Plaquemines Parish Government Grant Manual Updates--Exhibits A:  
24          Procurement Policy, B: Residential Antidisplacement and Relocation Policy, and C: Section 504  
25          Communication Policy--is hereby adopted.

26          BE IT FURTHER RESOLVE BY THE PLAQUEMINES PARISH COUNCIL THAT the  
27          Secretary of this Council is hereby authorized and directed to immediately certify and release this  
28          Resolution and that Parish employees and officials are authorized to carry out the purposes of this  
29          Resolution, both without further reading and approval by the Plaquemines Parish Council.

**PLAQUEMINES PARISH GOVERNMENT**  
**GRANT MANUAL UPDATES**  
**JANUARY 15, 2026**



**POLICIES AND PROCEDURES UPDATES FOR THE**  
**ENVIRONMENTAL PROTECTION AGENCY (EPA) GRANT**  
**ADMINISTERED BY OFFICE OF COMMUNITY DEVELOPMENT-**  
**LOCAL GOVERNMENT ASSISTANCE (LA-OCD)**

## **EXHIBIT A: PROCUREMENT POLICY**

These policy provisions are intended to serve as the legal authority for the procurement of supplies, equipment, construction services and professional services for the Plaquemines Parish Government in the conduct of all of its Federal programs and the Plaquemines Parish Government's purchases. These policy provisions meet the Federal grant standards established in 2 CFR 200.317-326.

### **PURPOSE**

The purpose of this Statement of Procurement Policy is to: (1) provide for the fair and equitable treatment of all persons or firms involved in purchasing by Plaquemines Parish Government ; (2) assure that supplies, services, and construction are procured efficiently, effectively, and at the most favorable prices available to the Plaquemines Parish Government; (3) promote competition in contracting; provide safeguards for maintaining a procurement system of quality and integrity; and (4) assure that Plaquemines Parish Government purchasing actions are in full compliance with applicable State laws, Federal standards, Plaquemines Parish Government ordinances, regulations or other relevant policies.

### **PROCUREMENT AUTHORITY AND ADMINISTRATION**

The primary purchasing/procurement authority for the Plaquemines Parish Government shall be the Purchasing Agent. All procurement transactions shall be conducted and administered by the Purchasing Agent.

The Purchasing Agent shall ensure that there are sufficient unencumbered funds available to cover the anticipated cost of each procurement before contract award or modification (including change orders), work is inspected before payment, and payment is made promptly for contract work performed and accepted.

The Purchasing Agent shall ensure the appropriate method of procurement is used for the particular purchase considering Federal, State and Plaquemines Parish Government dollar thresholds.

The Purchasing Agent shall ensure the appropriate contract and prices are applied to the particular purchase.

The Purchasing Agent shall ensure that contracts shall be awarded only to responsible contractors/firms that possess the potential ability to perform successfully under the terms and conditions of the proposed procurement.

The Purchasing Agent shall give consideration to such factors as the contractor's/firm's capacity, integrity, compliance with public policy, record of past performance, and financial and technical resources.

The Purchasing Agent shall establish and maintain a contract administration system to insure that contractors perform in accordance with their contracts, which provides for the proper inspection

of supplies, services, or construction, as well as monitoring contractor performance, status reporting on construction contracts, and similar matters.

### CODE OF CONDUCT

No employee, officer, or agent of the Plaquemines Parish Government shall participate in the selection or in the award or administration of a contract supported by public funds if a conflict of interest, real or apparent, would be involved. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the above, or any covered person listed in R.S. 42 §1112(B) has a financial or other interest in the firm selected for award.

No officer, employee or agent of the Plaquemines Parish Government shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value. No employee, officer, or agent of the Plaquemines Parish Government shall knowingly use confidential information for actual or anticipated personal gain.

### FAIR AND OPEN COMPETITION

The goal of the Plaquemines Parish Government is conduct all its procurement activities to provide the most qualified contractors or best products and in a manner that also discourages and prevents favoritism, collusion, fraud, waste, and abuse and to ensure objective contractor performance and eliminate any unfair competitive advantage. The Plaquemines Parish Government will carry out all procurement activities in a manner that provides maximum free and open competition.

The Plaquemines Parish Government will exclude any contractors or potential contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals from competing for such procurements. In addition, State law provides the above shall further be prohibited from participating as subcontractors related to the award of that procurement.

The Plaquemines Parish Government shall not make any uncompetitive awards to an existing contractor and shall not make a federally funded award or reimburse from such award to a contractor based upon any form of agreement or understanding for general, unspecified services or broad types of services entered into in advance of work to be done.

The Plaquemines Parish Government will not enter into any arrangement or agreement [implied or express] to prepare a grant (or development) application on a “no fee” basis and then compensate that the contractor by paying a contingent fee or other compensation from the grant award.

The Plaquemines Parish Government will avoid situations that create unequal access to information that can occur when a contractor has access to nonpublic information as part of its performance under another contract with the Plaquemines Parish Government and where that information may provide the contractor with a competitive advantage in a later competition for a Plaquemines Parish Government contract.

Procurement procedures will not restrict or eliminate competition.

The Plaquemines Parish Government shall not place unreasonable requirements on firms in order for them to qualify to do business. Nor will Plaquemines Parish Government encourage or participate in noncompetitive practices among firms. The Plaquemines Parish Government is alert to organizational conflicts which would jeopardize the negotiation process and limit competition. Plaquemines Parish Government will not require unnecessary experience or bonding requirements. Contractors wanting to do business with the Plaquemines Parish Government must not hire a person to solicit or secure a contract for a commission, percentage, brokerage, or contingent fee, except for bona fide established commercial selling agencies.

Any alleged violations of these standards of conduct shall be referred to the Plaquemines Parish Government Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

### SOLICITATIONS AND ADVERTISEMENTS

All solicitations of bids or offers shall clearly set forth all requirements which bidders or offerors must fulfill and all other factors to be used in evaluating bids, proposals, or statements of qualifications.

The Purchasing Agent shall incorporate a clear accurate description of the technical requirements for the material, service, or product to be procured in all solicitations of offers. In competitive procurements, these descriptions shall not contain features, which unduly limit competition.

The description may include a statement of the qualitative nature of the material, product, or service and the minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications shall be avoided whenever possible. A "brand name or equal" description may be used to define the performance or other salient requirements of procurement, but equivalent products must be acceptable. The specific features of the named brand which must be met by bidders/offerors shall be clearly stated.

The Purchasing Agent shall determine what regulatory and/or statutory requirements for publicizing or advertising are applicable to the procurement.

The Purchasing Agent shall make a determination as to whether a particular procurement will require more than the minimum statutory or regulatory geographic and/or solicitation time period will be necessary to achieve effective competition and will make the appropriate adjustments. The Purchasing Agent shall take into consideration the market area to be reached by the advertising method chosen and the number of potential vendors in that market area.

The nearest metropolitan statistical area to the Plaquemines Parish Government is Belle Chasse and whose largest general circulation newspaper is *The Plaquemines Gazette*. Notwithstanding any other publication designated as the "official journal", all procurement actions requiring advertisement will be published in the *The Plaquemines Gazette*, at a minimum.

The Plaquemines Parish Government maintains a website at [www.plaqueminesparish.gov](http://www.plaqueminesparish.gov) which is available for the conduct procurement solicitations and advertisements.

The Plaquemines Parish Government does not and is not required to provide a uniform and secure electronic interactive system for the submittal of bids.

For all procurement activities requiring formal advertising the Purchasing Agent will publish its bids and proposals in the *The Plaquemines Gazette*. In order to achieve maximum effective competition, the Purchasing Agent is authorized to publish in other MSA newspapers if needed to increase the number of potential vendors.

The Purchasing Agent may also publish in any applicable trade journals or industry publications.

The Purchasing Agent may conduct direct solicitations in addition to the required formal advertising requirements, provided that all pertinent information is provided equally to all prospective vendors.

#### CONTRACTING WITH SMALL AND MINORITY BUSINESS, WOMEN BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

The Plaquemines Parish Government shall take affirmative steps to assure that small and minority firms, women's business enterprises, and labor surplus firms are solicited whenever they are potential qualified sources. Plaquemines Parish Government shall also consider the feasibility of dividing total requirements into smaller tasks or quantities so as to permit maximum participation by small and minority firms, women's business enterprises, and labor surplus firms. Where permitted by regulations, delivery schedules will be developed which will include participation by such businesses. The Plaquemines Parish Government shall assist the prime contractor whenever possible by providing copies of lists which identify qualified small and minority firms, women's business enterprises, and labor surplus area firms.

#### SUSPENSION AND DEBARMENT

Contracts for Federal awards shall not be awarded to debarred, suspended, or ineligible contractors. Contractors may be suspended, debarred, or determined ineligible by any Federal agency in accordance with HUD regulations (24 CFR Part 24) or by other Federal agencies (e.g., Department of Labor, for violations of Secretary of Labor Regulations) when necessary to protect the Plaquemines Parish Government in its business dealings.

#### PROTESTS

Any bidder or offeror, who desires to protest the solicitation shall submit in writing to the Plaquemines Parish Government, or the Purchasing Agent, at least 5 days before bid opening or due date of proposal.

Any bidder or offeror, who desires to protest the award or decision to award a contract shall submit the protest in writing to the Plaquemines Parish Government, or Purchasing Agent, no later than 2 days after the award or the announcement of the decision to award, whichever occurs first.

