

RESOLUTION NO. 26-

The following Resolution was offered by Council Member Cognevich who moved its adoption:

1
2 A Resolution authorizing the Parish President to enter into a Cooperative Endeavor
3 Agreement between Plaquemines Parish School Board (“P.P.S.B.”), and further
4 authorizing the President to sign, on behalf of Plaquemines Parish Government
5 (“Parish”), any and all documents necessary and proper to perfect or enforce this
6 agreement.

7
8 DIGEST: This resolution authorizes the Parish President to enter into a Cooperative Endeavor
9 Agreement between the Plaquemines Parish School Board (P.P.S.B.), and further authorizes the
10 President to sign, on behalf of Plaquemines Parish Government (P.P.G.), any and all documents
11 necessary and proper to perfect or enforce this agreement. *This digest is for informational purposes
12 only and is superseded by the language of the actual ordinance or resolution.*

13
14 WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana of 1974 provides
15 that "For a public purpose, the state and its political subdivisions may engage in cooperative
16 endeavors with each other, with the United States or its agencies, or with any public or private
17 association, corporation, or individual"; and

18
19 WHEREAS, the Parish desires to cooperate with P.P.S.B. in the implementation of the Project as
20 hereinafter provided; and

21
22 WHEREAS, the public purpose of the Project is for P.P.G. to partner with P.P.S.B. for the mutual
23 goal of use of one another’s property in furtherance of community related activities for the youth of
24 Plaquemines Parish; and

25
26 WHEREAS, the Agreement between the parties will involve the use of parish owned and P.P.S.B.
27 owned property in the following manner for the following uses subject to availability and mutually
28 agreed upon scheduling:

29
30 Plaquemines Parish Government/Plaquemines Parish Arts, Parks, and Recreation use of:
31 South Plaquemines High School football field, Phoenix High School gymnasium, Boothville Elementary
32 School gymnasium, Belle Chasse High School football for Championship games, and
33 South Plaquemines Elementary gymnasium for basketball games.

34
35 Plaquemines Parish School Board use of:
36 Plaquemines Multi-Purpose Pavillion for the Belle Chasse High School Annual Volleyball Tournament,
37 and Cypress Park Soccer Field for Belle Chasse High School girls and boys soccer practice, and
38 Plaquemines Parish Government Complex for the Belle Chasse Cross Country Team for practices and
39 meets; and

40
41 WHEREAS, P.P.G. will not financially fund any activities of P.P.S.B. and P.P.S.B. will not fund any
42 activities of P.P.G; and

43
44 WHEREAS, P.P.G. has a reasonable expectation of receiving a benefit or value described in detail
45 that is at least equivalent to or greater than the consideration described in this Agreement; and

46
47 WHEREAS, the transfer or expenditure of public funds or property is not a gratuitous donation;

48
49 NOW, THEREFORE:

50
51 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT through this Agreement,
52 P.P.G. and P.P.S.B. intend to enter into a cooperative endeavor agreement to partner for the mutual
53 use of one another’s property in furtherance of community related activities for the youth of
54 Plaquemines Parish.

55
56 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT this
57 Agreement shall commence on the date of signing for a period two years. In no case shall the term
58 of this Agreement exceed two years, to be renewed at the option for successive two-year periods.

60 by Dufrene Surveying & Engineering, Inc., November 13, 2025, for the Parish of Plaquemines
61 and the Plaquemines Parish Government, and to execute any and all acts and documents
62 necessary and proper in the premises to give full force and effect to the aforesaid Ordinance.

63
64 SECTION 3
65
66 The Plaquemines Parish Government accepts no responsibility or liability for the construction,
67 maintenance or improvements of any future or now existing non-dedicated streets, roads, right
68 of ways, utilities, drainage structures and other improvements that may be shown on the
69 aforementioned plan and plat of survey.

70
71 SECTION 4
72
73 The Secretary of this Council is hereby authorized and directed to immediately certify and
74 release this Ordinance and that Parish employees and officials are authorized to carry out the
75 purpose of this Ordinance, both without further reading and approval by the Plaquemines
76 Parish Council.

77

JOHN J. BLANCHARD PROPERTY
 SECTION 35, T20S, R30E
 BOOTHVILLE
 PLAQUEMINES PARISH, LA

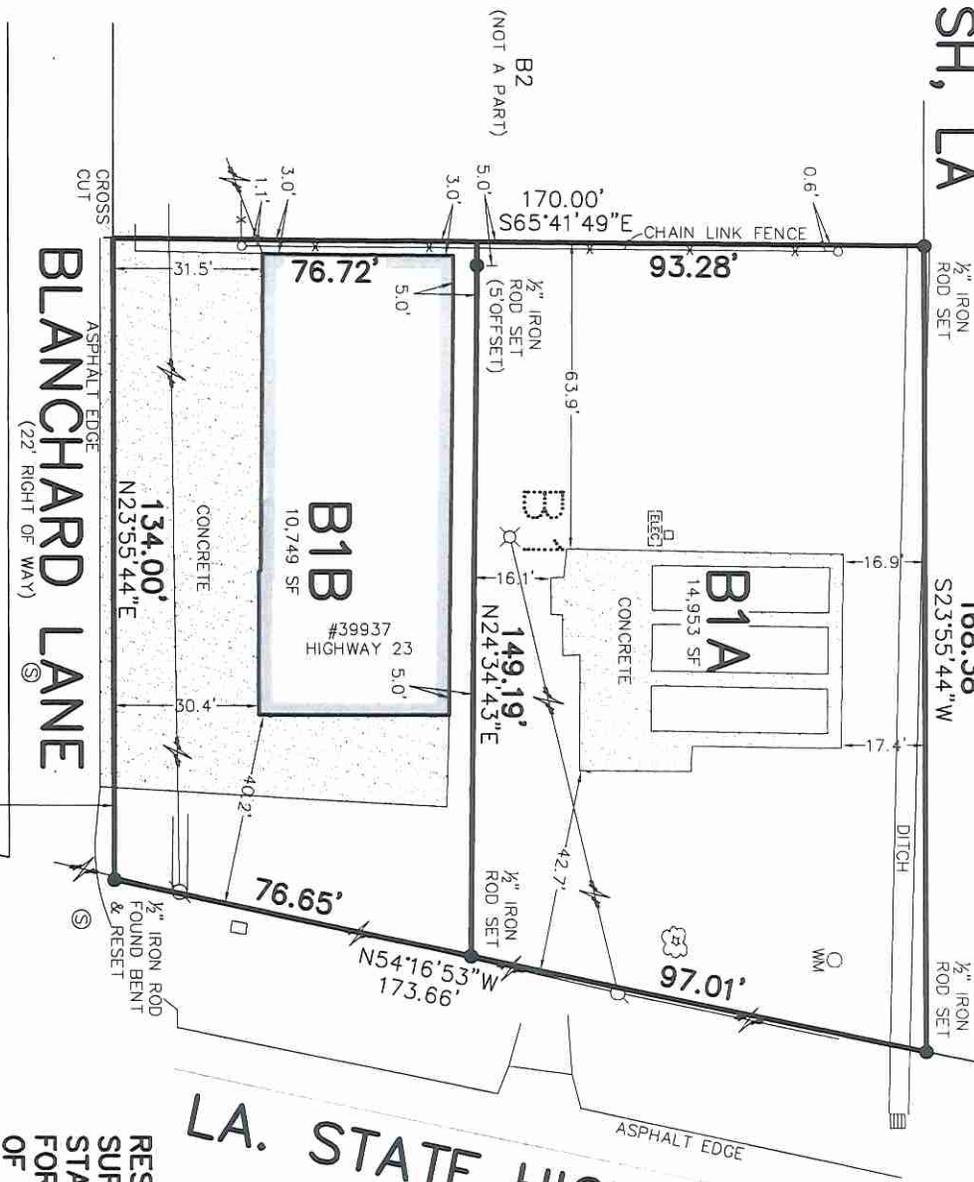
NOW OR FORMERLY AUGUST KELLEY
 (NOT A PART)

APPROVAL DATE _____
 APPROVED BY: _____
 DIRECTOR OF PUBLIC SERVICE

PARISH PRESIDENT _____

ORDINANCE NO. _____

MISSISSIPPI RIVER (SIDE)
RIVER ROAD (SIDE)



LA. STATE HIGHWAY 23

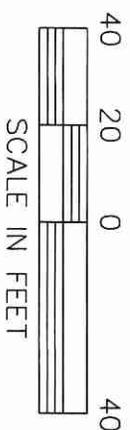


NOVEMBER 13, 2025

RESUBDIVISION OF LOT B1 INTO LOTS B1A AND B1B.
 SURVEYED IN ACCORDANCE WITH THE LOUISIANA
 STANDARDS OF PRACTICE FOR BOUNDARY SURVEYS
 FOR A CLASS C SURVEY, MADE AT THE REQUEST
 OF MARK MAJORIE.

LEGEND

- OVERHEAD UTILITY LINES
- SQUARE DRAIN INLET
- SEWER MANHOLE
- WATER METER
- FIRE HYDRANT
- POWER POLE
- ANCHOR/GUY WIRE
- LIGHT POLE
- ELECTRIC BOX
- ROUND FENCE POST



THIS PROPERTY IS IN FEMA FLOOD ZONE AE.
 BFE=13.0
 COMMUNITY NO. 220139, PANEL NO. 0975E
 FIRM DATE: JANUARY 15, 2021

BEARINGS ARE BASED ON THE LOUISIANA
 COORDINATE SYSTEM OF 1983, SOUTH ZONE.
 BASED ON GPS OBSERVATIONS.

THE SERVITUDES AND RESTRICTIONS SHOWN ON THIS SURVEY ARE LIMITED
 TO THOSE SET FORTH IN THE DESCRIPTION FURNISHED TO US, AND THERE IS
 NO REPRESENTATION THAT ALL APPLICABLE SERVITUDES AND RESTRICTIONS
 ARE SHOWN HEREON. THE SURVEYOR HAS MADE NO TITLE SEARCH OR
 PUBLIC RECORD SEARCH IN COMPILING THE DATA FOR THIS SURVEY.