At minimum written protests will include:

Name, address, and fax and telephone numbers of the protester [including company name].

Identity or description of the solicitation or contract number.

Detailed statement of the legal and factual grounds for the protest, to include a description of resulting prejudice to the protester.

## CONTRACT TYPES

The Purchasing Agent shall use the appropriate type of contract described below as determined by the nature of the purchase.

Firm fixed-price. This contract type requires the delivery of products or services at a specified price, fixed at the time of the contract award and not subject to any adjustment on the basis of the contractor's cost experience in performing the contract. It is appropriate for use when fair and reasonable prices can be established at time of award, definite design or performance specifications are available, products are off-the-shelf or modified commercial products or services for which realistic prices can be offered, and any performance uncertainties can be identified, and reasonable cost estimated in advance. A purchase order issued by the Purchasing Agent and which specifies the product, quantity of supplies or scope of services ordered, contains a determinable date by which delivery of the product, supplies or performance of the services is required and contains a definitive price not subject to any contingencies may be considered a fixed price contract upon the acceptance and execution by the Purchasing Agent.

Cost-reimbursement. Cost-reimbursement types of contracts provide for payment of allowable incurred costs, to the extent prescribed in the contract. These contracts establish an estimate of total cost for the purpose of obligating funds and establishing a ceiling that the contractor may not exceed (except at its own risk) without the approval of the Purchasing Agent. Unlike a fixed price contract, the contractor may not necessarily receive the total amount of the cost ceiling. Cost-reimbursement contracts are suitable for use only when uncertainties involved in contract performance do not permit costs to be estimated with sufficient accuracy to use any type of fixed-price contract.

Time and Materials contract. Under these contracts, the contractor's services are pre-priced (usually, in terms of hours) in the contract, and the Purchasing Agent orders services in unit amounts (e.g., hours) as needed until the funds in the contract are exhausted. The Plaquemines Parish Government may use this type of contract only after the Purchasing Agent determines that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. For reimbursement under Federal award, the Plaquemines Parish Government must have obtained prior written approval from the Federal or pass through agency.

## Contract Options

The Purchasing Agent may include options for additional quantities or performance periods in its contracts if they meet all the following requirements:

Options be included in contracts, provided that:

- A. The option is contained in the solicitation;
- B. The option is a unilateral right of the Plaquemines Parish Government;
- C. The contract states a limit on the additional quantities and the overall term of the contract;
- D. The options are evaluated as part of the initial competition;
- E. The contract states the period within which the options may be exercised;
- F. The options may be exercised only at the price specified in or reasonably determinable from the contract; and
- G. The options may be exercised only if determined to be more advantageous to the Plaquemines Parish Government than conducting a new procurement.

The inclusion of an additional scope of work to the original scope contained in the solicitation is not considered to be an option and will require conducting a new procurement.

## TYPES OF PRICES

The Purchasing Agent shall insure the appropriate type of price(s) as determined by the nature of the purchase are included in the contract. Percentage of construction cost or any other indefinite metric will not be used for price determination in any contract funded in whole or in part with Federal funds.

Below are descriptions of four different categories of prices. The types of prices are closely associated with types of contracts; Lump Sum and/or Unit Price with specified quantity for a Fixed Price contract. A Cost- Reimbursement contract may have Lump sum or Unit Price components in addition to and Billable Hours and/or Reimbursable Costs.

### Lump Sum Price

For definable work product or deliverable, whose value can be expressed as a single price inclusive of all production costs [labor, materials and purchased service costs, allowable overhead and profit]. The contractor will bear all the risks in producing the work product or deliverable at the agreed upon price. Because of the presumed certainty of contract task or item performance that qualifies a contract task or item as a Lump Sum price no adjustments to contract price are permitted. For fixed price contracts no change in quantities for any Lump Sum task(s) or item(s) would be permitted. Payment of total contract price will be made upon satisfactory performance, delivery and final acceptance of contract task(s) or item(s).

### Unit Price

For definable work products or deliverables whose value can be expressed as a single price inclusive of all production costs [labor, materials and purchased service costs, allowable overhead and profit] for contract tasks or items and will be needed in two more iterations at the same agreed

upon price. The contractor agrees to bear all the risks and cost variance in producing or performing the contract tasks or items at the agreed upon price per unit and for the quantities specified. For fixed price contracts, no change in quantities are permitted without an approved change order. If certain unit prices are contained in the initial contract, no deviations shall be allowed in computing negotiated change order costs. In cases where there is a discrepancy between the base bid total and the sum of the extended unit prices, the unit price bid shall govern.

### Billable Hours

For work efforts that are composed of predominately personnel compensation costs with a minimum of outside purchases of materials and services needed to produce a work product or provide a service; the contractor will be reimbursed for applied work efforts at the agreed upon billable hourly rate(s) inclusive of direct labor compensation, overhead, general and administrative expenses, and profit [fully burdened] by job title. Billable hours may be utilized for services or products that have a definitive accomplishment or product or may be used to reimburse work efforts for a scope of services with an accomplishment that cannot be estimated accurately.

### Reimbursable Costs

For work, efforts that require significant outside purchases of materials, services or from subcontractors in addition to the contractor's personnel compensation costs needed to produce a work product or service. The contractor's personnel compensation costs will be reimbursed for applied work efforts at the agreed upon hourly rate(s) by job title. The contractor's itemized outside purchases of materials and services will be reimbursed at invoice cost identifying items by quantities and/or cost per unit.

### COST REASONABLENESS

The Purchasing Agent shall insure that all contract awards are based upon a price or cost reasonableness determination. Normally, competition establishes price reasonableness. A price analysis is conducted by comparing lump sum prices – not cost estimates - received from contractors in a competitive pricing situation (e.g., when sealed bids are obtained).

In situations where there is minimal or no price competition, the [purchasing/procurement authority] must obtain a breakdown of the proposed costs and perform a cost analysis.

The Purchasing Agent will require a cost analysis when:

Using the competitive proposal (or “negotiated”) method of contracting, e.g., for acquiring professional, consulting or

Architect/engineering (A/E) services when there are other evaluation factors besides price or cost.

Under the competitive proposal method, offerors are required to submit cost proposals that show the elements (e.g., labor, materials, overhead, and profit) of their proposed costs or price.

Cost analysis will be used whenever there is no price competition.

Negotiating a contract with a *sole source*, i.e., not soliciting competitive bids or offers.

After soliciting competitive sealed bids, you receive *only one bid*, and it differs substantially from your independent estimate of the contract price.

The Purchasing Agent will insure there will be adequate documentation to support contractor billings so that auditors may assess whether the amount paid for the services was reasonable. The [purchasing/procurement authority] will require contractors to provide written billings with “sufficient detail,” to show what the contractor did, and the time required, if the billable hour or reimbursable cost pricing method is used. Contractors must be willing to provide work products or other evidence of tasks performed.

### PROCUREMENT RECORDS

These records **shall** include, but **shall not** necessarily be limited to, the following:

- A. Rationale for the method of procurement (if not self-evident);
- B. Document the basis for determining that price or rate quotations were obtained from an adequate number of qualified sources.
- C. Copies of bid and proposal advertisements and all responses
- D. Documentation of quote, bid or proposal solicitations and all responses including any vendors contacted through the direct solicitation,
- E. Documentation will also include evaluation/scoring documents, notes on interviews or negotiations. For competitive proposals the file will also include the selection criteria utilized,
- F. Document the basis for the contract price, a copy of the bid tabulation form or Copy of the completed Cost Reasonableness form for services.
- G. Selection of contract type
- G. Written statement explaining the basis of contractor selection
- H. A copy of the contract documents awarded or issued and signed by the [purchasing/procurement authority];
- I. Copies of prior canceled, withdrawn or superseded solicitations; copies of withdrawn or rejected bids or proposals;
- J. Basis for contract modifications; and
- K. Related contract administration actions including contractor clearance

### FEDERAL CONTRACT PROVISIONS

The Plaquemines Parish Government shall include the provisions of 2 CFR 200 Appendix II in every contract funded with a Federal award. In addition, the Plaquemines Parish Government will include the required contract provisions of 24 CFR Part 75 for awards funded by the U.S. Department of Housing and Urban Development.

### PROCUREMENT METHODS AND PROCEDURES.

The Purchasing Agent shall use the appropriate method of procurement and follow the applicable procurement procedures as determined by the nature of the purchase and the applicable Federal/State price/cost thresholds as they are listed in the Procurement Methods and Procedures Section. The Purchasing Agent shall never divide or separate any purchase requirements in order to avoid any State or Federal threshold regarding required method of procurement. For public works projects under \$250,000, the Purchasing Agent shall make a determination on whether to use its advertised sealed bid procedure, small purchase or possibly competitive proposals.

**EXHIBIT B: RESIDENTIAL ANTIDISPLACEMENT AND  
RELOCATION ASSISTANCE PLAN UNDER SECTION 104(d)  
OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT  
OF 1974, AS AMENDED**

The Plaquemines Parish Government will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended as described in 24 CFR 570.606(b)(1). The Plaquemines Parish Government Antidisplacement contact person is Paula Dove who can be reached at 504-934-6376 or by email: pdove@ppgov.net.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the Plaquemines Parish Government will notify the public and submit to the Division of Administration the following information in writing:

1. A description of the proposed assisted activity,
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than low/moderate-income dwelling units as a directly result of the assisted activity,
3. A time schedule for the commencement and completion of the demolition or conversion,
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units,
5. The source of funding and a time schedule for the provision of replacement dwelling units, and
6. The basis for concluding that each replacement dwelling unit will remain in a low/moderate- income unit for at least 10 years from the date of initial occupancy.

The Plaquemines Parish Government will provide relocation assistance, as described in 570.606(b)(2), to each low/moderate-income household displaced by the demolition of housing or by the conversion of a low/moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the Act, the Plaquemines Parish Government will take the following steps to minimize the displacement of persons from their homes:

1. All public facilities projects (water, sewer, gas, etc.) will be designed so that there will be no displacement of any residences or businesses;
2. No homes will be demolished that can be rehabilitated; and
3. There will be no displacement of any residential or business occupants on LCDBG projects.

## **EXHIBIT C: SECTION 504 COMMUNICATION POLICY**

### SECTION 1: POLICY

Plaquemines Parish will take such steps as are necessary to ensure that qualified handicapped persons, including those with impaired sensory skills, receive effective notice. All aids needed to provide this notice, e.g., sign-language interpreters, readers, etc., without cost to the person being served.

### SECTION 2: PERSONS WITH HEARING IMPAIRMENTS

#### 1. Qualified sign-language interpreter

For persons who are hearing-impaired and who use a sign-language as their primary means of communication, the following procedure has been developed and resources identified for obtaining the services of a qualified sign-language interpreter to communicate both verbal and written information:

Plaquemines Parish will provide qualified sign language interpreters on an as needed basis. Such an interpreter will be used at job interviews, large meetings, explanations of policies and procedures, etc. A minimum advance notice for such use is four (4) days, unless circumstances or conditions dictate less time. In that case, the minimum time will be that required to notify the organization furnishing the interpreter as well as the time required for that organization to act. When time permits, the request is to be in writing. If a request is made orally, written documentation must be prepared and placed in the appropriate file.

Information to be furnished by the Parish when requesting an interpreter:

- Reason for using interpreter services.
- Date and time services are needed.
- Place where interpreter is to report and directions if needed.
- Name and title of person requesting services.
- Name, address and telephone number of Parish.
- How is the cost for services to be billed? Understanding of cost (cost per hour, travel cost, etc.)
- How is interpreter to be notified in case of cancellation or change in time or place?
- How the Parish will be notified if services cannot be furnished as agreed to.

#### 2. Written Materials

All program information will be provided to hearing-impaired persons in writing. Printed materials and writing materials are available.

3. Telecommunication Device for the Deaf (TDD)  
Plaquemines Parish participates in the Louisiana Hearing Impaired Relay System. A hearing-impaired individual may access this system by calling either 1-800-333-0605 (information), 1-800-846-5277 (TDD users) or 1-800-947-5277 (voice users).
4. Any other auxiliary aids should be discussed.

### SECTION 3: PERSONS WITH VISUAL IMPAIRMENTS

1. Reader  
Staff will communicate the content of written materials by reading them aloud to visually impaired persons.
2. Large print, taped, and Braille materials
3. Any other available aids should be discussed.

### SECTION 4: PERSONS WITH MANUAL IMPAIRMENTS

1. Personal
2. Typewriters
3. Other adaptive self-help devices.

ORDINANCE NO. 26-

The following ordinance was offered by Council Member Jurisich who moved its adoption:

1           An Ordinance creating the "Port Sulphur Westbank South Economic Development  
2           District;" defining the boundaries thereof from which area local sales tax  
3           increments will be determined and used to finance economic development projects  
4           in accordance with and as authorized by parts ii & iii of chapter 27 of title 33 of  
5           the Louisiana revised statutes of 1950, as amended; and otherwise to provide with  
6           respect thereto.

7  
8           DIGEST: This Ordinance is creating an economic development and tax increment financing  
9           district within the Parish of Plaquemines and creating the boundaries thereof, for the purposes of  
10          providing for sales tax increment financing for costs related to economic development  
11          infrastructure projects within the district. *The digest is for information purposes only and is*  
12          *superseded by the language of the actual ordinance.*

13  
14          WHEREAS, Part III of Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended  
15          and specifically La. R.S. 33:9038.77 (the "District Act") authorizes certain parishes, such as  
16          Plaquemines Parish, to create special tax increment financing districts to provide for cooperative  
17          economic development to fund the costs related to infrastructure within such districts, which  
18          districts are political subdivisions of the State of Louisiana (the "State") and possess such power  
19          and authority and have such duties as provided by the District Act, including tax increment  
20          financing for such purposes under the TIF Act (as hereinafter defined) and other law; and

21  
22          WHEREAS, Districts formed pursuant to the District Act are granted authority under Part II,  
23          Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 33:9038.31,  
24          et seq.) (the "TIF Act") and other constitutional and statutory authority, which authorizes districts  
25          formed for such purposes to finance economic development projects through the issuance of  
26          revenue bonds or other obligations secured by the full amount of sales tax increments and other  
27          revenues generated by economic development projects in the such districts; and

28  
29          WHEREAS, the Plaquemines Parish Council, acting as the governing authority (the "Governing  
30          Authority"), of the Parish of Plaquemines, State of Louisiana (the "Parish"), desires to avail itself  
31          of the District Act to create a special economic development and tax increment financing district  
32          to be called the "Port Sulphur Westbank South Economic Development District" (the "District")  
33          from which District local and State sales tax increments are expected to be determined and used  
34          for the purposes of financing economic development infrastructure projects within the District;  
35          and

36  
37          WHEREAS, La. R.S. 33:9038.34(O) of the TIF Act provides that the District may create a special  
38          trust fund into which the incremental increases in such sales taxes shall be deposited and loaned,  
39          granted, donated, or pledged in furtherance of financing the costs of economic development  
40          projects in the District;

41

42 NOW, THEREFORE:

43  
44 BE IT HEREBY ORDAINED by this Governing Authority of the Parish, that:

45  
46 SECTION 1. All of the above "Whereas" clauses are adopted as part of this ordinance.

47  
48 SECTION 2. Creation of District. Under the authority of the District Act there is hereby  
49 created and established an economic development and tax increment financing district within  
50 the Parish, to be named the "Port Sulphur Westbank South Economic Development," having  
51 the geographical boundaries set forth in Exhibit A attached hereto, which Exhibit A is hereby  
52 incorporated in and made a part of this Ordinance, all pursuant to the District Act. As provided  
53 by the District Act, the District shall be a political subdivision of the State and shall possess  
54 such powers and authority and have such duties as provided in the District Act and other laws  
55 of the State.

56  
57 SECTION 3. Governance of the District.

58 (a) As provided by the District Act, the District shall be administered and governed by  
59 a board of commissioners (the "Board") as follows: (i) the Parish President, or their designee;  
60 (ii) a member of the Parish Council, appointed by the Parish President; (iii) the chairman or  
61 director of the Plaquemines Port Harbor and Terminal District; (iv) an elected school board  
62 member of the Plaquemines Parish School Board, appointed by the superintendent; and (v) a  
63 member of the business community within the District appointed by the Parish President

64  
65 (b) Upon its formation, the Board shall comply with Section E(2)-(5) of the District Act,  
66 and shall adopt by-laws, establish domicile at a location within the Parish and elect officers. In  
67 accordance with Section E(2) of the District Act, the members of the Board shall serve without  
68 salary or per diem and shall be entitled to reimbursement for reasonable, actual and necessary  
69 expenses incurred in the performance of their duties, provided such funds are available or made  
70 available to the District for such purposes. In accordance with the District Act, all meetings of  
71 the Board shall be public meetings subject to the provisions of the Open Meetings Law of the  
72 State.

73  
74 SECTION 4. Purposes, Rights and Powers of the District The District is created for  
75 the purposes of providing for cooperative economic development in order to finance the costs  
76 of infrastructure improvement projects in the District. In furtherance of such purpose, the  
77 District shall have all the rights and powers granted to the District under the District Act,  
78 including, without limitation, tax increment financing and bonding authority under Sections  
79 9037, 9038.34 and 9038.38 of the TIF Act and other constitutional and statutory provisions  
80 relative to the issuance of debt obligations by political subdivisions of the State. The District  
81 further shall have cooperative endeavor authority under Section 9038.35 of the TIF Act.

82  
83 SECTION 5. Creation of Trust Fund. Under the authority of La. R.S. 33:9038.34(O) of  
84 the TIF Act, the District shall create a trust fund into which sales tax increments generated and  
85 collected within the District pursuant to cooperative endeavors with local taxing authorities  
86 shall be deposited and loaned, granted or pledged in furtherance of economic development  
87 projects selected by the District. The trust fund shall be established in the manner directed by

88 the Board and maintained as a separate fund, apart from other funds and accounts of the Parish  
89 or other entities and shall be used strictly in furtherance of economic development projects in  
90 the District.

91  
92 SECTION 6. Authorization of Officers. The Parish President and Council Secretary are  
93 hereby authorized, empowered and directed to do any and all things necessary and incidental to  
94 carry out the provisions of this Ordinance.