REFERENCE:
 -RESUBDIVISION BY WILTON
 -DUFRENE DATED JULY 6, 1989
 -SURVEY OF LOT B2 BY WILTON,
 DUFRENE DATED JANUARY 23, 1990

**DUFRENE SURVEYING
 & ENGINEERING INC.**
 1624 MANHATTAN BOULEVARD, HARVEY, LA 70058
 504-368-6390 PH.
 504-368-6394 FAX
 dufrene@dufrenesurveying.com



ORDINANCE NO. 26-

The following Ordinance was offered by Council Member Jurisich who moved its adoption:

An Ordinance approving a plan of resubdivision of part of Section 90, T14S, R24E, Belle Chasse, Plaquemines Parish, Louisiana into Lots GS5 & GS6, part of Section 90, T14S, R24E, Belle Chasse, Plaquemines Parish, Louisiana, as shown on a map of re-subdivision by Dufrene Surveying & Engineering, Inc, Jonathan P. Dufrene, dated October 24 2025, the owner having fulfilled all of the requirements of the Subdivision and Resubdivision Ordinance of the Parish of Plaquemines, without cost to the Plaquemines Parish Government or the Parish of Plaquemines; and otherwise to provide with respect thereto.

Digest: The owners want to divide the property into two parcels to separate ownership. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, 2101B, LLC and EM2, LLC, are the owners of property, situated in part of Section 90, T14S, R24E, Belle Chasse, Plaquemines Parish, Louisiana, as more fully shown on the plan and plat of resubdivision by Dufrene Surveying & Engineering, Jonathan P. Dufrene, PLS, dated October 24, 2025, a print whereof is annexed hereto and made part hereof; and

WHEREAS, 2101B, LLC and EM2, LLC, are the owners of said property, has proposed the resubdivision of Section 90, T14S, R24E, Belle Chasse, Plaquemines Parish, Louisiana into Lots GS5 & GS6, part of Section 90, T14S, R24E, Belle Chasse, Plaquemines Parish, Louisiana, as more fully shown on said plan; and

WHEREAS, all streets, utilities, drainage structures and other improvements shown on the aforementioned plan and plat of survey are in place; and

WHEREAS, the Owner and subsequent owners of the property will be responsible for the maintenance of future and all existing non-dedicated streets, roads, right of ways, utilities, drainage structures and other improvements shown on the aforementioned plan and plat of survey are in place; and

WHEREAS, The Plaquemines Parish Government accepts no responsibility or liability for the construction, maintenance or improvements of any future or now existing non-dedicated streets, roads, right of ways, utilities, drainage structures and other improvements that may be shown on the aforementioned plan and plat of survey; and

WHEREAS, the Owner and subsequent owners of the property shall be responsible for the construction and maintenance of future and all existing non-dedicated streets, roads, right of ways, utilities, drainage structures and other improvements that may be shown on the aforementioned plan and plat of survey;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

The aforesaid plan of resubdivision of part of Section 90, T14S, R24E, Belle Chasse, Plaquemines Parish, Louisiana into Lots GS5 & GS6, part of Section 90, T14S, R24E, Belle Chasse, Plaquemines Parish, Louisiana, as shown on a map of re-subdivision by Dufrene Surveying & Engineering, Inc, Jonathan P. Dufrene, dated October 24 2025, a print whereof is annexed hereto and made a part hereof, is hereby approved, and that the approval of the Parish President, Directors and all appropriate Parish department heads of the aforesaid plan and plat of survey be ratified.

60 SECTION 2

61
62 The Parish President be and is hereby authorized to appear before a Notary Public, and execute
63 the approved aforesaid plan or resubdivision of owner as depicted on plan and plat of survey
64 by Dufrene Surveying &Engineering, Inc, Jonathan P. Dufrene, dated October 24 2025,, for
65 the Parish of Plaquemines and the Plaquemines Parish Government, and to execute any and
66 all acts and documents necessary and proper in the premises to give full force and effect to
67 the aforesaid Ordinance.

68 SECTION 3

69
70
71 The Plaquemines Parish Government accepts no responsibility or liability for the construction,
72 maintenance or improvements of any future or now existing non-dedicated streets, roads, right
73 of ways, utilities, drainage structures and other improvements that may be shown on the
74 aforementioned plan and plat of survey.

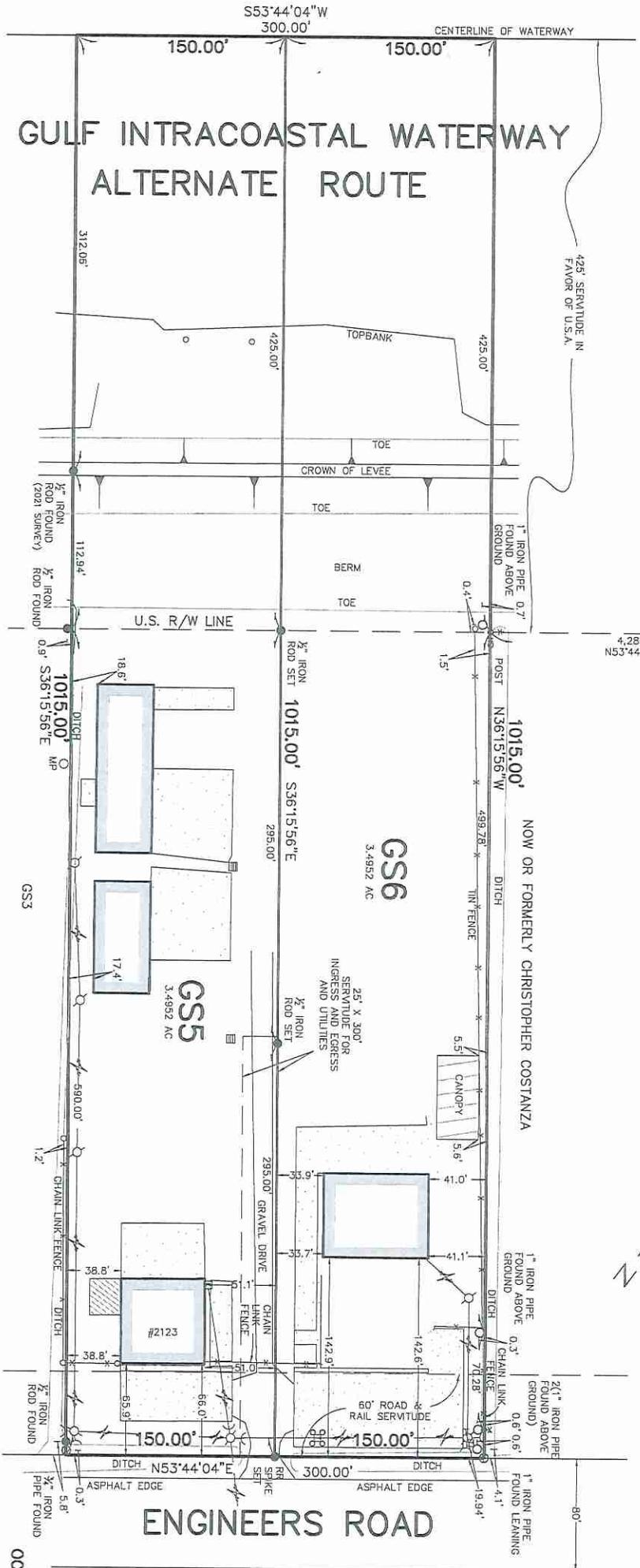
75 SECTION 4

76
77
78 The Secretary of this Council is hereby authorized and directed to immediately certify and
79 release this Ordinance and that Parish employees and officials are authorized to carry out the
80 purpose of this Ordinance, both without further reading and approval by the Plaquemines
81 Parish Council.
82

**SECTION 90, T14S, R24E
SOUTHEASTERN DISTRICT OF LOUISIANA
WEST OF THE MISSISSIPPI RIVER
PLAQUEMINES PARISH, LA**

N. CONCORD ROAD

APPROVAL DATE _____
 APPROVED BY: _____
 DIRECTOR OF PUBLIC SERVICE
 PARISH PRESIDENT
 ORDINANCE NO. _____

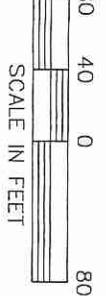


OCTOBER 24, 2025

RESUBDIVISION OF PART OF SECTION 90, T14S, R24E, INTO LOTS GS5 AND GS6, SURVEYED IN ACCORDANCE WITH THE LOUISIANA STANDARDS OF PRACTICE FOR BOUNDARY SURVEYS FOR A CLASS B SURVEY, MADE AT THE REQUEST OF MICHAEL J. ALEXANDER.

LEGEND

- OVERHEAD UTILITY LINES
- SQUARE DRAIN INLET
- TELEPHONE BOX
- POWER POLE
- ANCHOR/GUY WIRE
- ELECTRIC METER POLE
- ROUND FENCE POST
- BOLLARD



BEARINGS ARE BASED ON THE LOUISIANA COORDINATE SYSTEM OF 1983, SOUTH ZONE, BASED ON GPS OBSERVATIONS.

THE SERVITUDES AND RESTRICTIONS SHOWN ON THIS SURVEY ARE LIMITED TO THOSE SET FORTH IN THE DESCRIPTION FURNISHED US AND THERE IS NO REPRESENTATION THAT ALL APPLICABLE SERVITUDES AND RESTRICTIONS ARE SHOWN HEREON. THE SURVEYOR HAS MADE NO TITLE SEARCH OR PUBLIC RECORD SEARCH IN COMPILING THE DATA FOR THIS SURVEY.

THE PROPERTY BETWEEN ENGINEERS ROAD AND LEVEE IS IN FEDERAL ROAD ZONE X
 COMMUNITY NUMBER 220139
 PANEL 0060E JAN 15, 2021

REFERENCES:
 -SURVEY OF NO. 2177 ENGINEERS ROAD BY DUFRENE SURVEYING & ENGINEERING INC DATED SEPT. 28, 15, 2020, REVISED AUGUST 5, 2024
 -SURVEY BY WILTON DUFRENE DATED JULY 31, 1992
 -SURVEY OF LOT G53 BY DUFRENE SURVEYING & ENGINEERING DATED FEBRUARY 4, 2016

DUFRENE SURVEYING & ENGINEERING INC.
 1624 MANHATTAN BOULEVARD, HARVEY, LA 70058
 504-368-6380 PH.
 504-368-6394 FAX
 dufrene@dufrenesurveying.com



25-0162 p117-ha-veng/2123 engr. r(25).dwg
 1-6050-S2

RESOLUTION NO. 26-

The following Resolution was offered by Council Member LaFrance who moved its adoption:

1 A Resolution approving the issuance of a (2) two-year extension to Woodland North
2 Borrow Pits, LLC for the existing Borrow pit on property located in a FP (Flood
3 Plan) Zoning District at 17300 Highway 23, Port Sulphur, Louisiana, all in
4 accordance with Application No. 2021-402, dated July 16, 2021; and otherwise to
5 provide with respect thereto.