95  
96 SECTION 7. Severability. If any provision of this ordinance shall be held to be illegal  
97 or invalid, such illegality or invalidity shall not affect any other provision of this Ordinance, but  
98 this Ordinance shall be construed and enforced as if such illegal or invalid provisions had  
99 not been contained herein. Any constitutional or statutory provision enacted after the date of this  
100 Ordinance which validates or makes legal any provision of this Ordinance which would not  
101 otherwise be valid or legal, shall be deemed to apply to this Ordinance.

102  
103 SECTION 8. Electronic Signatures. This Governing Authority consents and agrees to the  
104 execution of documents by electronic signature in accordance with the Louisiana Uniform  
105 Electronic Transactions Act (La. R.S. 9:2601, et. seq.), and electronically executed documents  
106 are deemed binding and legal on all parties to the extent allowed by the provisions of that act.

107  
108 SECTION 9. Repealer. All ordinances or resolutions, or parts thereof, in conflict  
109 herewith are hereby repealed.

110  
111 SECTION 10. Publication; Effective Date. This Ordinance shall be published one time  
112 in the official journal of the Parish and shall become effective in the manner provided by La.  
113 R.S. 33:406(C).

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122

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Council Member \_\_\_\_ seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

And the Ordinance was adopted on this the \_\_\_\_ day of \_\_\_\_, 2026.

---

Kim M. Toups, Council Secretary

---

W. Keith Hinkley, Parish President

STATE OF LOUISIANA  
PARISH OF PLAQUEMINES

I, the undersigned Council Secretary of the Plaquemines Parish Council, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of:

AN ORDINANCE CREATING THE "PORT SULPHUR WESTBANK SOUTH ECONOMIC DEVELOPMENT DISTRICT;" DEFINING THE BOUNDARIES THEREOF FROM WHICH AREA LOCAL SALES TAX INCREMENTS WILL BE DETERMINED AND USED TO FINANCE ECONOMIC DEVELOPMENT PROJECTS IN ACCORDANCE WITH AND AS AUTHORIZED BY PARTS II & III OF CHAPTER 27 OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED; AND PROVIDING FOR OTHER MATTERS IN CONNECTION WITH THE FOREGOING.

IN FAITH WHEREOF, witness my official signature on this the \_\_ day of \_\_\_\_\_, 2026.

---

Kim M. Toups, Council Secretary

EXHIBIT A

BOUNDARIES AND MAP  
PORT SULPHUR WESTBANK SOUTH ECONOMIC DEVELOPMENT DISTRICT

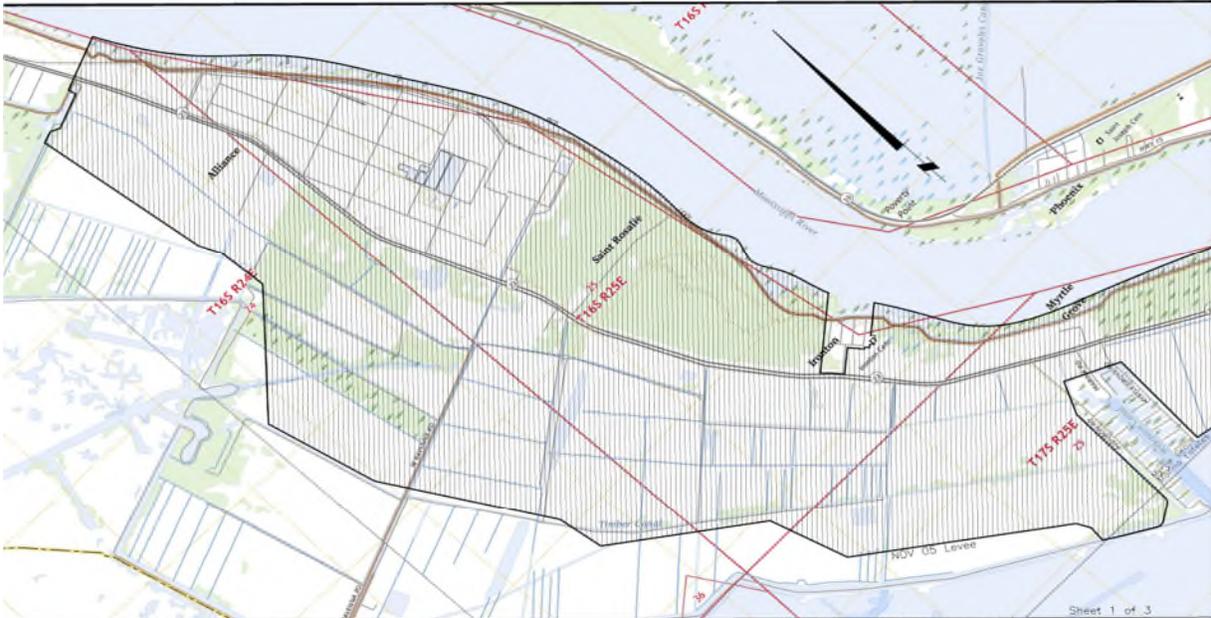
## **PORT SULPHUR WESTBANK SOUTH ECONOMIC DEVELOPMENT DISTRICT**

A CERTAIN PORTION OF LAND, containing portions of LaReusitte, Alliance, St. Rosalie, Myrtle Grove, Woodpark, Deer Range, Junior, Pointe Celeste, Woodland, and Upper Magnolia Plantations, bounded in front approximately 17.7 miles along the mean low water plane of the Mississippi River; above by the line between LaReusitte and Naomi Plantations, below by Lot 1 of Lower Magnolia Plantation; and in the rear by the NOV 05 and NOV 06 Levee System; less and except the following:

- 1) The Village of Ironton along with the Ironton Playground/Ball Field and the Ironton Cemetery
- 2) Myrtle Grove Marina Estates
- 3) Woodpark Campsites
- 4) Deer Range Campsites
- 5) Suzie Bayou Campsites
- 6) Tracts DR3, DR4, and DR5, (Venture Global Facility)
- 7) Parcel WP (Woodland Plantation Home and facilities)
- 8) Parcel IIB of Woodland Plantation
- 9) Property of Reece Crosse and Gulf South Pipeline in West Pointe a la Hache
- 10) The Sylve, Landry and Grimshaw tracts in West Pointe a la Hache

Containing 11,000 acres, more or less.

# PORT SULPHUR WESTBANK SOUTH ECONOMIC DEVELOPMENT DISTRICT



TAX INCREMENT FINANCING DISTRICT  
 PORT SULPHUR WESTBANK SOUTH  
 ECONOMIC DEVELOPMENT DISTRICT  
 PLAQUEMINES PARISH, LA.

Bryant Hammett  
 And Assoc., L.L.C.  
 6885 Highway 84 West  
 Ferriday, Louisiana 71334  
 (318)757-6576

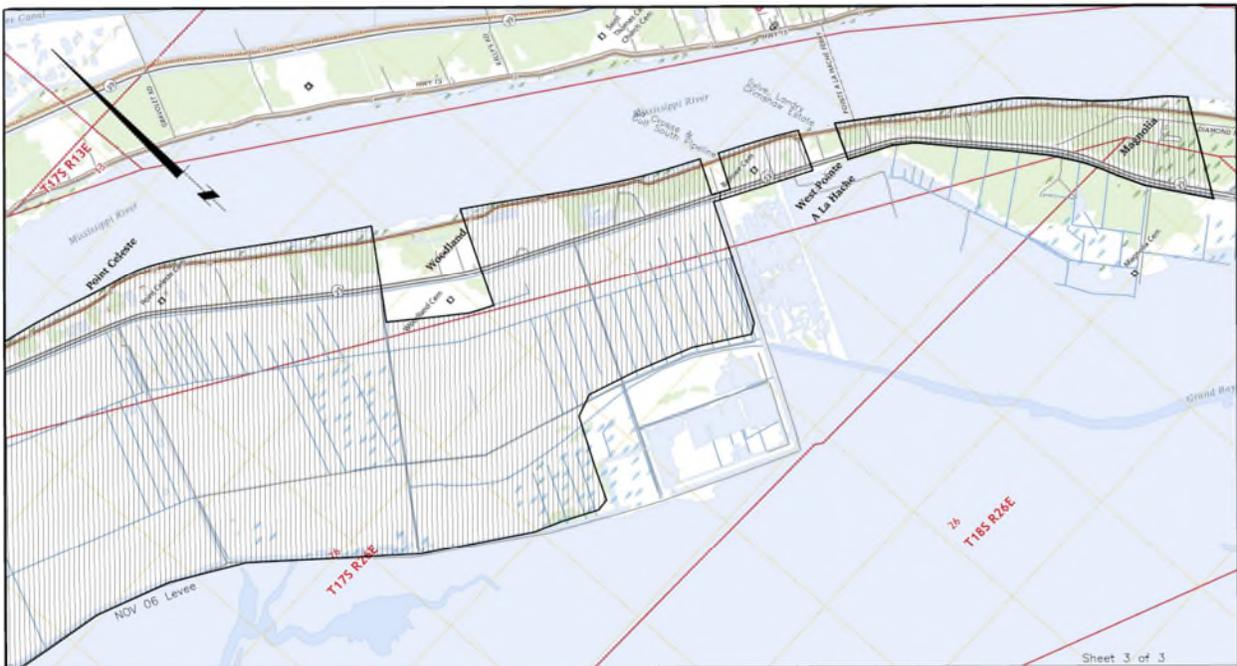
8649 Highway 23,  
 Belle Chasse, La. 70037  
 (504) 733-8004 bhammett@bha-engineers.com

Amended		BY
NO.	DESCRIPTION	

2000' 0 2000'

Prepared at the request of the Plaquemines Parish Government  
 Date: 03/20/2025  
 Scale: 1" = 2000' File No.:  

Sheet 1 of 3



TAX INCREMENT FINANCING DISTRICT  
 PORT SULPHUR WESTBANK SOUTH  
 ECONOMIC DEVELOPMENT DISTRICT  
 PLAQUEMINES PARISH, LA.