6 Digest: The applicant is requesting a (2) two-year extension on a borrow pit. Application 2021-
7 402. The digest is for informational purposes only and is superseded by the language of the actual
8 ordinance or resolution. *The digest is for informational purposes only and is superseded by the*
9 *language of the actual ordinance or resolution.*

10 WHEREAS, Woodland North Borrow Pits, LLC applied to the Plaquemines Parish Department
11 of Permits (Application No. 2021-402, dated July 16, 2021) for existing Borrow pit permit on
12 property located at 17300 Highway 23, Port Sulphur Louisiana;

13 NOW, THEREFORE:

14 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves
15 the issuance of a two-year extension to Woodland North Borrow Pits, LLC for existing Borrow
16 pit on property located in a FP (Flood Plan) Zoning District at 17300 Highway 23, Port Sulphur,
17 Louisiana, all in accordance with Application No. 2021-402, dated July 16, 2021.

18 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
19 Secretary of this Council is hereby authorized and directed to immediately certify and release this
20 Resolution and that Parish employees and officials are authorized to carry out the purposes of this
21 Resolution, both without further reading and approval by the Plaquemines Parish Council

ORDINANCE NO. 26-

The following Ordinance was offered by Council Member Champagne who moved its adoption:

1 An Ordinance to amend the 2026 General Fund, Operating Expenditure Budget,
2 Parish Council District 2 Department; and otherwise to provide with respect
3 thereto.

4 DIGEST: An ordinance to amend the 2026 General Fund, Operating Expenditure Budget, Parish
5 Council District 2 Department by decreasing the Group Insurance Health line item by \$34,490.
6 *The digest is for informational purposes only and is superseded by the language of the actual*
7 *ordinance or resolution.*

8
9 WHEREAS, it is the request of Councilman Champagne to decrease the Group Insurance Health
10 line item by \$34,490 in the Parish Council District 2 department; and

11 WHEREAS, a review of the operating expenditure budget was performed and an amendment is
12 necessary;

13 NOW, THEREFORE:

14 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

16 The 2026 General Fund, Operating Expenditure Budget, Parish Council District 2 Department, is
17 amended by decreasing the Group Insurance Health line item by \$34,490 as follows:

Fund: 001 General Fund			
Dept/Div: 210-2002 Parish Council District 2 Dept			
Object	Description	Inc/ Dec	Amendment
517.005	Group Insurance Health	Dec	(34,490)

SECTION 2

26 The Secretary of this Council is hereby authorized and directed to immediately certify and release
27 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
28 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 26-

The following Resolution was offered by Council Member Edwards who moved its adoption:

1 A Resolution to change the name of “Davant Pool” in Davant, Louisiana, to
2 “Fishermen and Concerned Citizens Association (F.C.C.A. Pool)”; and otherwise to
3 provide with respect thereto.
4

5 **BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT** It hereby changes the
6 name of “Davant Pool” to “F.C.C.A Pool” located in Davant, Louisiana, effective immediately.
7

8 **BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT** the
9 Secretary of this Council is hereby authorized and directed to immediately certify and release this
10 Ordinance and that Parish employees and officials are authorized to carry out the purposes of this
11 Ordinance both without further reading and approval by the Plaquemines Parish Council.

51 way, being the same property acquired by Horace Wilkinson as per act of record
52 in Book 53, folio 193 of the conveyance records of Plaquemines Parish,
53 Louisiana. And being further acquired by Sheriff's sale filed in Inst. No. 1997-
54 00017, and in Act of Correction filed in Ins. No. 1997-00049, Parish of
55 Plaquemines.

56 LESS AND EXCEPT a certain tract or portion of land, together with all of the
57 rights, ways, privileges and servitudes thereunto belonging or in anywise
58 appertaining, including all and whatever rights of way and drainage which said
59 lands have or may have through the lands in the rear thereof or contiguous
60 thereto, situated in the Parish of Plaquemines, at about the right descending bank
61 of the Mississippi River, at about 44 miles below the City of New Orleans, and
62 forming a part of the Woodland Plantation, more particularly described in
63 accordance with the sketch of land on Woodland Plantation made by Jno. C. de
64 Armas, Jr., C.E. as follows:

65 Commencing at the intersection of the South toe of the front River Levee , and
66 a projection line between Lots 4 and 26 of Woodland Plantation, marked "A"
67 for point of beginning, thence Southwesterly across Lot 25 and along the line
68 between Lots 4 and 26, 7 and 27, an approximate distance of 1,720 feet to the
69 Southeast comer of Lot 27 and marked "B", thence Northwesterly along the
70 South line of Lot 27 an approximate distance of 1,400 feet to the East line of
71 Lot 39 and marked "C", thence Southwesterly an approximate distance of 380
72 feet along the Eastern line of Lot 39 to the Southeast comer of Lot 39 and
73 marked "D", and the North edge of the existing canal, thence Northwesterly
74 along the South line of Lot 39 and the North edge of the existing canal, thence
75 Northwesterly along the South line of Lot 39 and the North edge of an existing
76 canal an approximate distance of 940 feet to the point marked "E", thence
77 Northeasterly across Lot 39, 38, 37, and 36 an approximate distance 2,220 feet
78 to the South toe of the front levee and marked "F" thence Southeasterly along
79 the south toe of the front River levee across lots 36, 35, and 25 to "A", the point
80 of beginning, and including part of Lot 25, all of Lots 26, 27 and 35, and part of
81 Lots 36, 37, 38 and 39 containing 100 square acres, exclusive of and subject to
82 the rights of way of State Highway No. 31 and of the Missouri Pacific Railroad.
83 The above mentioned lots are as indicated on a map of said Woodland
84 Plantation made under the direction of James W. Billingsly, Engineer and
85 Surveyor, and the area above described is more fully shown on the sketch of
86 land of Horace Wilkinson on Woodland Plantation, Plaquemines Parish,
87 Louisiana dated January, 1947, by Jno C. deArmas, Jr., C.E. but with a full
88 reservation of all minerals and mineral rights which Mrs. Virginia Wilkinson
89 Tucker, Mrs. Sybil Wilkinson Stevens and Horace Wilkinson, Jr. have or may
90 have in and under said land, and also with a reservation of a right of passage
91 and adequate roadway from the public highway along and within the
92 Southeastern edge of Lots 26 and 25 to that portion of Lot 25 owned by and not
93 included in the sale from Mrs. Virginia Wilkinson Tucker, Mrs. Sybil
94 Wilkinson Stevens and Horace Wilkinson, Jr. to the Plaquemines Parish Policy
95 Jury on April 12, 1946 as per act of record in Book 132, Page 375 of the
96 conveyance records of Plaquemines Parish, Louisiana.

97 The above-described property was acquired by Mrs. I.A. Tucker, Mrs. Sybil
98 Wilkinson Stevens and Horace Wilkinson, Jr. as per Judgment in the Succession
99 of Horace Wilkinson of record in Book 31, Folio 512 of the conveyance records
100 of West Baton Rouge Parish, Louisiana.

101 The above-described property was further acquired by Clay J. Calhoun (Sr.) by
102 Sheriffs Sale dated January 22, 1997, recorded in Plaquemines Parish, CB 900,
103 Page 179, Instrument No. 1997-0017, as corrected by Act of Correction by
104 Irwin F. Hingle, Jr., Sheriff dated March 6, 1997, recorded in Plaquemines
105 Parish, CB 901, Page 462, Instrument No. 1997-0049.

106 The above-described property was further acquired by Sellers by Judgment of
107 Possession in the Succession of Clay J. Calhoun, Sr., Civil District Court for
108 the Parish of Orleans (Case No. 06-1347), recorded Plaquemines Parish, CB

109 1233, Page 839, Instrument No. 2010-004419.

110 EXCEPTED from the property are sell offs of record including the following:

111 A. A sale of the portion of the Woodland Plantation to the Plaquemines
112 Parish Police Jury on April 12, 1946 as per act registered in COB 134,
113 folio 355, official records of Plaquemines Parish, Louisiana.

114 B. Sale by Horace Wilkinson, Sr. et al to William M. Becnel, St., dated
115 September 18, 1959, COB 2 I 9, folio 795, official records of
116 Plaquemines Parish, Louisiana.

117 C. Sale by Horace Wilkinson, Jr., et al to Lester Charles Becnel, dated
118 September 18, 1959, COB 219, folio 801, official records of
119 Plaquemines Parish, Louisiana.

120 D. Sale by Horace Wilkinson, Jr., et al to Murphy W. McEschern, dated
121 October 29, 1961, COB 244, folio 244, official records of Plaquemines
122 Parish, Louisiana.

123 E. Sale by Horace Wilkinson, Jr. et al to Albert P. Mailhas, dated April 3,
124 1962, COB 249, folio 323, official records of Plaquemines Parish,
125 Louisiana.

126 F. Sale by Sale by Horace Wilkinson, Jr. et al to Henry J. Dumolin, dated
127 April 28, 1962, COB 250, folio 68, official records of Plaquemines
128 Parish, Louisiana.

129 G. Sale by Horace Wilkinson, Jr. et al to Henry Dumolin, dated February
130 1965, COB 285, folio 469, official records of Plaquemines Parish,
131 Louisiana.