Bryant Hammett  
 And Assoc., L.L.C.  
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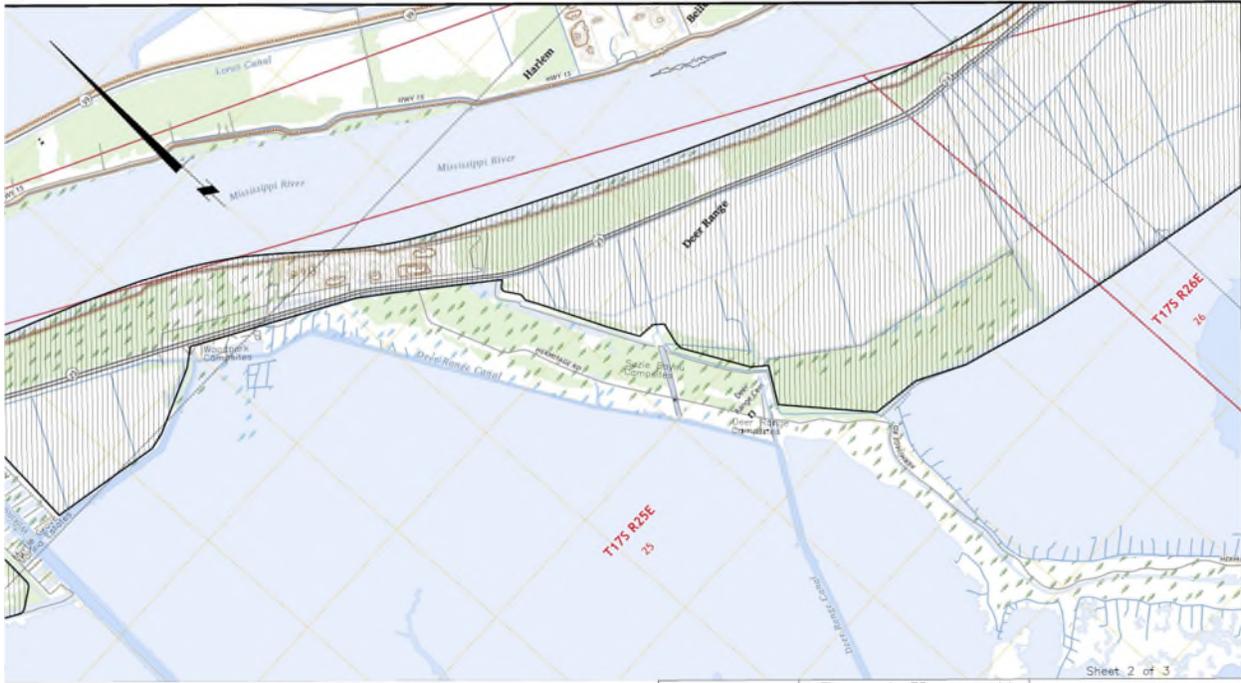
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Amended		BY
NO.	DESCRIPTION	

2000' 0 2000'

Prepared at the request of the Plaquemines Parish Government  
 Date: 03/20/2025  
 Scale: 1" = 2000' File No.:  

Sheet 3 of 3



TAX INCREMENT FINANCING DISTRICT  
 PORT SULPHUR WESTBANK SOUTH  
 ECONOMIC DEVELOPMENT DISTRICT  
 PLAQUEMINES PARISH, LA.

Bryant Hammett  
 And Assoc., L.L.C.

8885 Highway 84 West  
 Ferriday, Louisiana 71334  
 (318)757-6576

8649 Highway 23,  
 Belle Chasse, La. 70037  
 (504) 735-8004 [records@bha-engineers.com](mailto:records@bha-engineers.com)

Sheet 2 of 3

Amended		
NO.	DESCRIPTION	BY

2000' 0 2000'

Prepared at the request of the Plaquemines Parish, Louisiana  
 Scale: 1" = 2000'

Date: 03/20/2025  
 File No.:

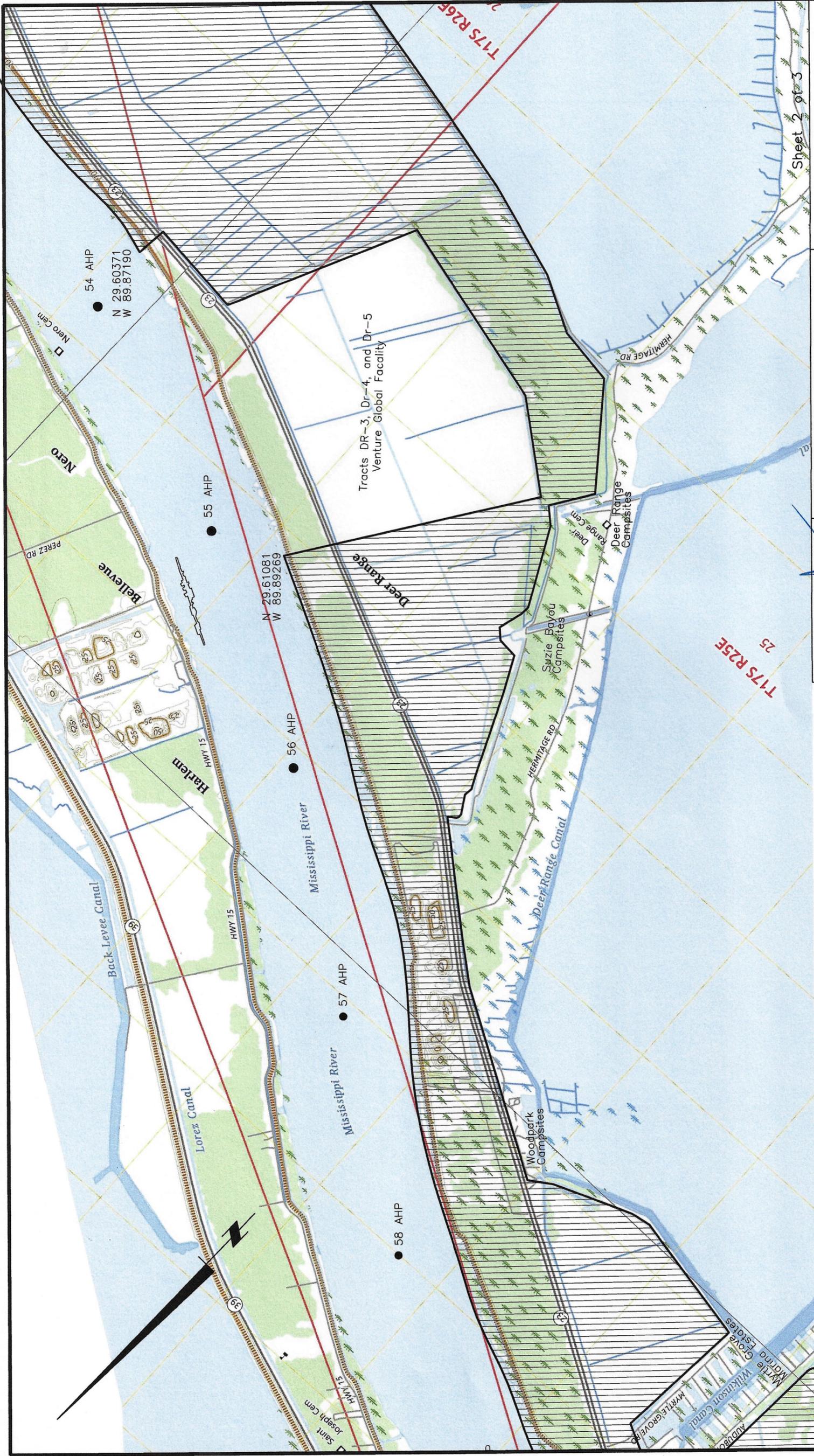
## PORT SULPHUR WEST BANK SOUTH

A CERTAIN PORTION OF LAND, containing portions of LaReusitte, Alliance, St. Rosalie, Myrtle Grove, Woodpark, Deer Range, Junior, Pointe Celeste, Woodland, and Upper Magnolia Plantations, bounded in front approximately 17.7 miles along the mean low water plane of the Mississippi River; above by the line between LaReusitte and Naomi Plantations, below by Lot 1 of Lower Magnolia Plantation; and in the rear by the NOV 05 and NOV 06 Levee System; less and except the following:

- 1) The Village of Ironton along with the Ironton Playground/Ball Field and the Ironton Cemetery
- 2) Myrtle Grove Marina Estates
- 3) Woodpark Campsites
- 4) Deer Range Campsites
- 5) Suzie Bayou Campsites
- 6) Tracts DR3, DR4, and DR5, (Venture Global Facility)
- 7) Parcel IIB of Woodland Plantation
- 8) Property of Reece Crosse and Gulf South Pipeline in West Pointe a la Hache
- 9) The Sylve, Landry and Grimshaw tracts in West Pointe a la Hache

Containing 11,000 acres, more or less.