132 H. A certain tract of land situated in the Parish of Plaquemines, State of
133 Louisiana, in Township 17 South, Range 26 East, La., Mer., West of the
134 Mississippi River an described as follows: Beginning at the intersection
135 of the upper monumented line of the Mrs. I.A. Tucker property and the
136 East right of way line of Louisiana State Highway No. 23; thence run
137 North 37° 42' East a distance of 800 feet; thence run South 53° 40' East
138 a distance of 800 feet parallel to Highway No. 23; thence run South 37°
139 42" West a distance of 800 feet to the Louisiana State Highway 23 right
140 of way line; thence run North 53° 40' West on the aforesaid East
141 highway right of way line a distance of 800 feet West to the point of
142 beginning, all as shown by plat of survey for Ralph T. Brown, prepared
143 by H.G. Black, C.E. dated August 27, 1966, a copy of which plate is
144 attached to and made a part of an act of partition of record, said tract of
145 land containing 14.688 acres, more or less, and being a part of the
146 Horace Wilkinson property in said Woodland Plantation. Being part of
147 the same property acquired by Judgment of Possession dated May 21,
148 1946 in the matter of the Succession of Horace Wilkinson, No. 1580 on
149 the docket of the 18th Judicial District Court for the Parish of West Baton
150 Rouge, Louisiana, which said Judgment of Possession dated March 8,
151 1950, in the matter of the Succession of Mrs. Julia Merwin Wilkinson,
152 No. 6877 on the docket of the 19th Judicial District Court for the Parish
153 of East Baton Rouge, Louisiana which said Judgment is registered in the
154 Parish of Plaquemines, Louisiana, COB 144, folio 25.

155 I. Sale to DOTD in 1992 of Parcels 16-2 and 16-3.

156 The property is subject to all servitudes of record. Reference to such servitude if
157 for informational purposes only and is not intended to interrupt or suspend
158 prescription, or to in any way prolong the life of such servitudes.

159

160 UNNAMED PARCEL #2

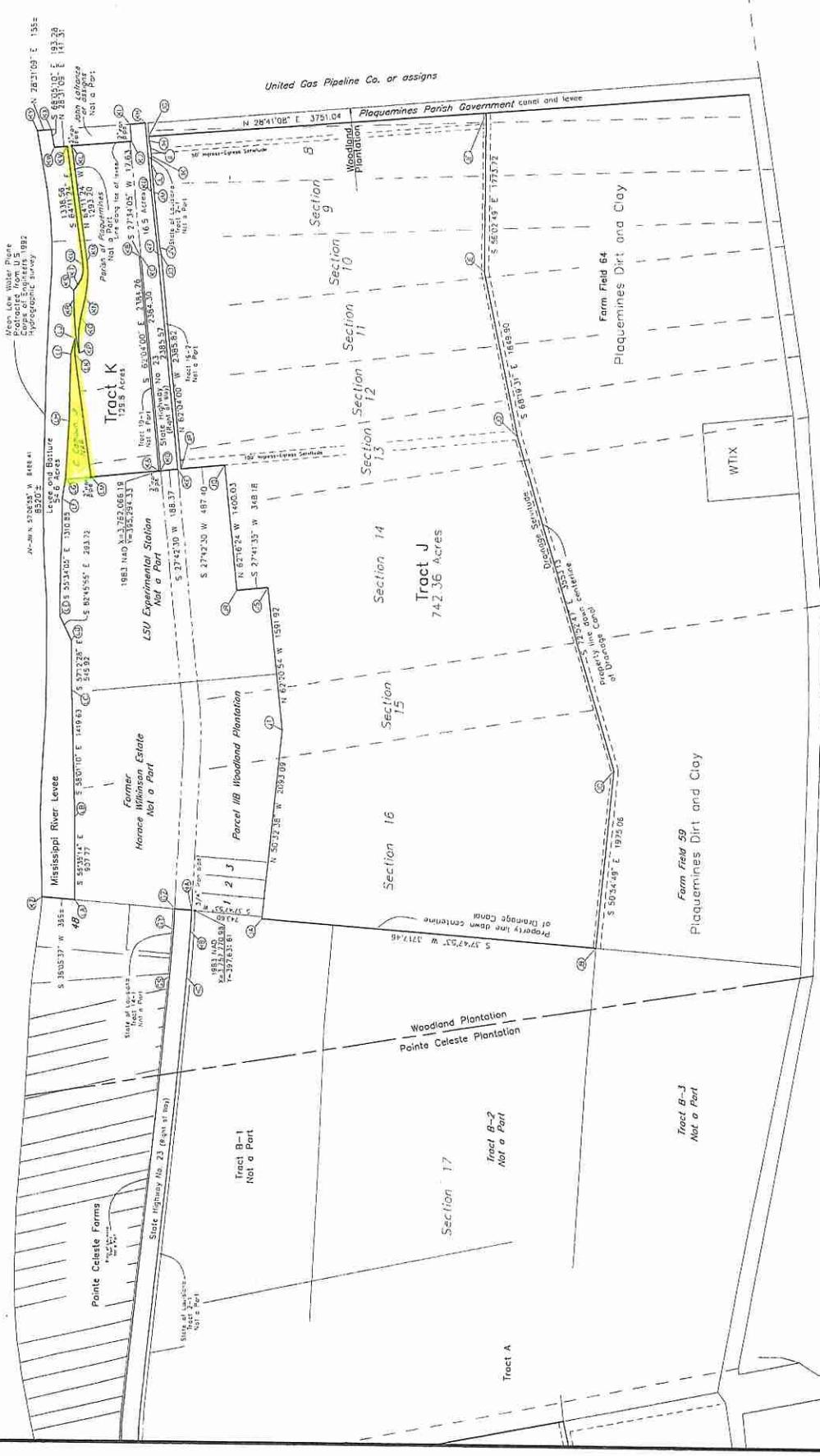
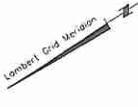
161 A CERTAIN PORTION OF GROUND, situated in the Parish of Plaquemines,
162 State of Louisiana, in Sections 8, 9, 10 and 11, Township 17 South, Range 26
163 East, West of the Mississippi River in that area known as Woodland Plantation,
164 which measures as follows:

165 The POINT OF BEGINNING has State Plane Coordinates of X=2,484,800.77,
166 Y=333,423.12; measure thence on a line bearing North 64 degrees 09 minutes
167 49 seconds West, a distance of 1,293.20 Feet to a point of curve; measure thence
168 on a curve to the right, with a radius of 1,171.28 Feet and a cord of 410.33 Feet
169 to a point; measure thence on a line bearing North 44 degrees 05 minutes 29
170 seconds West, a distance of 224.95 Feet to a point of curve; measure thence on
171 a curve to the left with a radius of 1,121.28 Feet and a cord of 395.90 Feet to
172 a point with coordinates of X=2,482,830.06, Y=334,617.82; measure thence on
173 a line bearing South 64 degrees 19 minutes 16 seconds East, a distance of 279.50
174 Feet to a point of curve to the right with a radius of 2,543.43 Feet and a cord of
175 321.84 Feet to a point; measure thence on a line bearing South 57 degrees 04
176 minutes 16 seconds East, a distance of 97.52 Feet to a point; measure thence on
177 a line bearing South 20 degrees 07 minutes 16 seconds East, a distance of 74.71
178 Feet to a point of curve; measure thence on a curve to the left with a radius of
179 298 Feet and a cord of 229.07 Feet to a point; measure thence on a line bearing
180 South 64 degrees 09 minutes 49 seconds East, a distance of 1,338.56 Feet to a
181 point; measure thence on a line bearing South 28 degrees 32 minutes 44 seconds
182 West, a distance of 50.06 Feet to the POINT OF BEGINNING. All in
183 accordance with survey by Hugh B. McCurdy, Jr., Surveyor, dated July 18,
184 1966, of Woodland Plantation.

185 Being the same property acquired by Woodland Borrow Pits, LLC by Non-
186 Warranty Deed from the Plaquemines Parish Courthouse District Commissioners
187 Board, dated July 16, 2014, passed by Dominick Scandurra, Jr., Notary Public, and
188 duly recorded in the land records of the Parish of St. Plaquemines, State of
189 Louisiana under Book 1322, Page 585.

190 SECTION 2

191
192 The Secretary of this Council is hereby authorized and directed to immediately certify and release
193 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
194 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.
195



LC-LG	S 48°06'54" E	225.30
LC-LH	S 53°16'21" E	639.63
LC-LI	S 28°42'08" E	178.72
LC-LJ	N 35°41'57" W	164.43
LC-LK	S 27°42'30" W	724.66
LC-LM	S 27°42'30" W	724.66
LC-LN	S 27°42'30" W	724.66
LC-LO	S 27°42'30" W	724.66
LC-LP	S 27°42'30" W	724.66
LC-LQ	S 27°42'30" W	724.66
LC-LR	S 27°42'30" W	724.66
LC-LS	S 27°42'30" W	724.66
LC-LT	S 27°42'30" W	724.66
LC-LU	S 27°42'30" W	724.66
LC-LV	S 27°42'30" W	724.66
LC-LW	S 27°42'30" W	724.66
LC-LX	S 27°42'30" W	724.66
LC-LY	S 27°42'30" W	724.66
LC-LZ	S 27°42'30" W	724.66

Map of Survey
Tracts J and K
Property of
CLL Limited Partnership Ltd
Woodland Plantation

This Survey meets the requirements of
a Rural or Class B Survey
Tract J lies in FEMA Zone A-13 (rev 5-0)
in accordance with FIRM 2201B 0410 B
dated May 1, 1994. Zone A-13 (5-0) is
Act 174-01 in accordance with Act 220139
dated May 1, 1995.