Sheet 2 of 3

Amended	
NO.	DESCRIPTION
1	River Miles, Coordinates

2000' 0 2000'

Prepared at the request of the Plaquemines Parish Government

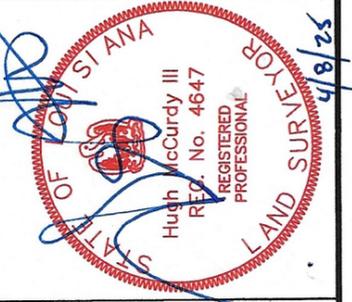
Date: 03/20/2025

Scale: 1" = 2000'

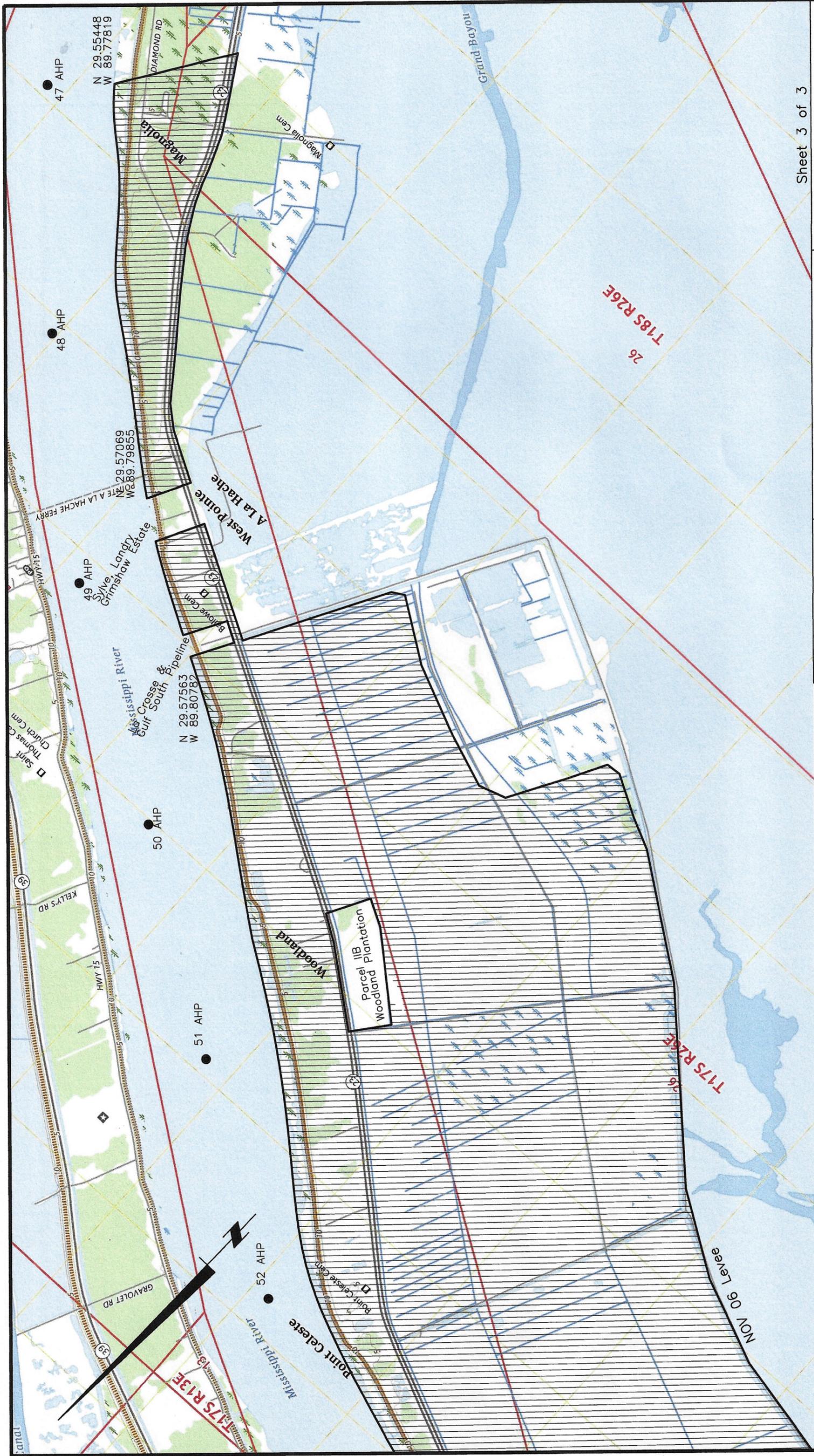
File No.:

**Bryant Hammett  
And Assoc., L.L.C.**  
6885 Highway 84 West  
Ferriday, Louisiana 71334  
(318)757-6576

8649 Highway 23,  
Belle Chasse, La. 70037  
(504) 733-8004 hmcCurdy@bha-engineers.com



**TAX INCREMENT FINANCING DISTRICT  
PORT SULPHUR WESTBANK SOUTH  
ECONOMIC DEVELOPMENT DISTRICT  
PLAQUEMINES PARISH, LA.**



Sheet 3 of 3

**Bryant Hammett  
And Assoc., L.L.C.**

6885 Highway 84 West  
Ferriday, Louisiana 71334  
(318)757-6576

8649 Highway 23,  
Belle Chasse, La. 70037  
(504) 733-8004 hmcCurdy@bha-engineers.com



**TAX INCREMENT FINANCING DISTRICT  
PORT SULPHUR WESTBANK SOUTH  
ECONOMIC DEVELOPMENT DISTRICT  
PLAQUEMINES PARISH, LA.**

NO.	DESCRIPTION	BY
1	River Miles, Coordinates	HBM

2000' 0 2000'

Prepared at the request of  
the Plaquemines Parish  
Government

Date: 03/20/2025

Scale: 1" = 2000'

File No.:



RESOLUTION NO. 26-

The following Resolution was offered by Commissioner Newsom who moved its adoption:

1           A Resolution authorizing the Executive Director of the Port, Charles D. Tillotson,  
2           and Plaquemines Port, Harbor and Terminal District d/b/a Louisiana Gateway Port  
3           (“the Port”) to file a Petition for Exemption before the Surface Transportation  
4           Board; and otherwise to provide with respect thereto.

5   DIGEST: The Port is seeking authorization to petition the Surface Transportation Board for an  
6   exemption from prior approval requirements regarding the NOGC Mainline Extension Project.  
7   *The digest is for informational purposes only and is superseded by the language of the actual*  
8   *Resolution.*

9   WHEREAS, the Port is respectfully petitioning the Surface Transportation Board for an exemption  
10   from the prior approval requirements of 49 U.S.C. § 1090 for the construction and operation of a  
11   new rail extension in Plaquemines Parish, Louisiana; and

12   WHEREAS, the NOCG Mainline Extension Project will connect the Louisiana Gateway Terminal  
13   to the national rail network, giving shippers multimodal options for the movement of freight,  
14   creating economic development opportunities in Plaquemines Parish by creating access to new  
15   markets; and

16   WHEREAS, Achieving these benefits through an exemption is appropriate because regulation of  
17   the Project is not needed to further the goals of the Rail Transportation Policy or to protect shippers  
18   from abuse of market power;

19   NOW, THEREFORE:

20   BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
21   GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL  
22   DISTRICT THAT it hereby authorizes the Plaquemines Parish Port, Harbor and Terminal District  
23   to file a Petition for Exemption for prior approval requirements before the Surface Transportation  
24   Board.

25   BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
26   GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL  
27   DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately  
28   certify and release this Resolution and that Port employees and officials are authorized to carry out  
29   the purposes of this Resolution, both without further reading and approval by the Plaquemines  
30   Parish Council.

31

32

**RESOLUTION AUTHORIZING A REPLACEMENT AGREEMENT  
AND DESIGNATION OF PERSON AUTHORIZED TO SIGN**

STATE PROJECT NO H.015656  
PARISH OF PLAQUEMINES

**RESOLUTION**

Plaquemines Port, Harbor & Terminal District

A Resolution authorizing the Plaquemines Port, Harbor & Terminal District to enter into an replacement agreement with the State of Louisiana, Department of Transportation and Development under the Louisiana Port Construction and Development Priority Program for assistance in the implementation of a port improvement project; providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith.

WHEREAS, the Plaquemines Port, Harbor & Terminal District has a need for port improvements; and

WHEREAS, the Plaquemines Port, Harbor & Terminal District has reviewed the application for Alliance Water Booster Station Feed Lines Phase II and agrees with said agreement; and

WHEREAS, the Plaquemines Port, Harbor & Terminal District has applied for State matching funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to implement a project to improve its port operation and Plaquemines Port, Harbor & Terminal District is fully aware of its obligations under said Statute; and

WHEREAS, the Plaquemines Port, Harbor & Terminal District is a political body duly organized and existing under the laws of the State of Louisiana and is eligible to apply for funds under said Statute; and

NOW, THEREFORE, BE IT RESOLVED by the Plaquemines Port, Harbor & Terminal District as follows:

Section 1. That Plaquemines Port, Harbor & Terminal District acknowledges that an application was submitted to the Louisiana Port Construction and Development Priority Program.

Section 2. That at the appropriate time and prior to commencement of work on the project Plaquemines Port, Harbor & Terminal District agrees to execute a Project Agreement and a Statement of Sponsorship pursuant to the Statute and hereby authorizes and empowers Lloyd Newsom, Chairman to enter into and execute said agreement with the Louisiana Department of Transportation and Development.

Section 3. That Lloyd Newsom, Chairman is hereby Authorized Representative for Plaquemines Port, Harbor & Terminal District to represent the port with regards to the receipt of funds from the Louisiana Port Construction and Development Priority Program for a port improvement project.

Section 4. That said Authorized Representative shall have the authority to sign and approve all documents that are necessary under the circumstances to accomplish the above project.

\_\_\_\_\_  
(SECRETARY OR CLERK)

\_\_\_\_\_  
(MAYOR), (CHAIRMAN) OR (PRESIDENT)

## CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at a (Regular) or (Special) Meeting of The Plaquemines Port, Harbor & Terminal District Held on the \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_. In which a quorum was present and voting and that the resolution adopted is still in effect and has not been rescinded or revoked.

Signed at \_\_\_\_\_ On the \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(SECRETARY) OR (CLERK)

RESOLUTION NO. 26

The following Ordinance was offered by Commissioner Newsom who moved its adoption:

1  
2 A Resolution authorizing the Plaquemines Port Harbor & Terminal District to enter  
3 into a replacement agreement with the State of Louisiana, Department of  
4 Transportation and Development under the Louisiana Port Construction and  
5 Development Priority Program for assistance in the implementation of a port  
6 improvement project; providing for the necessary documentation of the need for  
7 the port improvement; and otherwise provide with respect thereto.  
8

9 *DIGEST:* The Port is seeking approval to enter into a replacement agreement with the Louisiana  
10 Department of Transportation and Development through the Port Priority Program. This  
11 agreement would allow the Port to receive funding to complete the remainder of the Alliance Water  
12 Booster Station project. The resolution authorizes the submission of required documentation and  
13 supports efforts to advance the Port’s infrastructure. *The digest is for informational purposes only*  
14 *and is superseded by the language of the actual ordinance or resolution.*  
15

16 WHEREAS, the Plaquemines Port Harbor & Terminal District has a need for port improvements;  
17 and  
18

19 WHEREAS, the Plaquemines Port Harbor & Terminal District has reviewed the application for  
20 Alliance Water Booster Station Feed Lines Phase II and agrees with said agreement; and  
21

22 WHEREAS, the Plaquemines Port Harbor & Terminal District has applied for State matching  
23 funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to  
24 implement a project to improve its port operation and Plaquemines Port Harbor & Terminal  
25 District is fully aware of its obligations under said Statute; and  
26

27 WHEREAS, the Plaquemines Port Harbor & Terminal District is a political body duly organized  
28 and existing under the laws of the State of Louisiana and is eligible to apply for funds under said  
29 Statute;  
30

31 NOW, THEREFORE:  
32

33 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
34 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL  
35 DISTRICT THAT acknowledges that an application was submitted to the Louisiana Port  
36 Construction and Development Priority Program.  
37

38 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
39 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL  
40 DISTRICT THAT at the appropriate time and prior to commencement of work on the project,  
41 Plaquemines Port Harbor & Terminal District agrees to execute a Project Agreement and a  
42 Statement of Sponsorship pursuant to the Statute and hereby authorizes and empowers Lloyd  
43 Newsom, Chairman to enter into and execute said agreement with the Louisiana Department of  
44 Transportation and Development.  
45

46 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
47 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL  
48 DISTRICT THAT Lloyd Newsom, Chairman, is hereby Authorized Representative for  
49 Plaquemines Port Harbor & Terminal District to represent the port with regards to the receipt of  
50 funds from the Louisiana Port Construction and Development Priority Program for a port  
51 improvement project.  
52

53 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
54 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL  
55 DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately  
56 certify and release this Resolution and that Parish employees and officials are authorized to carry  
57 out the purposes of this Resolution, both without further reading and approval by the Plaquemines  
58 Parish Council.

ORDINANCE NO. 26 -

The following Ordinance was offered by Commissioner Newsom who moved its adoption:

1           An Ordinance to amend the Plaquemines Port, Harbor, and Terminal District Five-  
2           Year Capital Improvements Plan, Pointe-ala-Hache Ferry Ramp Replacement  
3           Project; and otherwise to provide with respect thereto.  
4

5           DIGEST: An ordinance to amend the 2026 Five-Year Capital Improvements Plan to fund and pay  
6           the Local Match portion of State Project No. H.006226 Pointe-a-la-Hache Ferry Landing  
7           Replacement project from the Federal Transit Authority Emergency Relief Program. *The digest is*  
8           *for informational purposes only and is superseded by the language of the actual ordinance or*  
9           *resolution.*  
10

11          WHEREAS, Ordinance 21-116, transferred certain rights, obligations, liabilities, and assets related  
12          to ferry services and established a Ferry Department in the Plaquemines Port, Harbor and Terminal  
13          District; and  
14

15          WHEREAS, Ordinance 24-066, amending the Plaquemines Port, Harbor, and Terminal District  
16          2024 Five-Year Capital Improvements Plan by appropriating \$18,623,506 to the Pointe-ala-Hache  
17          Ferry Ramp Replacement Project from the Federal Transit Authority Emergency Relief Program;  
18          and  
19

20          WHEREAS, the Pointe-ala-Hache ferry ramp is in dire need of replacement; and  
21

22          WHEREAS, amending the Plaquemines Port, Harbor, and Terminal District 2026 Five-Year  
23          Capital Improvements Plan by appropriating \$393,659.70 to the Pointe-ala-Hache Ferry Ramp  
24          Replacement Project from the Unrestricted Fund balance, Funding year 2026; and  
25

26          NOW, THEREFORE:

27  
28          BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
29          GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL  
30          DISTRICT THAT:  
31

SECTION 1

32  
33  
34          It hereby authorizes the Plaquemines Parish Port, Harbor & Terminal District d/b/a Louisiana  
35          Gateway Port to appropriate and pay the Local Match for the Pointe-ala-Hache Ferry Ramp  
36          Replacement Project to the DOTD.  
37

SECTION 2

38  
39  
40          The Plaquemines Port, Harbor and Terminal District, 2026 Five-Year Capital Improvement Plan,  
41          is amended by appropriating \$393,659.70 to the Pointe-ala-Hache Ferry Ramp Replacement  
42          Project from the Unrestricted Fund balance; funding year 2026 as follows:  
43

<b>Fund:</b> 445 Port Harbor Fund			
<b>Dept/Div:</b> 910-9023 Capital Projects – PALH Ferry Ramp Replacement			
<b>Object</b>	<b>Description</b>	<b>Inc/Dec</b>	<b>Amendment</b>
532.601	Professional Services- Planning & Engineering	Inc	\$393,659.70

SECTION 3

44  
45  
46  
47          The Secretary of this Council is hereby authorized and directed to immediately certify and release  
48          this Ordinance and that Port officials and employees are authorized to carry out the purposes of  
49          this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 26

The following Resolution was offered by Commissioner Newsom who moved its adoption:

1           A Resolution adopting amendments to the Administration Policies and Procedures  
2           for Plaquemines Port Harbor & Terminal District (the Port); and otherwise, to  
3           provide with respect thereto.  
4

5           Digest: The Port seeks to adopt amendments and changes to the Port approved policies guiding  
6           Drug and Alcohol Use. *The digest is for informational purposes only and is superseded by the*  
7           *language of the actual ordinance or resolution.*  
8

9           WHEREAS the Port's Policies and Procedures updates adopted by the Port Commission under  
10          resolution 25-314; and  
11

12          WHEREAS, amending Administration policies guiding Drug and Alcohol Use are deemed  
13          necessary by Port Administration;  
14

15          NOW, THEREFORE:

16  
17          BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
18          GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL  
19          DISTRICT THAT hereby establishes the amendments to the Administration Policies of the Port.  
20

21          BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
22          GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL  
23          DISTRICT THAT it does hereby authorize the Plaquemines Port Harbor & Terminal District to  
24          amend and update the attached policies as may be needed keeping within the laws of the State of  
25          Louisiana.  
26

27          BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE  
28          GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL  
29          DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately  
30          certify and release this Resolution and that Port employees and officials are authorized to carry out  
31          the purposes of this Resolution, both without further reading and approval by the Plaquemines  
32          Parish Council



<b>PLAQUEMINES PORT: Drug &amp; Alcohol Policy</b>
<b>Policy Category:</b>
<b>Subject:</b>
<b>Office Responsible for Review of this Policy:</b>
<b>Procedures:</b>
<b>Related Port Policies:</b>

**I. SCOPE.**

This policy applies to all employees of the Port, including full-time, part-time, temporary, and contract employees. It governs the possession, use, distribution, and sale of prohibited substances as well as the consumption of alcohol while on Port property or during working time.

**II. POLICY STATEMENT.**

The Port is committed to maintaining a safe and productive work environment for all employees. Therefore, the use, possession, distribution, or sale of prohibited substances, including but not limited to alcoholic beverages, barbiturates, amphetamines, heroin, cocaine, crack, LSD, PCP, and marijuana, is strictly prohibited on Port premises or during working time. This prohibition extends to the presence of detectable levels of prohibited substances in an employee's system during working time or while on Port property, even if use occurs off-site or after hours.