Certified Correct
February 20, 2013

PROFESSIONAL LAND SURVEYOR

1"=600'

RESOLUTION NO. 26-

The following Resolution was offered by Commissioner Edwards who moved its adoption:

1 A Resolution to create a Port Customer Advisory Committee; and otherwise
2 to provide with respect thereto.

3
4 WHEREAS, the Plaquemines Parish Port, Harbor and Terminal District (“District”) is charged
5 with promoting commerce, industry, and economic development within Plaquemines Parish; and

6
7 WHEREAS, the 2024 Plaquemines Port Master Plan recommended creating a Port Customer
8 Advisory Committee from existing Port District Marine Terminal Operators to promote best
9 practices, decision making and practices; and

10
11 WHEREAS, continued coordination with local industry leaders operating along the Mississippi
12 River is essential to effective long-term planning and strategic development of port facilities and
13 related infrastructure; and

14
15 WHEREAS, the Board of Commissioners desires to establish a formal advisory body composed
16 of industry professionals to provide insight and guidance on matters affecting port growth and
17 competitiveness;

18
19 NOW, THEREFORE:

20
21 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
22 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
23 DISTIRICT THAT:

- 24
25 1) There is hereby created a Port Advisory Committee (“Committee”) to serve in a strictly
26 advisory capacity to the Board and Port Administration.
27
28 2) The Committee shall consist of not less than five (5) and not more than seven (7) members
29 who are actively engaged in river-related industries within Plaquemines Parish, including
30 but not limited to maritime operations, terminal operations, energy, logistics, shipbuilding,
31 or related industrial sectors.
32
33 3) Members of the Committee shall be appointed by the Board of Commissioners and shall
34 serve at the pleasure of the Board.
35
36 4) The Committee shall have no binding or decision-making authority and shall not exercise
37 any operational, financial, or policy-setting powers of the District.
38
39 5) The role of the Committee shall be limited to providing advice and guidance on long-term
40 planning, infrastructure development priorities, industry trends, workforce needs, and
41 strategic initiatives intended to enhance the economic competitiveness of the Port and the
42 Parish.
43
44 6) The Committee shall meet at such times as requested by the Board or Port Administration
45 and may provide written or verbal recommendations as appropriate.
46

47 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
48 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
49 DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately
50 certify and release this Resolution and that Port employees and officials are authorized to carry
51 out the purposes of this Resolution, both without further reading and approval by the Plaquemines
52 Parish Council.

RESOLUTION NO. 26-

The following Resolution was offered by Commissioner Newsom who moved its adoption:

2 A Resolution authorizing the Interim Executive Director of Plaquemines Port,
3 Harbor and Terminal District (the "Port") to enter into any and all documents,
4 contracts, agreements, rezoning applications, property acquisitions, and to perform
5 any other actions that were previously approved or authorized by this Board to be
6 entered into by Charles D. Tillotson in his capacity as Executive Director; and
7 otherwise to provide with respect thereto.

8
9 *DIGEST:* The Port will be appointing a new Interim Executive Director. In order to ensure
10 Resolutions and Ordinances that were previously passed authorizing Charles D. Tillotson, in his
11 capacity as Executive Director of the Port are properly authorized, the Port is seeking approval for
12 the Interim Executive Director to move forward with entering into any and all documents,
13 contracts, agreements, rezoning applications, property acquisitions, and to perform any other
14 actions which the prior Executive Director had been previously approved or authorized. *The digest*
15 *is for informational purposes only and is superseded by the language of the actual Legislation.*

16
17 WHEREAS, the Port requires continuous, uninterrupted leadership, operational management, and
18 administrative authority; and

19
20 WHEREAS, the previous Executive Director, Charles D. Tillotson, resigned from the position
21 effective as of January 24, 2026; and

22
23 WHEREAS, the Board is working to appoint or has appointed an Interim Executive Director to
24 ensure the continuity of operations; and

25
26 WHEREAS, the Board previously authorized Charles D. Tillotson to execute various documents,
27 contracts, acquisitions, and rezoning applications on behalf of the Port; and

28
29 WHEREAS, it is in the best interest of the Port to delegate the same authority, as it relates to
30 previously approved matters, to the duly appointed Interim Executive Director to prevent delays
31 in ongoing projects and operations;

32
33 NOW, THEREFORE:

34
35 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
36 GOVERNING AUTHORITY OF THE PORT, HARBOR AND TERMINAL DISTRICT THAT
37 the duly appointed Interim Executive Director of the Plaquemines Port, Harbor and Terminal
38 District is hereby authorized to execute and enter into any and all documents, contracts,
39 agreements, rezoning applications, property acquisitions, and to perform any other actions that
40 were previously approved or authorized by this Board to be entered into by Charles D. Tillotson
41 in his capacity as Executive Director.

42
43 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
44 GOVERNING AUTHORITY OF THE PORT, HARBOR AND TERMINAL DISTRICT THAT:

- 45
46 This authority includes, but is not limited to:
- 47 1. Signing, executing, and submitting applications for rezoning.
 - 48 2. Executing property acquisitions, and all related transaction documents.
 - 49 3. Executing servitude agreements.
 - 50 4. Signing contracts or agreements that were authorized by previous Board action.

51
52 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
53 GOVERNING AUTHORITY OF THE PORT, HARBOR AND TERMINAL DISTRICT THAT
54 all actions taken by the Interim Executive Director, if any, in the scope of this authority between
55 the date such Interim Executive Director was appointed and the final passing of this Resolution is
56 hereby ratified and approved.

RESOLUTION NO. 26 -

The following Resolution was offered by Commissioner Newsom who moved its adoption:

1 A Resolution adopting the findings of Navy Business Case Analysis Phase I; and
2 otherwise to provide with respect thereto.

3
4 DIGEST: Cooperation authorized by the Secretary of the Navy to allow the Plaquemines Port,
5 Harbor and Terminal District (the Port) and Base Commander to collaborate on the creation of a
6 Dual Use Airfield, allowing for commercial flights and infrastructure. *The digest is for*
7 *informational purposes only and is superseded by the language of the actual ordinance or*
8 *resolution.*

9
10 WHEREAS, the Port believes that the strategic location of the airfield will create intermodal
11 connectivity that facilitates the movement of both commerce, as well as military equipment; and

12
13 WHEREAS, a commercial airstrip expansion would introduce the newest planes in global
14 inventory to position the Port for economic growth, as well as improved air power projection; and

15
16 WHEREAS, the findings and recommendations of the Navy Business Case Analysis have been
17 reviewed and deemed valuable for strategic decision-making; and

18
19 WHEREAS, the Port acknowledges the insight provided by the analysis and commits to utilizing
20 this information in future planning and decision-making processes;

21
22 NOW, THEREFORE:

23
24 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
25 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
26 DISTRICT THAT it is the request of the Port to adopt the recommendations and findings in the
27 Navy Business Case Analysis Phase I.

28
29 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
30 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
31 DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately
32 certify and release this Resolution and that Port employees and officials are authorized to carry out
33 the purposes of this Resolution, both without further reading and approval by the Plaquemines
34 Parish Council.

35
36

RESOLUTION NO. 26-

The following Resolution was offered by Commissioner Newsom who moved its adoption:

1 A Resolution adopting the additions to the Operations Policy and Procedures for
2 Plaquemines Port Harbor & Terminal District (the Port) reflecting updates to the
3 Ferry Communications policy regarding major service reductions; and otherwise,
4 to provide with respect thereto.
5

6 DIGEST: This policy establishes a comprehensive framework for how Louisiana Gateway Port
7 communicates ferry service advisories, disruptions, emergencies, and security events, while
8 ensuring compliance with Federal Transit Administration (FTA), U.S. Coast Guard (USCG),
9 Maritime Transportation Security Act (MTSA), ADA, and Title VI requirements. It defines a
10 tiered alert system for timely public notification, assigns clear internal roles for regulatory
11 reporting and public communications, and sets standards for accurate incident classification and
12 security messaging. The policy also incorporates the Port's public engagement, equity, and ADA
13 complaint procedures to ensure transparent decision-making, accessible communications, and
14 proper record retention, thereby reducing regulatory risk and protecting federal funding eligibility.
15 *The digest is for informational purposes only and is superseded by the language of the actual*
16 *ordinance or resolution.*
17

18 WHEREAS the Port's Policies and Procedures updates adopted by the Port Commission under
19 resolution 25-132; and WHEREAS, adding to Operations policies a newly defined Comprehensive
20 Ferry Alert and Communication Policy and;
21

22 WHEREAS updates to the Communications Policy are necessary;
23

24 NOW, THEREFORE:
25

26 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
27 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
28 DISTRICT THAT hereby establishes the updates and additions to the Operating Policies of the
29 Port.
30

31 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
32 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
33 DISTRICT THAT it does hereby authorize Plaquemines Port Harbor & Terminal District to amend
34 and update the attached policies as may be needed keeping within the laws of the State of
35 Louisiana.
36

37 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
38 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
39 DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately
40 certify and release this Resolution and that Port employees and officials are authorized to carry out
41 the purposes of this Resolution, both without further reading and approval by the Plaquemines
42 Parish Council

Louisiana Gateway Port: Comprehensive Ferry Alert and Communication Policy

Policy Owner: Director of Communications (Jhane Wilcox)

Operational Authority: Director of Security & Vessels (Blake Pohlmann Buras)

Effective Date: XXXX

Purpose: To define the Louisiana Gateway Port's protocol for timely, accurate, and accessible communication regarding ferry service disruptions, ensuring compliance with Federal Transit Administration (FTA) standards, U.S. Coast Guard (USCG) Maritime Security Act (MTSA) requirements, and ADA/Title VI accessibility regulations.

1. Alert Tier System & Severity Definitions

All service disruptions are classified into four tiers, determining the urgency, communication channels, and internal escalation paths.

Tier	Alert Label	Color Code	Trigger & Cause Examples	Target Public Communication Timing
Tier 1 (Low)	SERVICE ADVISORY	Yellow (#FFC72C)	Planned/Minor: Scheduled maintenance; expected low visibility (fog); minor traffic buildup on approach roads; minor, non-safety-critical issues.	Proactive: 30-60 minutes before impact.

Tier 2 (Medium)	SERVICE DISRUPTION	Orange (#FF8A00)	Unplanned Service Change: Confirmed mechanical issue (requiring tow/repair); sudden one-boat operation; delays exceeding 30 minutes; non-MTSA law enforcement activity.	Immediate: Less than 15 minutes from confirmation.
Tier 3 (High)	EMERGENCY CLOSURE	Red (#D0021B)	Safety Event: Fire, collision, major safety- related incident (triggers FTA 2-Hour Notification threshold), full system shutdown due to severe, unexpected weather.	Urgent: Less than 10 minutes (after first responders are notified).
Tier 4 (Security)	SECURITY ALERT	Blue/Red (#00458C / #D0021B)	Security Threat: USCG raises MARSEC Level 2 or 3 ; confirmed security threat (bomb threat, breach of restricted area); active law enforcement incident (MTSA-related).	Immediate: Less than 10 minutes (clearance pending on-scene Command).