**III. DEFINITIONS.**

- **Prohibited substances** - Includes alcoholic beverages, barbiturates, amphetamines, heroin, cocaine, crack, LSD, PCP, and non-prescribed marijuana.
- **Working time** - Any time an employee is engaged in Port-related activities, including but not limited to regular working hours, overtime, on-call duty, and any other time designated by Port management.
- **Port property** - All facilities, buildings, vehicles, land, and other assets owned, leased, or operated by the Port.
- **Fitness for duty** - The ability of an employee to perform their job duties safely and effectively without impairment due to the use of prohibited substances.

#### IV. POLICY.

The use of alcohol, drugs or other medications and controlled substance that can impair your senses and responses during working time and while on Port property or in Port vessels or vehicles is strictly prohibited.

Safety is important at the Port and all employees should conscientiously follow safe work practices and conduct themselves in a safe manner which will achieve maximum productivity of high quality in a safe working environment. In pursuit of those objectives, as well as those established by the laws of the State of Louisiana as well as the Department of Transportation (DOT) and the necessity to protect Port assets and our citizens, no potentially dangerous substances are allowed in or on Port property, vessels, vehicles, or in your possession during work time. Furthermore, Port policy prohibits an employee's use of drugs and alcohol on or off of Port property or after hours if such use will result in the impairment of the employee's judgment, senses, responses and/or ability to perform their job functions during working time or while on Port property. Some examples of prohibited substances are alcoholic beverages, barbiturates, amphetamines, heroin, cocaine, crack, LSD, PCP and non-prescribed marijuana. But remember, these are only examples – we are talking about any substance which may affect your performance, reliability, judgment, coordination, reactions or senses. A violation of this policy will be considered “gross misconduct.”

However, the policy recognizes exceptions for prescribed medications. Employees who require such medications must first consult with their healthcare providers regarding their fitness for duty. Any work restrictions prescribed must be promptly disclosed to their supervisor, although disclosure of underlying medical conditions is not mandatory unless specifically directed by management.

Pursuant to LA RS 49:1016; This policy does not prohibit employees from the lawful use and possession of medications prescribed or recommended by licensed physicians. Employees must, however, consult with their doctors about the medications' effect on their fitness for duty and ability to work safely and must promptly disclose any work restrictions to Human Resources to allow for a discussion of possible reasonable accommodations. Employees should not, however, disclose underlying medical conditions unless directed to do so. Employees do not have the right to report to work impaired by medical marijuana or to use medical marijuana while at work.

Note: Marijuana is still a Schedule One drug and illegal under federal law. Louisiana's “exception” is that it is not “prescribed” and is not a “prescription drug.” Instead, it is “recommended” by licensed physicians for the “therapeutic use” to relieve effects of the debilitating conditions.

The use, possession, or consumption of drugs or alcohol is strictly prohibited ~~anywhere~~ on all Port property, ~~including inside parked personal vehicles or Port vehicles.~~ **This prohibition applies to every area of the facility, including personal vehicles parked on Port premises and all Port-owned vehicles. It remains in effect during all regularly scheduled work hours as well as any**

~~additional time spent performing Port-related duties, normal working hours as well as any additional hours worked at the Port, including overtime, on-call assignments, or any other work activity conducted on behalf of the Port. on-call duty, or any other Port-related activity.~~  
Employees are expressly forbidden from ~~Consumption~~ consuming of any drug ~~drugs~~ or alcohol is strictly prohibited during these ~~at any time during these~~ working hours.

Employees ~~must~~ are required to report to work ~~and remain throughout their shift free of in a condition free from any impairment of any kind.~~ This includes, but not limited to, the ~~including~~ odors of alcohol or drugs. The presence of such odors ~~indicative of drug or alcohol use, when~~ If such odors are observed and reported by a supervisor or credible witness, ~~this observation~~ will constitute reasonable suspicion. Under these circumstances, the employee will be subject to immediate drug and/or alcohol testing ~~and will subject the employee to immediate drug and/or alcohol testing~~ in accordance with Louisiana state law and ~~the provisions of~~ this policy.

~~As a further precaution against the use of prohibited drugs, henceforth all employees are subject to, from time to time, unannounced searches of their person and their property while on our premises or our citizens' premises. Entry into and upon any work location, Port vessel or vehicle is conditioned upon the Port's right to conduct such searches.~~

In addition to these measures, the Port implements unannounced searches of both employees' persons and their property while on Port premises or even citizens' properties. This serves as an additional deterrent against the use of prohibited substances. All employees are required to comply with these search conditions as a condition of their employment.

The following, then are conditions of employment for all employees, and by continuing to work for the Port you are agreeing to comply with these rules and conditions:

1. All personal items such as packages, bags, lunch boxes, briefcases, purses, or other belongings or items being removed from or brought on to the Port premises, vessels or vehicles are subject to inspection by the Port at any time. Employees are subject to search at any time while on Port property or in Port vehicles or vessels.
2. Employees are subject to a physical examination and medical test to determine the presence or use of alcohol or drugs, if any. These tests may take place:
  - a. as a prerequisite to employment.
  - b. on a random unannounced basis for employees in safety-sensitive, security-sensitive, or vehicle or vessel-operating positions;
  - c. after accidents involving property damage or injury (testing will take place within a 24-hour period after the accident or injury is reported); or
  - d. whenever an employee's conduct gives management a reasonable suspicion that the employee may be impaired by alcohol or drugs in his or her system while at work or on Port property.

Any employee who, as a result of, testing is found to have identifiable levels of a prohibited drug or substance in his or her system, regardless of when or where the drug or substance entered the employee's system, will be considered in violation of Port policy, and will be removed from the premises and subject to disciplinary action, up to and including termination.

3. Employees possessing unauthorized drugs, alcohol or other such substances will be subject to **immediate discharge**.

4. Employees who admit to alcohol misuse or controlled substances abuse will be relieved of all duties and be referred to a Substance Abuse Professional (SAP) for evaluation at the employee's expense. Once the employee is released to return to work by the SAP the employee will be returned to the same work position. The employee will then be required to submit to a return to duty drug test and follow up drug testing in addition to random testing. The follow up testing will be on an unannounced basis with no limit set on the number of tests. This testing shall last for at least three (3) years and refusal to test will result in termination. Admission to alcohol and controlled substance misuse must happen before the performance of any safety sensitive function, and not to avoid other scheduled drug testing.

Violations of this policy carry serious consequences. Employees found to be in breach may face disciplinary action, up to and including termination of employment. Moreover, there may be legal ramifications depending on the nature and severity of the violation.

Recognizing that some employees may struggle with substance abuse issues, the Port offers access to an **Employee Assistance Program (EAP)**. This program provides confidential counseling, referrals, and other support services to assist employees in overcoming such challenges. It serves as a resource for those in need, promoting the overall well-being of the Port's workforce.

## **V. EFFECTIVE DATE(S)**

This Policy was effective May 3, 2024.

## **VI. SIGNATURE, TITLE AND DATE OF APPROVAL**

This policy needs to be signed by the appropriate officer before it is considered approved.

# Drug & Alcohol Acknowledgement

I acknowledge that I have read and understood the requirements of the Plaquemines Port, Harbor & Terminal District Drug and Alcohol policy. I agree to comply with these terms as a condition of my employment. Furthermore, I release and hold harmless the Port, its agents, or others from any liability related to the release of such information.

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

WITNESS PRINT NAME: \_\_\_\_\_

WITNESS SIGNATURE: \_\_\_\_\_





ORDINANCE NO. 26-

The following Ordinance was offered by Commissioner Newsom who moved its adoption:

An Ordinance to amend the 2026 Manpower Structure and Operating Expenditure budget for the salary increases for classified and unclassified employees of the Port; and otherwise to provide with respect thereto.

DIGEST: The Port has worked with Civil Service to reallocate all licensed vessel employees to attract and retain talent. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, it is necessary to amend the 2026 Manpower Structure and Operating Expenditure Budget to properly account for the merit increase for classified and cost-of-living increases for the unclassified employees of the Port; and

WHEREAS, the reallocation of resources will better align staffing levels, operational costs, and departmental responsibilities to meet the strategic goals of the Plaquemines Port, Harbor & Terminal District; and

WHEREAS, the reconciled accounting increases the budget by \$44,026.72;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT:

SECTION 1

The 2026 Plaquemines Port, Harbor and Terminal District Manpower Structure and Operating Expenditure budget, is amended by appropriating \$44,027 from the Unrestricted Fund Balance as follows:

SECTION 2

The 2026 Plaquemines Port, Harbor and Terminal District, Manpower Structure, Operating Expenditure Budget, is amended by appropriating \$44,026.72 from the Unrestricted Fund Balance as follows:

<b>Fund:</b> 445 Port Harbor Fund				
<b>Dept:</b> 490- Port				
<u>Div</u>	<u>Object</u>	<u>Description</u>	<u>Inc/Dec</u>	<u>Amendment</u>
2460	510.005	Salaries & Wages Regular	Inc	(\$118,460.50)
2462	510.005		Inc	123,601.59
2463	510.005		Inc	35,046.50
2464	510.005		Inc	4,800.00
2465	510.005			(960.87)
			TOTAL	\$44,026.72

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.