1.2 Rationale for Color-Coded System

The use of the Yellow-Orange-Red color-coded system is **not mandated by a single federal rule**, but it is an industry-standard best practice implemented to achieve multiple FTA and ADA compliance goals:

- **FTA Safety Management System (SMS):** The color system provides a clear, scalable mechanism for assessing and communicating risk severity, which is a core requirement of the FTA's safety oversight program (PTASP).
- **ADA/Title VI Accessibility:** Colors (analogous to traffic signals) and accompanying

icons ensure that service alerts are immediately comprehensible to all riders, including those with cognitive or visual impairments, facilitating timely public action during emergencies.

- **USCG Protocol Differentiation:** Using unique colors (Blue/Red for security) prevents riders from mistaking a security threat (Tier 4) for a routine weather advisory (Tier 1).

1.3 Sample Graphics

Tier	Sample Image
Tier 1 - Advisory	 A sample graphic for a Tier 1 Advisory. The graphic features a yellow background with a blue and white circular logo at the top center that reads "LOUISIANA GATEWAY PORT" with a small map of Louisiana. Below the logo, the text "FERRY SERVICE ADVISORY!" is displayed in bold blue letters on a yellow rounded rectangle. Underneath, a dark blue rounded rectangle contains white text: "PLANNED VESSEL MAINTENANCE WILL REDUCE SERVICE TO THE POINTE A LA HACHE FERRY BETWEEN 10 AM AND 2 PM. EXPECT MINOR DELAYS. FULL SERVICE RESUMES AT 2 PM." The background of the graphic shows a sunset over a body of water with trees and a lighthouse silhouette.

Tier 2 - Disruption



The sign features the Louisiana Gateway Port logo at the top center, which includes a stylized map of Louisiana and the text "LOUISIANA GATEWAY PORT PLaquemines Pride". Below the logo, the background shows a sunset over a river with trees on the left and a silhouette of a person on the right. The main message is contained in two text boxes: an orange one with the title "FERRY SERVICE DISRUPTION!" and a light blue one with the details.

FERRY SERVICE DISRUPTION!

FERRY SERVICES IS CURRENTLY SUSPENDED DUE TO A MECHANICAL ISSUE WITH M/V PLAQUEMINES PRIDE. EXPECT DELAYS FOR 45-60 MINUTES. PLEASE SEEK ALTERNATE ROUTES.

Tier 3 - Closure



The sign features the Louisiana Gateway Port logo at the top center, which includes a stylized map of Louisiana and the text "LOUISIANA GATEWAY PORT PLaquemines Pride". Below the logo, the background shows a sunset over a river with trees on the left and a silhouette of a person on the right. The main message is contained in two text boxes: a red one with the title "FERRY EMERGENCY CLOSURE!" and a dark grey one with the details.

FERRY EMERGENCY CLOSURE!

FALL FERRY SERVICE IS SHUT DOWN EFFECTIVE IMMEDIATELY DUE TO DANGEROUSLY HIGH WINDS AND RIVER CONDITIONS. THIS IS A SAFETY CLOSURE. SERVICE WILL RESUME ONLY AFTER USCG CLEARANCE.

<p>Tier 4 - Security Threat</p>	
<p>Service Resumed</p>	

2. Communication RACI Chart (Regulatory & Public)

This chart outlines the internal responsibilities for all steps of the alert lifecycle, from detection to public dissemination and compliance.

Process Step	ED	CAO	CFO	Legal	Comms (Jhane)	Security & Vessels (Blake Pohlmann Buras)	Dispatch/Ops	IT
1. Initial Incident Detection & Assessment	I	I	I	I	C	R/A	R	I
2. Mandated Regulatory Reporting (FTA/USCG)	I	I	I	I	C	R/A	R	I
3. Determine Public Alert Tier & Wording	I	I	I	C	A	R	C	I
4. Final Public Alert Approval	I	I	I	C	A	R	C	I
5. Disseminate Public Alert (Social/Web/Media)	I	I	I	I	R	C	C	C
6. Continuous Updates & All-Clear	I	I	I	I	R	C	I	I

3. Incident Reporting and Regulatory Triggers

The detection of a service interruption (Step 1) triggers an immediate internal assessment to determine the appropriate regulatory reporting required by federal authorities.

A. USCG Mandatory Reporting (Vessel & Security)

The **Director of Security & Vessels (Blake Pohlmann Buras)** is Accountable (A) for timely reporting of maritime incidents to the USCG Sector New Orleans/COTP (Captain of the Port) and the National Response Center (NRC).

Reportable Event	Regulatory Trigger & CFR	Responsible Party (RACI)	Timeline	Public Alert Tier
Marine Casualty	Damage exceeding a monetary threshold, significant injury, or loss of life (46 CFR Part 4).	Security & Vessels (R/A)	Immediate (to COTP)	Tier 3/4
Hazardous Condition	Unsafe machinery or condition that is not a casualty but could pose a risk (33 CFR 160.216).	Security & Vessels (R/A)	Immediate (to COTP)	Tier 2/3
MARSEC Level Change	USCG raises security level (33 CFR 101.300).	Security & Vessels (R/A)	Immediate (Implement security plan)	Tier 4
Transportation Security Incident (TSI)	Any incident resulting in significant loss of life, environmental/economic	Security & Vessels (R/A)	Without Delay (to NRC)	Tier 3/4

	disruption, or major system disruption (MTSA).			
--	--	--	--	--

B. FTA Mandatory Reporting (System Performance & Safety)

The **Director of Security & Vessels (Blake Pohlmann Buras)** is Accountable (A) for filing required reports to the FTA and the State Safety Oversight Agency (SSOA).

Reportable Event	Regulatory Trigger & Form	Responsible Party (RACI)	Timeline	Public Alert Tier
Major Safety Event	Fatality, serious injury, or disabling damage to a revenue vehicle (NTD S&S-40).	Security & Vessels (R/A)	Within 2 Hours (Initial Notification)	Tier 3/4
Major Mechanical Failure	Failure preventing a revenue vehicle from completing or starting a trip due to safety/limited movement (NTD R-20).	Security & Vessels (R/A)	Annual/Monthly (NTD R-20 data input)	Tier 2
Security Incident	Event impacting transit safety/security (e.g., vandalism,	Security & Vessels (R/A)	Monthly (NTD S&S-50 data input)	Tier 2/3/4

	assault on a worker - reported via NTD S&S).			
--	--	--	--	--

3.1. Classification of Short-Duration Events: Maintenance vs. Mechanical Issue

To ensure accuracy, regulatory compliance, and consistency in public communications and internal reporting, the Louisiana Gateway Port establishes the following criteria for distinguishing **Maintenance Events** from **Mechanical Issues**, particularly for interruptions lasting **less than 30 minutes**. This clarification supports proper Tier assignment, FTA/USCG reporting accuracy, and ADA/Title VI transparency requirements.

Louisiana Gateway Port_ Compreh...

A. Definition of a Maintenance Event (<30 Minutes)

A short-duration interruption **may be classified as a Maintenance Event** when **all** of the following conditions are met:

1. **No Loss of Vessel Operability**
 - a. The vessel remains fully safe and operable.
 - b. No propulsion, steering, navigation, or safety-critical systems are lost or degraded.
2. **Routine, Expected, or Preventive Work**
Examples include:
 - a. Resetting breakers
 - b. Lubrication, minor adjustments
 - c. Sensor resets
 - d. Non-critical fuse or switch checks
 - e. Routine equipment verification
3. **No Marine Casualty Indicators**
 - a. The interruption does **not** meet any thresholds under **46 CFR Part 4**,
 - b. Does **not** involve hazardous conditions as defined in **33 CFR 160.216**,
 - c. And does not trigger documentation in the CG-2692 marine casualty reporting chain.
4. **Minimal Passenger Impact**
 - a. Delays remain under 30 minutes,

- b. No crossing is cancelled,
 - c. Service remains continuous and safe.
- 5. No Crew Troubleshooting of a System Failure**
- a. The crew is performing maintenance work, not repairing an unexpected breakdown.

If all criteria are met → classify as a “Routine Maintenance Delay” (Tier 1).

B. Definition of a Mechanical Issue

Any interruption — regardless of duration — **must be classified as a Mechanical Issue** when one or more of the following applies:

- 1. Loss or Degradation of a Safety-Critical System**
 - a. Propulsion
 - b. Steering
 - c. Electrical systems
 - d. Navigation equipment
 - e. Alarms or CO₂ systems
 - f. Vehicle loading/unloading systems
- 2. Unexpected System Failure Requiring Troubleshooting**
 - a. Error codes, alarms, shutdowns
 - b. Failure of pumps, hydraulics, or essential controls
 - c. Unplanned corrective action by crew
- 3. Impact on Operations or Passengers**
 - a. A canceled crossing
 - b. A full service interruption
 - c. Delays exceeding 30 minutes
- 4. Regulatory Reporting Triggered**
 - a. **Major Mechanical Failure** under FTA NTD R-20
 - b. **Marine Casualty** thresholds under **46 CFR Part 4**
 - c. **Hazardous Condition** under **33 CFR 160.216**

If any criterion applies → classify as a “Mechanical Issue” (Tier 2 or higher as appropriate).

C. Communications Guidance for Maintenance Events

When an interruption qualifies as a **Maintenance Event**, the public message must:

- Avoid implying mechanical failure,
- Provide clear, accessible language for ADA/Title VI compliance,
- Direct riders to the official accessible Service Alerts page.

Approved Wording Example:

“SERVICE ADVISORY: A routine maintenance check is causing a brief delay of less than 30 minutes. The vessel remains fully operational and safe. For ADA-accessible information and Google Translate options, visit: louisianagatewayport.com/service-alerts.”

This ensures compliance with the “effective communication” requirements under ADA Title II, FTA Title VI/LEP guidance, and your Section 8 core message structure.

D. Why This Distinction Matters

Correct classification protects LGP and PPHTD from:

- Misreporting penalties under FTA Safety/NTD requirements,
- USCG enforcement for inaccurate categorization of marine events,
- ADA/Title VI communication inequities,
- Public confusion regarding vessel safety and reliability

4. Mandatory Public Communication Triggers (Tier 3 & 4)

While all severe events must be reported internally (Section 3), the Port Policy **mandates** a public communication (Tier 3 or 4) for any event that meets these specific federal thresholds.

A. FTA Mandatory Public Triggers (Tier 3)

A public alert (Tier 3) **MUST** be issued when the incident meets any of the FTA's definitions for a **Major Safety Event** (which triggers the 2-Hour Notification requirement):

1. **Fatality:** Any death confirmed within 30 days of the incident.
2. **Serious Injury:** Any injury requiring immediate transportation away from the scene for medical attention by ambulance or resulting in a stay in a hospital (inpatient) for more than 24 hours.
3. **Disabling Damage:** Any damage to a revenue vehicle or infrastructure that renders it unusable and requires repair/replacement before it can return to service.

B. USCG Mandatory Public Triggers (Tier 4)

A public alert (Tier 4) MUST be issued when the USCG or internal security declares a heightened state:

1. **MARSEC Level Change:** Any change from the default **MARSEC Level 1** to **Level 2 or 3** (as communicated by the COTP).
2. **Transportation Security Incident (TSI):** Any confirmed security threat (e.g., credible bomb threat, actual breach of restricted area) that leads to **service suspension** or **mandatory heightened screening**.

5. M TSA Security Communication Protocol (Tier 4)

This protocol is triggered by a MARSEC Level change or internal security threat. The primary goal is to provide transparent, actionable guidance while protecting Sensitive Security Information (SSI).

A. Core Protocol (Security Alert - Tier 4)

Security Measure	Public-Facing Instruction (Wording Focus)
Headline	MUST be clear and urgent.
Source/Trigger	State the source concisely (e.g., "USCG MARSEC Level 2 implemented").
Action Required	Clear, direct instructions for the public.
Heightened Access Control	"Only ticketed passengers may access the terminal area."
Random Screening	"All vehicles and passengers are subject to random, mandatory screening. Please have photo ID ready."
Restricted Area Enforcement	"Access to the North Ferry Landing (Loading Zone 3) is restricted until further notice."
No Unaccompanied Items	"Do not leave baggage or parcels unattended. Unattended items will be

	removed and may be subject to search."
--	--

B. Post-Alert Documentation and Audit

The Communications Team must coordinate with the Facility Security Officer (FSO) to ensure:

- **Timing Record:** The exact time the MARSEC Level change was received, the time the public alert was issued, and the time the All-Clear was communicated.
- **Message Archival:** Archiving of all issued public statements and media inquiries.
- **Lesson Learned:** Documenting best practices and challenges encountered during the alert for the next required security drill (33 CFR Part 105).

6. Public Notification Message Templates

These templates are for immediate release on social media (X/Facebook) or webpage. *Use the corresponding color-coded graphic with these messages.*

Tier 1: SERVICE ADVISORY (Anticipatory/Minor)

Cause	Template Message
Weather	⚠ SERVICE ADVISORY: Due to heavy fog , ferry service may experience delays of up to 20 minutes this morning. Please allow extra time for your journey. Next update: [TIME].
Maintenance	🔧 SERVICE ADVISORY: Planned vessel maintenance will reduce service to a single ferry between [TIME] and [TIME]. Expect minor delays. Full service resumes at [TIME].
Minor Delay	🕒 SERVICE ADVISORY: The [TIME] crossing is currently delayed 15 minutes due to minor congestion at the South Terminal. Thank you for your patience.

Tier 2: SERVICE DISRUPTION (Confirmed/Major)

Cause	Template Message
Mechanical Issue	 SERVICE DISRUPTION! All ferry service is currently operating on an emergency, single-boat schedule due to a Mechanical Issue with the M/V [VESSEL NAME]. Expect delays of 45-60 minutes. Please seek alternate routes.
Unplanned Outage	 CRITICAL DISRUPTION! Service is temporarily suspended due to an unforeseen operational issue at the [TERMINAL NAME] terminal. We are assessing the situation. Next update: [TIME].
Vessel Incident	 SERVICE DISRUPTION: The [TIME] crossing has been suspended due to a minor Vessel Incident that occurred on the previous trip. Delays are expected for the next two hours. Please use the [BRIDGE NAME] bridge as an alternative.

Tier 3: EMERGENCY CLOSURE (Safety/System Failure)

Cause	Template Message
Major Incident	 EMERGENCY CLOSURE! All service is immediately SUSPENDED due to a Major Vessel Incident near the North Landing. Emergency responders are on-scene. AVOID the area and use the [BRIDGE NAME] bridge. Do not approach the terminals.
Severe Weather	 EMERGENCY CLOSURE! All ferry service is SHUT DOWN effective immediately due to dangerously high winds

	and river conditions. This is a safety closure. Service will resume only after USCG clearance.
Law Enforcement	🚔 EMERGENCY CLOSURE! Service is SUSPENDED at all terminals due to ongoing law enforcement activity . Please clear the terminal access road immediately. Do not attempt to travel to the port.

Tier 4: SECURITY ALERT (MTSA Protocol)

Cause	Template Message
MARSEC Level 2/3	🔒 SECURITY ALERT! The USCG has raised the MARSEC Level to Level 2 for this region. Service is continuing, but all passengers and vehicles are subject to heightened screening . Have your photo ID ready. We appreciate your cooperation.
Active Threat	🚫 SECURITY ALERT & CLOSURE! All service is immediately SUSPENDED due to a security incident at the South Terminal. EVACUATE the terminal area immediately and follow instructions from security personnel.

7. Penalties for Non-Compliance

Failure to adhere to the reporting and communication requirements outlined in this policy exposes the Louisiana Gateway Port to severe financial, legal, and operational risks.

A. Consequences of Non-Compliance with FTA/DOT Mandates (Tiers 2 & 3)

Non-Compliance Area	Penalty/Consequence	Regulatory Impact
Failure to Report Major Safety Events (Tier 3)	Enforcement Action and Fines: FTA can issue Special Directives requiring immediate and costly operational changes. Civil penalties can be imposed for failure to file timely and accurate NTD reports (including the 2-Hour Notification).	FTA Safety Mandate: Violates the Public Transportation Agency Safety Plan (PTASP) and 49 U.S.C. § 5329.
Loss of Federal Grant Funding	Withholding of Funds: FTA has the authority to withhold or revoke federal grant monies (e.g., Section 5307 Urbanized Area Formula Funds) until safety deficiencies are corrected.	Financial Impact: Directly jeopardizes the port's capital and operating budget.
Non-Compliance with ADA/Title VI	Litigation & Lawsuits: Failure to provide accessible or equitable service information (e.g., vague alerts, lack of clear next steps) can lead to civil rights complaints and lawsuits from advocacy groups.	Civil Rights Violation: Violates Title VI of the Civil Rights Act and the Americans with Disabilities Act (ADA).

B. Consequences of Non-Compliance with USCG/MTSA Mandates (Tiers 3 & 4)

Non-Compliance Area	Penalty/Consequence	Regulatory Impact
Failure to Report Marine	Civil Penalties/Fines:	Maritime Law Violation:

Casualty or TSI (Tier 3/4)	USCG can levy substantial fines (often calculated per day of violation) for failure to immediately report a marine casualty or a Transportation Security Incident (TSI).	Violates 46 CFR Part 4 (Marine Casualties) and MTSA reporting rules.
Failure to Implement MARSEC Measures (Tier 4)	Vessel Detention or COI Revocation: The Captain of the Port (COTP) can issue an order to detain the vessel or revoke the Certificate of Inspection (COI) , immediately prohibiting the ferry from operating.	Operational Shutdown: Direct, immediate cessation of service.
Compromise of Sensitive Security Information (SSI)	Criminal Penalties and Fines: Unauthorized disclosure of SSI (e.g., specific security procedures or vulnerabilities in a public alert) can result in fines and criminal charges under federal law.	Security Violation: Violates 49 CFR Part 1520 (Protection of Sensitive Security Information).

8. Communication Channel & Content Strategy

A. Core Message Structure (All Tiers)

1. **Level:** State the **Tier** (e.g., "SERVICE ADVISORY").
2. **What:** State the immediate **Impact** (e.g., "All service suspended").
3. **Why:** State the concise, high-level **Cause** (e.g., "Mechanical Issue," "MARSEC Level 2").
4. **Action:** Give clear, **Actionable Instruction** (e.g., "Seek alternate route," "Expect screening").
5. **Accessibility & Feedback:** All Tier 1-4 public communications shall include or link to accessible information and clearly identify how the public may submit feedback or accessibility-related concerns.

B. Channel Dissemination

Channel	Tier 1 (Advisory)	Tier 2/3/4 (Disruption/Emergency)
Social Media (X, Facebook)	Recommended.	Mandatory. (Initial public communication.)
Website/App Notification	Recommended.	Mandatory. (Primary source of detail.)
On-Site PA/Signage	Required for relevant stops.	Mandatory. (Made by crew on site.)
Media Contact (News)	Not Required.	Mandatory for Tier 3 & 4 (Managed by Comms).

9. Public Engagement, Equity, and Comment Collection

A. Purpose

This section formally incorporates PPHTD's General Public Engagement for Ferry Service framework into the Ferry Alert Policy to ensure transparency, equity, and compliance with Federal Transit Administration (FTA) public participation requirements.

This section also establishes requirements for timely, transparent, and accessible public notification of ferry fare changes, including fare increases.

B. Engagement Objectives

Public engagement activities related to ferry service shall:

- Ensure meaningful opportunities for public input
 - Promote equitable access for underserved and Limited English Proficiency (LEP) populations
 - Provide accessible engagement opportunities for persons with disabilities
 - Incorporate community feedback into service planning, operational decisions, and communications
-

C. Engagement Opportunities

PPHTD/LGP will maintain multiple engagement channels related to ferry service, including:

- **Quarterly Public Forums** addressing ferry performance, service conditions, and future plans
 - **Annual Rider Surveys** (online and onboard) addressing accessibility, reliability, and rider priorities
 - **Community Advisory Panels** representing riders, businesses, and historically underserved populations
 - **Digital Feedback Channels**, including website forms, email, and monitored social media platforms
-

D. Notification and Outreach

To ensure broad awareness and equitable access to engagement opportunities, the Port will:

- Publish engagement opportunities on the Port website and official social media channels
 - Distribute notices at ferry terminals and in community locations
 - Notify local media and community organizations
 - Provide materials in accessible formats and multiple languages consistent with Title VI and LEP guidance
-

E. Equity and Inclusion Commitments

Public engagement efforts will proactively include:

- Low-income, minority, and LEP populations
- Individuals with disabilities
- Seniors, youth, and rural or isolated communities

Accommodations may include translated materials, accessible meeting formats, and auxiliary aids.

F. Comment Collection and Use

All ferry-related public comments received through engagement activities or digital channels will be:

- Logged and categorized by topic
 - Reviewed by appropriate planning, operations, or communications staff
 - Summarized in periodic reports to Port leadership and the Board of Commissioners
 - Used to inform service planning, grant applications, and operational improvements
-

G. Transparency and Reporting

The Port will publish or make available:

- Summaries of public input and Port responses
- Updates on how public feedback influenced decisions
- Periodic summaries of engagement activities

H. Public Notification of Fare Changes and Fare Increases

I. Regulatory Authority

Fare change notifications shall comply with:

- **FTA Title VI Circular 4702.1B** – Public participation and equity requirements
- **49 CFR Part 21** – Nondiscrimination in federally assisted programs
- **FTA Limited English Proficiency (LEP) Guidance**
- **Americans with Disabilities Act (ADA) Title II**

II. Triggering Events

Public notification procedures outlined in this section are required for:

- Any **proposed fare increase**
- Any **new fare category or surcharge**
- Any **fare structure modification** that may impact riders differently by income, race, disability status, or language access

III. Advance Public Notice Requirements

The Port shall provide **reasonable advance notice** prior to implementation of any fare increase or fare restructuring. At a minimum:

- Notice shall be provided **no less than 30 days** prior to the effective date of the fare change
- The notice period may be extended for significant fare increases or where substantial public interest is anticipated

IV. Required Public Notification Methods

Public notification of proposed fare changes shall include **multiple communication channels** to ensure broad and equitable access, including:

- Posting on the official Port website and ferry service pages
- Notices at ferry terminals and ticketing locations
- Official Port social media channels
- Direct notification to community organizations and stakeholder groups, where applicable
- Media advisories when appropriate

V. Content Standards for Fare Change Notices

All fare change notices must clearly and plainly state:

- The **proposed fare change** and effective date
- The **reason for the fare increase or adjustment**
- How the change may impact riders
- Instructions on **how and where to submit public comments**
- Information on how to request **accessible formats or language assistance**

VI. Public Comment and Engagement

Consistent with FTA public participation requirements:

- The Port shall provide a **reasonable opportunity for public comment** prior to final adoption of a fare increase

- Public comments may be collected through:
 - Online comment forms
 - Email submissions
 - Public meetings or hearings, when scheduled
- All comments received shall be logged, reviewed, and summarized for Port leadership and, when applicable, the Board of Commissioners

VII. Equity, Title VI, and ADA Considerations

Prior to implementation of any fare increase, the Port shall:

- Evaluate whether the proposed fare change has a **disparate impact** on minority or low-income populations
- Ensure all notifications and engagement opportunities are:
 - Accessible to individuals with disabilities
 - Available to Limited English Proficiency (LEP) populations consistent with Title VI guidance
- Provide reasonable accommodations upon request, including alternative formats or language assistance

VIII. Documentation and Record Retention

The Communications Team, in coordination with Legal and Finance, shall maintain records documenting:

- Dates and methods of public notification
- Copies of all fare change notices
- Public comments received and summaries of responses
- Any equity or Title VI analyses conducted

These records shall be retained in accordance with FTA record retention requirements and made available for audit or review upon request.

IX. Responsible Parties

- **Director of Communications** – Public notice development, dissemination, and comment collection
- **Chief Financial Officer** – Fare change justification and financial analysis
- **Legal Counsel** – Title VI, ADA, and FTA compliance review
- **Executive Director / Board of Commissioners** – Final approval authority

X. Public Notice Publication

Public notice of proposed ferry fare increases shall be published in the official Parish Journal/Ledger and posted on the Louisiana Gateway Port's official website. These publication methods are intended to ensure timely, transparent, and equitable access to information in accordance with Federal Transit Administration (FTA) public participation and Title VI requirements.

XI. Sample Public Notice – Proposed Ferry Fare Increase

Louisiana Gateway Port, operating as a dba of the Plaquemines Port, Harbor & Terminal District, is proposing an adjustment to ferry fares. This notice is provided in accordance with Federal Transit Administration (FTA) public participation and Title VI requirements.

Proposed Fare Change

Fare Category	Current Fare	Proposed Fare	Effective Date
[Example: Passenger Vehicle]	\$X.XX	\$X.XX	[MM/DD/YYYY]
[Example: Commercial Vehicle]	\$X.XX	\$X.XX	[MM/DD/YYYY]
[Example: Pedestrian / Bicycle]	\$X.XX	\$X.XX	[MM/DD/YYYY]

Reason for the Proposed Fare Increase

The proposed fare adjustment is intended to support the continued safe and reliable operation of ferry service, including increased operational costs, maintenance, staffing, and regulatory compliance requirements.

Public Comment Period

The Port is accepting public comments on the proposed fare adjustment during the following period:

Comment Period:
[Start Date] through [End Date] (minimum 30 days)

Comments may be submitted by any of the following methods:

Online: [website link]

Email: [email address]

Mail:
Louisiana Gateway Port
Attn: Fare Adjustment Comments
[Mailing Address]

All comments received during the public comment period will be reviewed prior to final consideration of the proposed fare change.

Public Meeting (If Applicable)

A public meeting to discuss the proposed fare adjustment will be held as follows:

Date: [MM/DD/YYYY]
Time: [Time]
Location: [Physical address or virtual link]

Title VI, ADA, and Language Assistance

Louisiana Gateway Port ensures that no person is excluded from participation in, denied the benefits of, or subjected to discrimination in its programs and activities on the basis of race, color, or national origin.

Reasonable accommodations for persons with disabilities and language assistance for Limited English Proficiency (LEP) individuals are available upon request.

To request accommodations or language assistance, please contact:

Email: info@gatewayport.com

Phone: [Phone Number]

Requests should be made at least 72 hours in advance when possible.

10. ADA Complaint Intake, Documentation, and Record Retention

A. Purpose and Authority

This section incorporates the **Plaquemines Port Harbor and Terminal District Procedure: Retention of ADA Complaints and Records** into the Ferry Alert Policy to ensure consistent handling of accessibility-related complaints associated with ferry operations, facilities, communications, or digital services

B. ADA Complaint Intake

ADA-related complaints may be received through:

- Ferry service engagement activities
- Website forms or email
- Written correspondence
- Verbal reports escalated by staff

All ADA-related complaints—formal or informal—shall be forwarded to the ADA Compliance Officer for review.

C. Record Retention Requirements

LGP shall adhere to the following mandatory retention schedule:

- **Original ADA Complaint Records:**
Retained for **one (1) year** following resolution
- **ADA Complaint Log:**
A summary log of all ADA-related complaints retained for **five (5) years**

The ADA Complaint Log shall include:

- Complainant contact information
- Date, time, and location of incident
- Nature of the complaint

- Investigation and resolution dates
 - Findings and corrective actions
-

D. Accessibility and Availability of Records

All ADA complaint records shall be maintained in a manner that is:

- Readily accessible for FTA review
- Secure and protected against loss
- Available in electronic format when practicable

Null reporting (“No Complaints Received”) shall be documented annually when applicable.

E. Responsible Official

The **ADA Compliance Officer** is responsible for implementation and oversight of ADA complaint documentation and retention procedures.

ORDINANCE NO. 26-

The following Ordinance was offered by Commissioner Guey who moved its adoption:

1 An Ordinance to amend Rules for Conducting the Meetings of the Plaquemines
2 Parish Council as the Sole Governing Authority of the Plaquemines Port, Harbor,
3 and Terminal District ; and otherwise to provide with respect thereto.
4

5 *DIGEST:* To amend the Rules for Conducting the Meetings of the Plaquemines Parish Council as
6 the Sole Governing Authority of the Plaquemines Port, Harbor, and Terminal District in regard
7 to adoption of ordinances. *The digest is for informational purposes only and is superseded by the*
8 *language of the actual ordinance or resolution.*
9

10 WHEREAS, Rule 15 of the Rules for Conducting the Meetings of the Plaquemines Parish
11 Council as the Sole Governing Authority of the Plaquemines Port, Harbor, and Terminal District
12 requires that proposed resolutions and ordinances be read by title on at least one (1) regular
13 meeting day before final consideration by the council; and
14

15 WHEREAS, when the Council is acting as the governing authority of the Plaquemines Parish
16 Government the Charter for Local Self Government of Plaquemines Parish requires that a
17 proposed ordinance shall lay over at least one week before being considered by the council for
18 final passage; and
19

20 WHEREAS, there should be consistency between Rule 15 and the Charter in the time between
21 introduction and consideration of ordinances;
22

23 NOW, THEREFORE:

24
25 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE
26 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR, AND TERMINAL
27 DISTRICT, THAT:
28

SECTION 1

29
30
31
32 Rule 15 of the Rules for Conducting the Meetings of the Plaquemines Parish Council as the Sole
33 Governing Authority of the Plaquemines Port, Harbor, and Terminal District is hereby amended
34 to read as follows:
35

36 *Rule 15.* Ordinances and resolutions may only be introduced by Plaquemines Parish Council
37 members as the sole governing authority of the Plaquemines Parish Port, Harbor and Terminal
38 District, at any regularly scheduled parish council, as the sole governing authority of the
39 Plaquemines Parish Port, Harbor and Terminal District, meeting thereof. Every proposed
40 ordinance and resolution shall have a brief title indicative of its subject and shall be introduced in
41 complete form in writing. Every ordinance shall embrace but one (1) object. Except for a
42 resolution or ordinance accepting a bid, authorizing the execution of a contract, and/or
43 authorizing purchase order in excess of the purchasing agent's authority, each proposed
44 resolution and ordinance shall be read at least ~~by title on one (1) regular meeting day~~ **one week**
45 before final consideration by the council as the sole governing authority of the Plaquemines
46 Parish Port, Harbor and Terminal District.
47

SECTION 2

48
49
50 The Secretary of this Council is hereby authorized and directed to immediately certify and
51 release this Ordinance and that Parish and Port employees and officials are authorized to carry
52 out the purposes of this Ordinance, both without further reading and approval by the
53 Plaquemines Parish Council.
54
55